

## Group yaratmaq 1-ci üsul

The screenshot shows the Tableau Data Prep interface with two main panels: 'Tables' on the left and 'Sheet 2' on the right.

**Tables Panel:**

- Shows various data sources and measures: Order Priority, Postal Code, Product Category, Product Container, Product Name, Product Sub-Category, Region, Row ID, Ship Date, Ship Mode, State or Province, Measure Names, Discount, Product Base Margin, Profit, Quantity Ordered new, Sales, Shipping Cost.
- A green button labeled "SUM(Sales)" is visible.

**Sheet 2 Panel:**

- Shows a list of Product Sub-Categories with their corresponding sales values.
- Two rows are selected: "Envelopes" and "Labels".
- A context menu is open over the selected rows, containing the following options:
  - Keep Only (checked)
  - Exclude
  - Add to Group
  - Remove from Group
  - Group Members
- The status bar at the bottom right indicates "2 items selected · SUM(Sales): 171,371".

Product Sub-Category	SUM(Sales)
Appliances	456,723
Binders and Binder Acces..	638,582
Bookcases	507,494
Chairs & Chairmats	1,164,584
Computer Peripherals	490,841
Copiers and Fax	661,212
Envelopes	147,921
Labels	22,450
Office Furnishings	
Office Machines	
Paper	
Pens & Art Supplies	
Rubber Bands	8,664
Scissors, Rulers and Trim..	40,429
Storage & Organization	585,705
Tables	1,061,921
Telephones and Communi..	1,144,273

**DATA** Analytics

Orders (sample-superstore-subse...  
Лист1 (application procedure (1))

Search

**Tables**

- Abc Order Priority
- ⊕ Postal Code
- Abc Product Category
- Abc Product Container
- Abc Product Name
- Abc Product Sub-Category 
- ⊕ Product Sub-Category (group) 
- Abc Region
- # Row ID
- ⊕ Ship Date
- Abc Ship Mode
- ⊕ State or Province
- Abc Measure Names
- # Discount
- # Product Base Margin
- # Profit

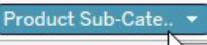
**Pages**

**Filters**

**Marks**

- Automatic
- Colour
- Size
- Text
- Detail
- Tooltip
- SUM(Sales)

**Columns**

Rows  Product Sub-Cate..

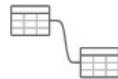
**Sheet 2**

Product Sub-Category (gr..)

Appliances	456,723
Binders and Binder Acces..	638,582
Bookcases	507,494
Chairs & Chairmats	1,164,584
Computer Peripherals	490,841
Copiers and Fax	661,212
Envelopes & Labels	171,371 
Office Furnishings	444,624
Office Machines	1,218,657
Paper	253,600
Pens & Art Supplies	103,252
Rubber Bands	8,664
Scissors, Rulers and Trim..	40,429
Storage & Organization	585,705
Tables	1,061,921
Telephones and Communi..	1,144,273

## Group edəndə Data-da nə baş verir

Orders



Need more data?

Drag tables here to relate them. [Learn more](#)

Orders		25 fields 9426 rows									100	rows	⚙️
Table Details	Order ID	Customer ID	Customer Name	Postal Code	Order Date	Ship Date	Profit	# Orders	Quantity ordered new	Sales	# Orders	# Order ID	Group
	88525	Customer 1	Customer 1	60101	28/05/2012	30/05/2012	1.32	2	5.90	88525	2	Envelopes & Labels	Envelopes & Labels ↗
	88522	Customer 2	Customer 2	98221	07/07/2010	08/07/2010	4.56	4	13.01	88522	4	Pens & Art Supplies	
	88523	Customer 3	Customer 3	98221	27/07/2011	28/07/2011	-47.64	7	49.92	88523	7	Paper	
	88523	Customer 4	Customer 4	98221	27/07/2011	28/07/2011	-30.51	7	41.64	88523	7	Scissors, Rulers and Trimme	

Set 2 |

## Group-un Adını Dəyişmək

The screenshot shows the Tableau Data Explorer interface. On the left, there's a sidebar with various tabs and a search bar. The main area has a 'Rows' tab selected, showing a list of 'Product Sub-Categories' with their respective sales counts. A context menu is open over the 'Envelopes & Labels' row, which is highlighted in blue. The menu options are:

- ✓ Keep only
- ✗ Exclude
- Hide
- Ungroup
- Format...
- Rotate Label
- ✓ Show Header
- Edit Alias... (with a small downward arrow)
- Split

Two arrows point from the text labels to the corresponding menu items: one from 'Edit Alias...' to the 'Edit Alias...' option, and another from 'Split' to the 'Split' option.

Product Sub-Category (gr..)	Sales
Appliances	456,723
Binders and Binder Acces..	638,582
Bookcases	507,494
Chairs & Chairmats	1,164,584
Computer Peripherals	490,841
Copiers and Fax	661,313
Envelopes & Labels	1,71,271
Office Furnishings	
Office Machines	
Paper	
Pens & Art Supplies	
Rubber Bands	
Scissors, Rulers and Tr	
Storage & Organization	
Tables	
Telephones and Commu	

## Group-u ləğv etmək

The screenshot shows the Tableau Data Explorer interface. On the left, there's a sidebar with 'Filters' and 'Marks' settings, and a green button labeled 'SUM(Sales)'. The main area is titled 'Group' and displays a list of 'Product Sub-Category' names and their sales values. The category 'Envelopes & Labels' is highlighted with a blue selection bar and has a value of 171,371. A context menu is open over this item, containing options: 'Keep Only' (with a checked checkmark), 'Exclude' (with an unchecked circle), and 'Ungroup Members'. Two black arrows point from the text labels 'Keep Only' and 'Exclude' towards their respective menu items. The 'Ungroup Members' option is also visible at the bottom of the menu.

Product Sub-Category	Sales
Appliances	456,723
Binders and Binder Acces..	638,582
Bookcases	507,494
Chairs & Chairmats	1,164,584
Computer Peripherals	490,841
Copiers and Fax	661,212
Envelopes & Labels	171,371
Office Furnishings	
Office Machines	
Paper	
Pens & Art Supplies	
Rubber Bands	8,664
Scissors, Rulers and Trim..	40,429
Storage & Organization	585,705
Tables	1,061,921
Telephones and Communi..	1,144,273

## Group yaratmaq 2-ci üsul

The screenshot shows the Tableau Public interface with a context menu open over the 'Product Sub-Category' field in the data pane. The menu path 'Create > Group...' is highlighted with a red arrow. The 'Group...' option is also highlighted with a red box. The data pane displays a list of products and their sales counts.

Product Sub-Category	SUM(Sales)
Appliances	456,723
Binders and Binder Acces..	638,582
Bookcases	507,494
Chairs & Chairmats	1,164,584
Computer Peripherals	490,841
Copiers and Fax	661,212
Envelopes & Labels	171,371
Office Furnishings	444,624
Office Machines	1,218,657
Paper	253,600
Pens & Art Supplies	103,252
Rubber Bands	8,664
Scissors, Rulers and Trim..	40,429
Storage & Organization	585,705
Tables	1,061,921
Telephones and Communi..	1,144,273

Screenshot of Tableau's 'Create Group [Product Sub-Category]' dialog box.

The dialog box has the following fields:

- Field Name:** Product Sub-Category (group) 1
- Groups:** Add to: (dropdown menu)
- Members:** A list of categories including: Appliances, Binders and Binder Accessories, Bookcases, Chairs & Chairmats, Computer Peripherals, Copiers and Fax, Envelopes, Labels, Office Furnishings, and Office Machines. The 'Office Machines' item is highlighted with a blue selection bar and has a black arrow pointing to it from the left.
- Buttons:** Group (highlighted with a blue selection bar and a black arrow pointing to it from the bottom-left), Rename, Ungroup,  Show Add Location,  Include 'Other', Find members, Contains (dropdown), Range: (All) (dropdown), Find All, Find Next, Reset, OK, Cancel, Apply.

The 'Marks' shelf on the left shows a single measure: SUM(Sales).

Sales

Pages

Filters

Marks

Automatic

Colour

Size

Text

Detail

Tooltip

SUM(Sales)

Create Group [Product Sub-Category]

Field Name: Product Sub-Category (group) 1

Groups: Add to: Office Furnishings, Office Machines, Pa

Appliances  
Binders and Binder Accessories  
Bookcases  
Chairs & Chairmats  
Computer Peripherals  
Copiers and Fax  
Envelopes  
Labels

Office Furnishings, Office Machines, Paper

Office Furnishings  
Office Machines  
Paper

Pens & Art Supplies  
Rubber Bands  
Scissors, Rulers and Trimmers

Group Rename Ungroup Show Add Location

Include 'Other'

Find members

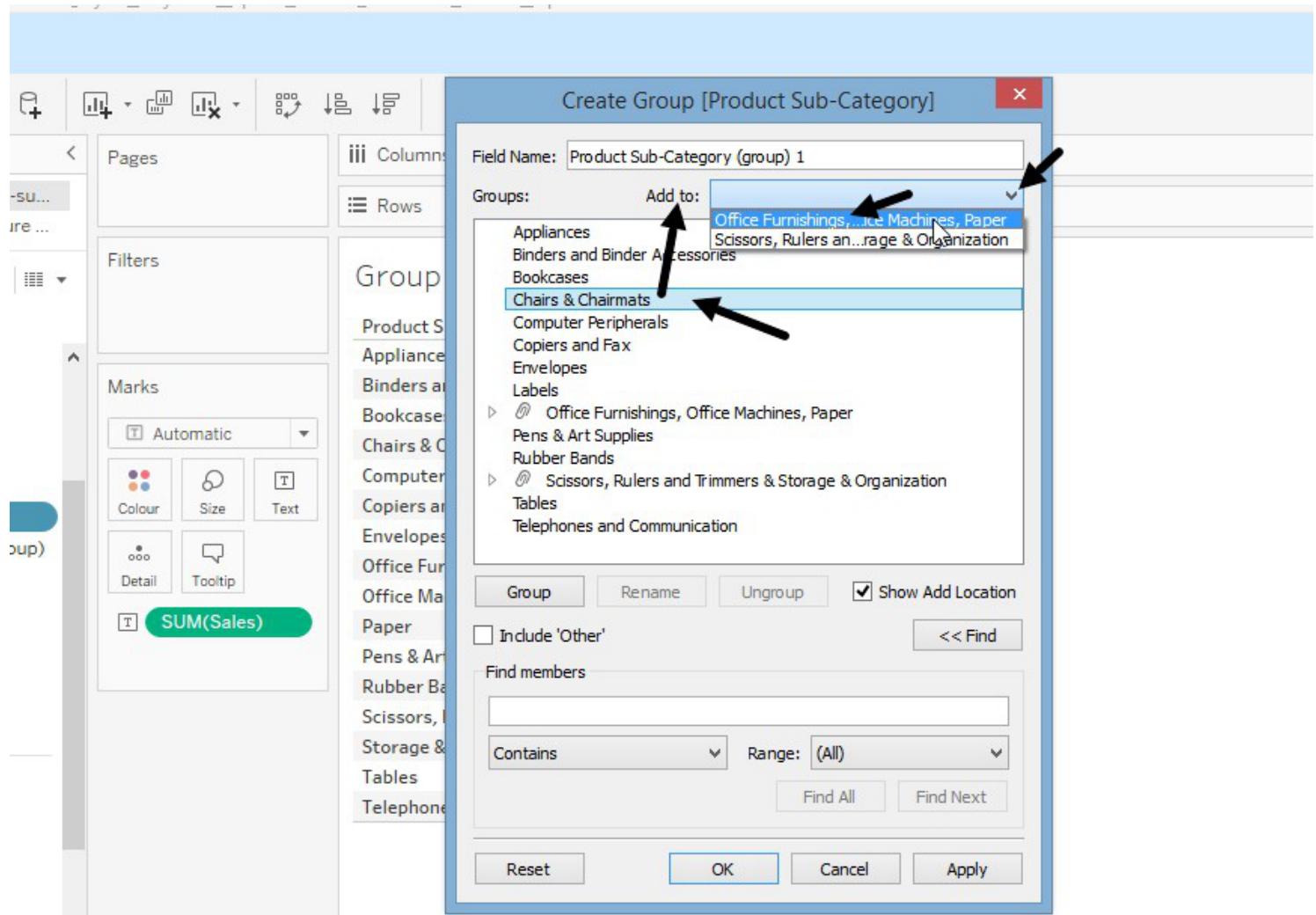
Contains Range: (All)

Find All Find Next

Reset OK Cancel Apply

The screenshot shows the 'Create Group' dialog box from Tableau Data Prep. The 'Groups' section lists categories like Appliances, Binders and Binder Accessories, Bookcases, etc., with 'Office Furnishings, Office Machines, Paper' selected. Arrows point to the 'Ungroup' and 'OK' buttons. The 'Find members' search bar is also visible.

## Əvvəlcədən yaradılmış Group-a yenidən category əlavə etmək



## Digərlərini 'Other' adlı qrupa atır

The screenshot shows the Tableau Data Source interface. On the left, there are sections for 'Pages', 'Filters', and 'Marks'. In the 'Marks' section, a green button labeled 'SUM(Sales)' is selected. A context menu is open over this button, with the 'group' option highlighted. A large blue callout points to the 'Create Group [Product Sub-Category]' dialog box.

**Create Group [Product Sub-Category]**

Field Name: Product Sub-Category (group) 1

Groups: Add to:

- Chairs & Chairmats, Office Furnishings, Office Machines an...
- Scissors, Rulers and Trimmers & Storage & Organization
- Other** (highlighted with a black arrow)

Appliances  
Binders and Binder Accessories  
Bookcases  
Computer Peripherals  
Copiers and Fax  
Envelopes  
Labels  
Pens & Art Supplies

Group Rename Ungroup  Show Add Location

Include 'Other' (highlighted with a black arrow)

Find members

Contains Range: (All) Find All Find Next

Reset OK Cancel Apply

## Group-u Edit etmək

Tableau Public - Ders\_3

File Data Worksheet Dashboard St...  
Tableau Public Desktop

Data Analytics  
Orders (sample-superstore-subset)  
Лист1 (application procedure (1))

Search

Tables  
Abc Order Priority  
Abc Postal Code  
Abc Product Category  
Abc Product Container  
Abc Product Name  
Abc Product Sub-Category  
@ Product Sub-Category (group)  
@ Product Sub-Category (group) 1  
Abc Region  
# Row ID  
Ship Date  
Abc Ship Mode

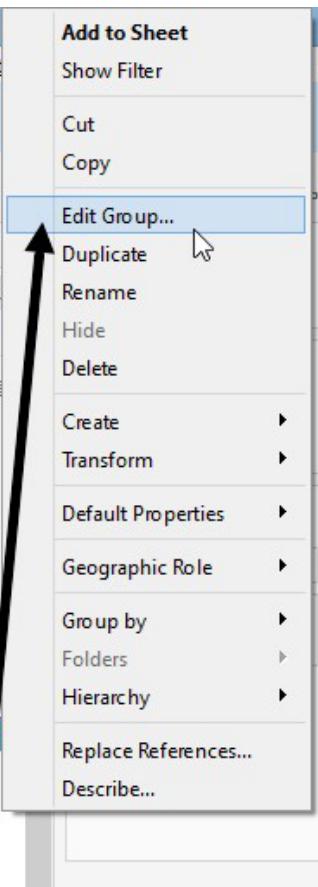
Add to Sheet  
Show Filter  
Cut  
Copy  
**Edit Group...**  
Duplicate  
Rename  
Hide  
Delete  
Create  
Transform  
Default Properties  
Geographic Role  
Group by  
Folders  
Hierarchy  
Replace References...  
Describe...

Server Window Help  
Standard

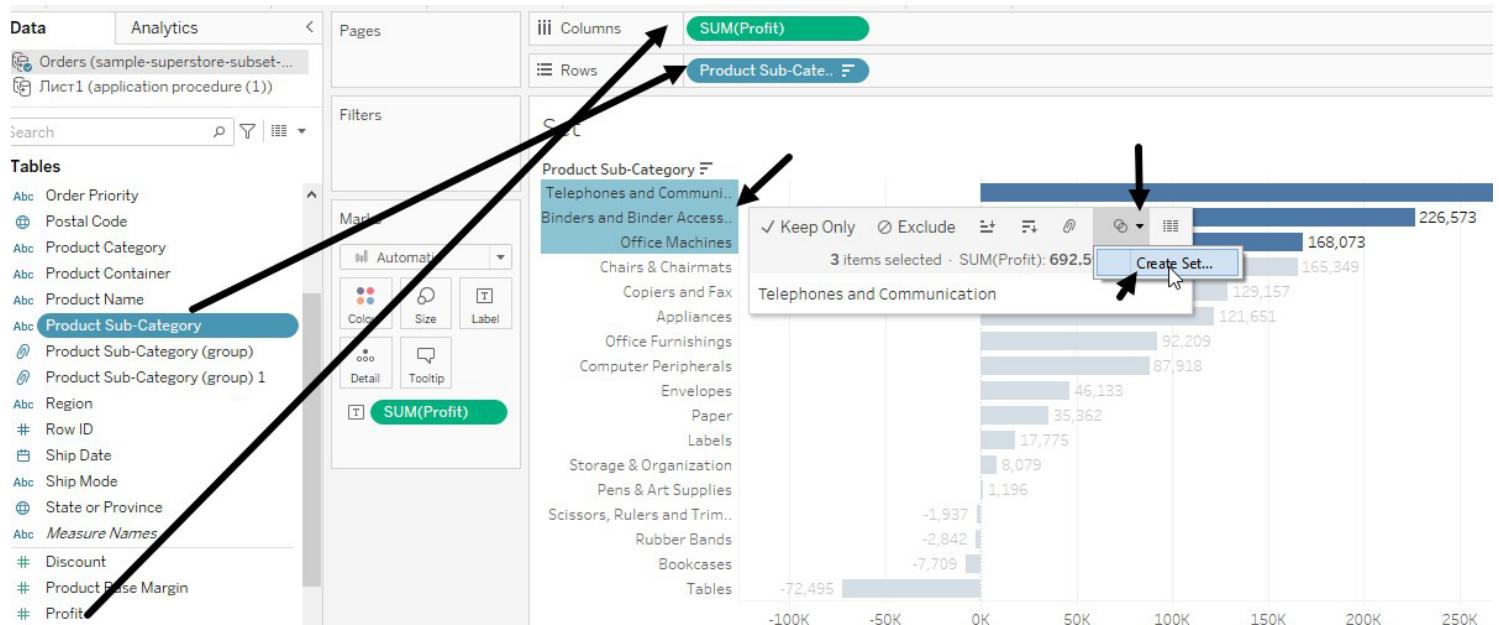
Columns  
Rows Product Sub-Categor...

Group 2

Product Sub-Category (gr..)	
Chairs & Chairmats, Office..	3,081,465
Scissors, Rulers and Trim..	626,134
Other	5,244,332



## Static Set yaratmaq 1-ci üsul



Pages  SUM(Profit)

...  Product Sub-Cate..

Filters

Marks

- Automatic
- Colour
- Size
- Label
- Detail
- Tooltip

SUM(Profit)

Create Set

Name:  

Exclude

Members (3 total):

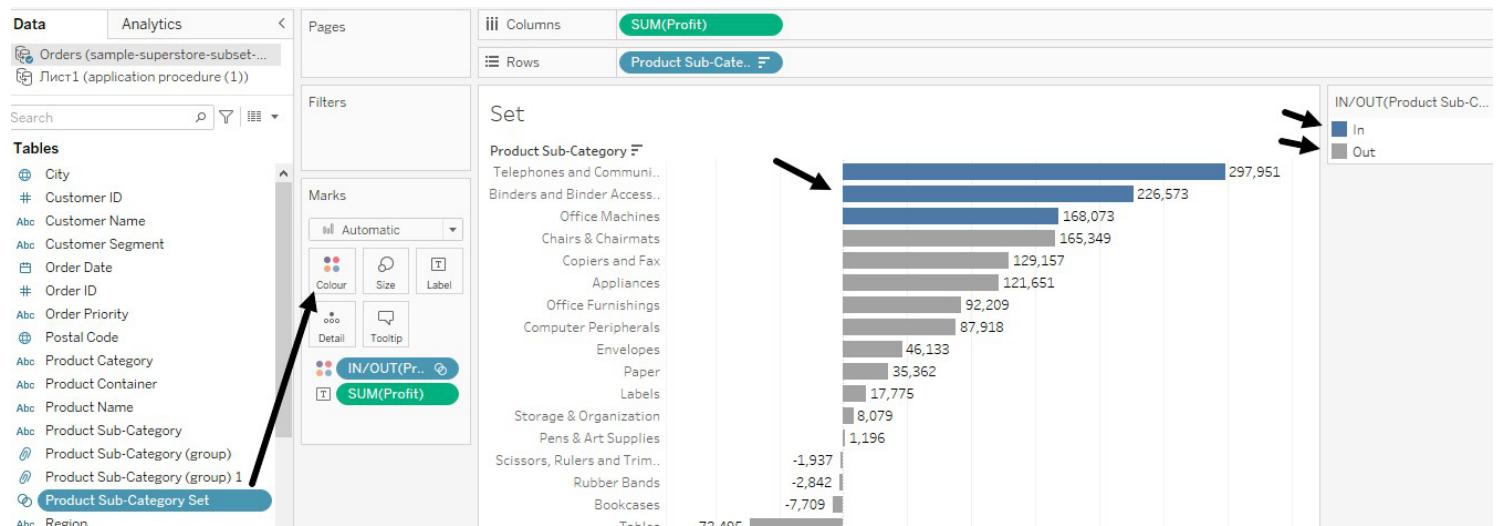
Product Sub-Category
Binders and Binder Accesso...
Office Machines
Telephones and Communica...

Add to Filters shelf

Copy OK Cancel

168,073  
165,349  
157  
51  
50K 200K

## Yaranmış Set-i Color-ə atmaq



## Color-dəki Set-i Filter-ə atmaq

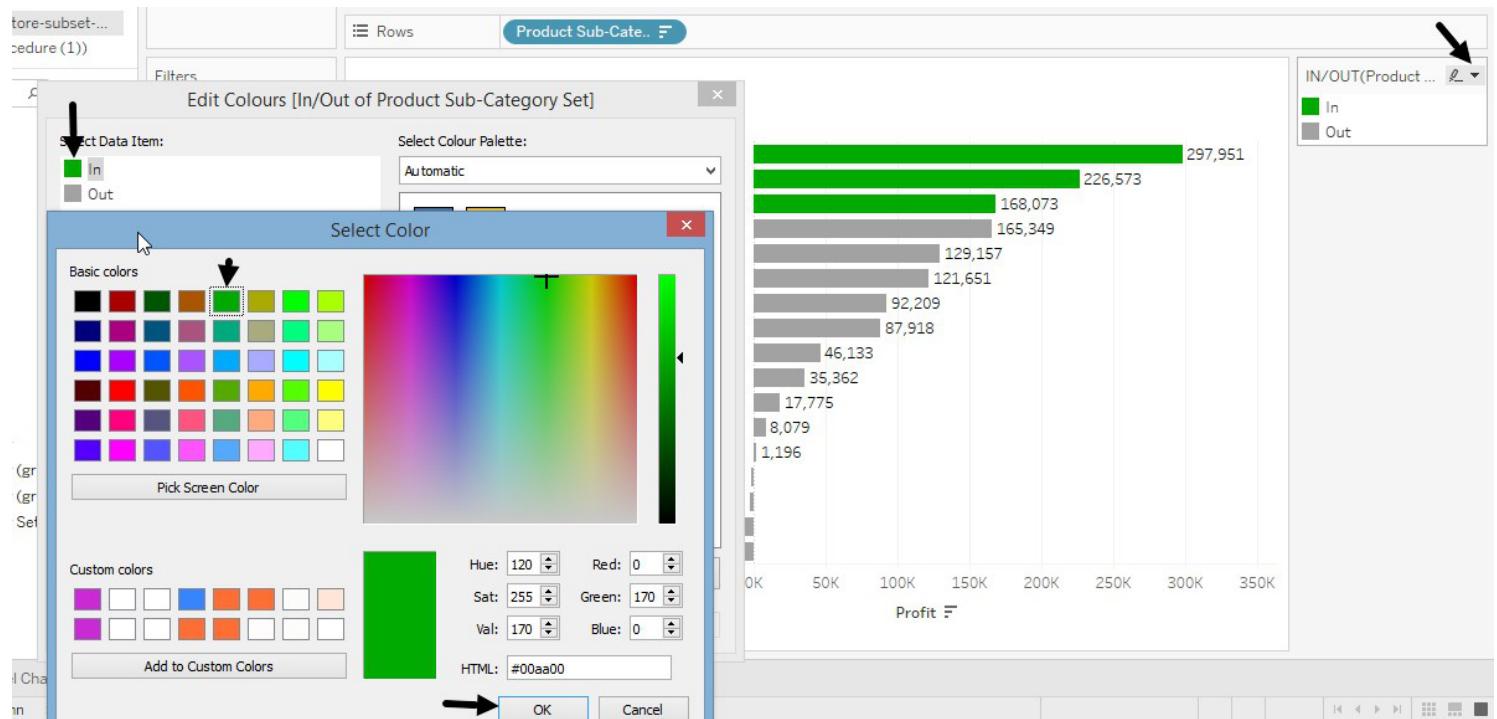
Screenshot of Tableau desktop showing the process of filtering by color-coded sets.

The interface includes:

- Top Bar:** Standard desktop application icons.
- Left Panel:** Analytics ribbon, sample data source (sample-superstore-subset...), and a list of dimensions and measures:
  - Customer ID, Customer Name, Customer Segment, Order Date, Order ID, Order Priority, Sales Code, Product Category, Product Container, Product Name, Product Sub-Category, Product Sub-Category (group), Product Sub-Category (group) 1, Product Sub-Category Set, Region, ID, Date, Mode.
- Middle Panel:** Shows a bar chart with values 226,57, 168,073, 165,349, 129,157, and 121,651 across categories 150K, 200K, and 250K.
- Bottom Panel:** Marks shelf with Automatic, Colour, Size, Label, Detail, and Tooltip options, and a calculated field **SUM(Profit)**.
- Filter Dialog:** Titled "Filter [In/Out of Product Sub-Category Set]".
  - General Tab:** Radio button selected for "Select from list". Options: In (checked) and Out.
  - Condition Tab:** Not visible.
  - Top Tab:** Not visible.
  - Summary Section:** Field: [In/Out of Product Sub-Category Set], Selection: Selected 0 of 2 values, Wildcard: All, Condition: None, Limit: None.
  - Buttons:** Reset, OK, Cancel, Apply.

A large black arrow points upwards from the bottom panel towards the filter dialog, indicating the flow of the process.

## Set-ə atılmış Category-lərin Rəngini dəyişmək



# Result

