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# coragem Safety Protocols 2024
## Personal Protective Equipment (PPE)
### Mandatory PPE
- Hard hats (all factory areas)
- Safety shoes (steel toe cap)
- High-visibility vests
- Safety glasses (production zones)
- Hearing protection (>85dB areas)
## Emergency Procedures
### Fire Emergency
1. Activate nearest fire alarm
2. Evacuate via marked exits
3. Assemble at designated muster point
4. Report to Floor Warden
5. DO NOT re-enter until all-clear
### Medical Emergency
1. Call ext. 911 or local emergency
2. Notify supervisor immediately
3. First aid station: Building A, Ground Floor
4. Trained first aiders on every shift
### Chemical Spill
1. Evacuate immediate area
2. Alert safety team: ext. 4000
3. Contain if safe to do so
4. Follow SDS (Safety Data Sheet) procedures
## Equipment Safety
- Lockout/Tagout (LOTO) required for maintenance
- Pre-operation inspection checklist mandatory
- Report defects immediately to supervisor
- Never bypass safety guards
## Incident Reporting
- All incidents must be reported within 24 hours
- Use Safety Portal: safety.coragem.com
- Near-misses also require reporting
## Contact
Safety Officer: safety@coragem.com | Ext: 4000
Emergency: Ext. 911
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