2022-02-02

IEEE Proposed Agenda

Expected Date of Meeting: February 2nd, 2022

Expected Duration: 90 mins

Meeting Number: 8

Agenda

1. Call to Order and Introduction

2. Adoption of Previous Meeting Minutes

3. Adoption of Agenda

4. By-Elections

5. Updates

6. Ratification of Executive Team

7. Varia

8. Closing Remarks

IEEE Meeting Minutes

Starts: 8:00PM

In Attendance:

- Vlad

- Ben

- Pavly

- Steven

- Rikki

- Alae

- Loic

- Victoria

- Eda

- Gianluca

- Juan

- Is'Haaq

- Valerie

Excused Absences:

- Madi

- Mehedi

- Sultan

Call to Order and Introduction

Vlad: "Welcome everyone! By-elections are today!"

Adoption of Previous Meeting Minutes

- Motion: Vlad

- Second: Alae

- No opposes, no abstentions, motion passes

Adoption of Agenda

- Motion: Vlad

- Second: Victoria

- No opposes, no abstentions, motion passes

By-Elections

Format:

- 45 seconds each component

- Intro

- 1 serious question

- 1 funny question

  Motion: Vlad

  Second: Victoria

  No oppositions, no abstentions

  Motion passes

Motion to OMNIBUS: Alae

Second: Victoria

Vlad NOTABLY opposes

No abstentions

Motion passes

Translation Commissioner

Motion: Vlad

Second: Alae

No oppositions, no abstentions

Motion passes

- Intro

- 1 serious question: Any experience?

- 1 funny question: Does pineapple belong on pizza?

ELG Commissioner

Motion: Vlad

Second: Victoria

No oppositions, no abstentions

Motion passes

- Intro
- 1 serious question: How would you contribute to the ELG spec panel?
- 1 funny question: What does IEEE stand for? Wrong answers only.

McNaughton Centre Director

Motion: Vlad

Second: Victoria

No oppositions, no abstentions

Motion passes

- Intro
- 1 serious question: What does your ideal IEEE office workstation look like?
- 1 funny question: What does IEEE stand for? Wrong answers only.

WIE Design

Motion: Vlad

Second: Victoria

No oppositions, no abstentions

Motion passes

- Intro
- 1 serious question: What sorts of tools and technologies do you use for graphic design?
- 1 funny question: What does IEEE stand for? Wrong answers only.

Interviews

Translation Commissioner

Interview was done by Alae

First Candidate: Nizar Zatiouh

Voting:

- First Candidate: 7

- Abstentions: 0

- None of the above: 0

- Translation Commissioner: Nizar

ELG Commissioner

First Candidate: Ethan Bowering

- Intro

  - Electrical Engineering & Computing Tech, helped with Cookies n Cram, big cyclist, involved with BAJA and Kelpie, runs his own bike repair business, has 5 bikes

- 1 serious question: How would you contribute to the ELG spec panel?

  - Get informed himself, read-up, help organize, reach out to speakers, be a team player, do whatever is needed

- 1 funny question: What does IEEE stand for? Wrong answers only.

  - International Ethan Ethan and Ethan

Second Candidate: Yusuf Hilal

- Intro

  - 2nd year ELG student, intros are like ice breakers, no one likes them, likes gaming, apples, sleep is very important

- 1 serious question: How would you contribute to the ELG specialization panel?

  - Get incorporated, fairly active with his year of ELG, can bring them into the IEEE community

- 1 funny question: What does IEEE stand for? Wrong answers only.

  - I Enjoy Eating Eggs

Voting:

- First Candidate: 9

- Second Candidate: 1

- Abstentions: 2

- None of the above: 0

- ELG Commissioner: Ethan

McNaughton Centre Director

First Candidate: Juan Hiedra Primera

- Intro

    - Interesting in robotics, anything tech

- 1 serious question: What does your ideal IEEE office workstation look like?

    - A place where the room is not only for testing components, working on projects, also a room for collaboration, a room where you have all your basic tools, an open space where anyone can come in and work

- 1 funny question: What does IEEE stand for? Wrong answers only.

    - Interesting Eccentric Elephant Enthusiasts

Voting:

- First Candidate: 10

- Abstentions: 1

- None of the above: 0

- McNaughton Centre Director: Juan

WIE Design

First Candidate: Kaitlyn Dompaul

- Intro

    - 4th year CEG, VP Marketing for PennyDrops, Adobe Illustrator and Canva user

- 1 serious question: What sorts of tools and technologies do you use for graphic design?

    - Canva and Adobe Illustrator

- 1 funny question: What does IEEE stand for? Wrong answers only.
  - Igloos Excrete Elder Elephants

Voting:

- First Candidate: 12

- Abstentions: 0

- None of the above: 0
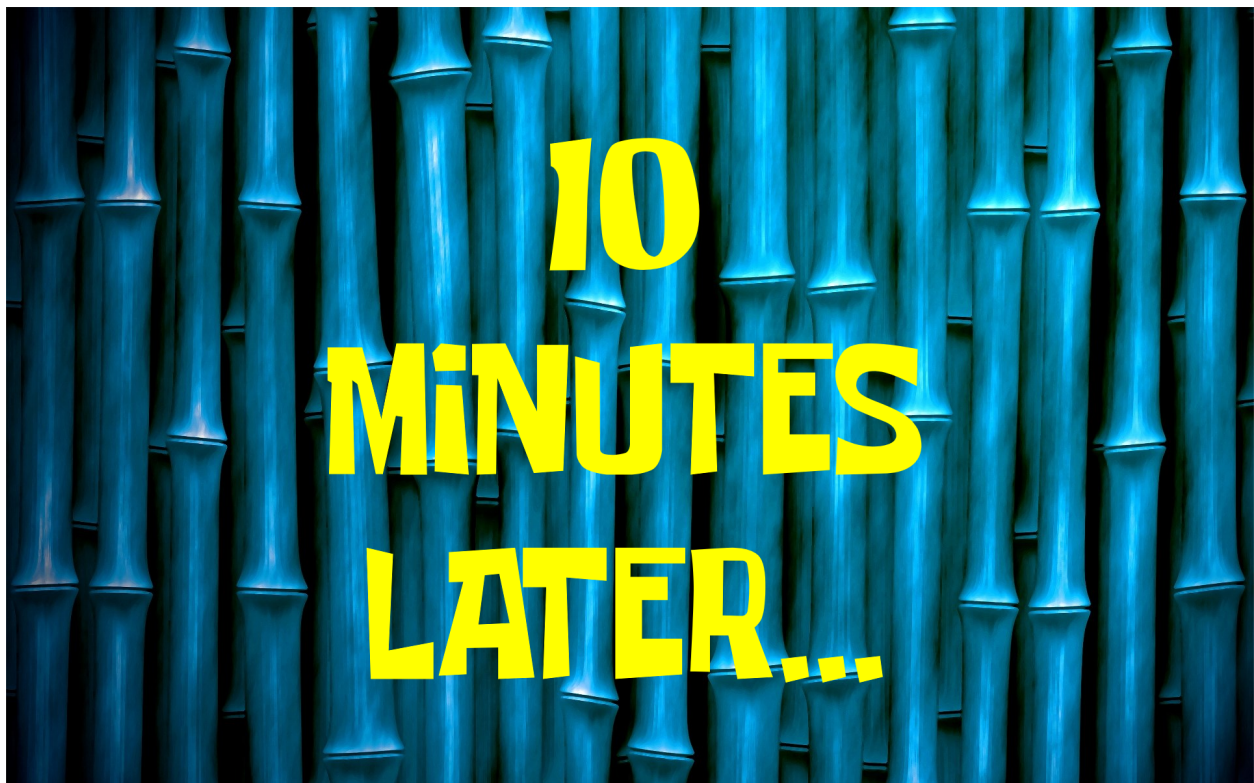
- WIE Design: Kaitlyn

Ratification of Executive Team

Motion to Ratify new execs/commissioners: Vlad

Second: Alae

No oppositions, no abstentions

Motion pass

- Motion to give commissioners key if they accept the following responsibilities **JUST FOR THIS YEAR**
    - Hold mandatory office hours
    - Maintain and update equipment for the corresponding program
        - ELG: oscilloscope, soldering tools, etc
        - SEG: build the PC, install Linux & windows, all the lab software
    - Create an inventory list for designated equipment according to the corresponding program
    - Host at least one cookies n cram per semester
- Motion: Vlad
- Second: Pavly
- No opposes, no abstentions, motion passes, Ethan & Is'Haaq get keys

Updates

Chair (Vlad)

- Office hours coming up
- Annual Report has been submitted to IEEE Ottawa Section

Vice-Chair (Madi)

- Merch is tricky, but being worked on

Treasurer (Ben)

- Stripe account has been acquired
    - It will be used for Battle Royale

Secretary (Pavly)

- Shoutout to Rikki for working on the Notion
- Office hours coming out soon

WIE Chair (Victoria)

- See below

WIE Vice-Chair (Eda Su)

- Wine and Cheese venue has been booked!!

    - March 25th

    - Canadian Museum of Nature

    - Sponsors will be contacted soon

    - Need volunteers! All execs are more than welcome to help

    - Capacity: Supposedly on the 14th of March capacity limits will be lifted, but we will take a wait-and-see approach

    - As of now, eating requires sitting down/designated area (mask mandate)

    - Around reading week the volunteer positions will be posted to allocate the organization of the event

    - Patronage will be done by Victoria and Eda

VP External (Mehedi)

- Reaching out to patronage for Battle Royale

- Can help Rikki with ELG specialization panel

- Thinking of events to hold, will continue doing research

- Potential idea: resume roast

- CSSA looking to host a joint resume roast/event with IEEE

VP Internal (Steven)

- Battle Royale planning going smoothly

    - Shoutout to all execs involved

    - 5 workshops confirmed, 7 in total potentially

    - Marketing will begin soon, hopefully by the end of the week

VP Academic (Rikki)

- Meeting with other VP Academics

- ELG Specialization Panel

- April 7th at 7 PM
- Will coordinate with Mehedi

VP Social (Sultan)

- Events:
    - FIFA competition/LAN Party
    - Cooking competition

VP Communications (Alae)

- By-elections have been promoted, most positions have been filled
- Sh*t posts
    - Sultan done
    - Juan up next
- Office beautifying project
    - Decal will go up soon
    - Plaque has been engraved
    - Pictures have been printed, will be framed and hung soon

Webmaster (Loic)

- Still working on IEEE shop merch site

McNaughton Centre Director (Juan)

- Recently elected, no updates, food soon

Photonics Chair

ELG Commissioner (Ethan)

- Ethan's Bike Repair sticker coming soon

SEG Commissioner (Is'Haaq)

- Upgraded to key holder
- Will get involved in Resume Roast

CEG Commissioner (Gianluca)

- Inventory will be covered now that we have McNaughton Centre Director

- Potential event: IEEE representative from Ottawa branch talking to students

Commissioner of Design (Val)

- Working with Alae

- Discussing TikTok ideas

Equity Commissioner (Avneesh)

- Absent

Varia

- Current ranking:

    - uOttawa

    -

    -

    -

    - Carleton

- DeFi workshop coming soon

- Once capacity limits are lifted, we can have the office at full capacity, the lab at half capacity

Closing Remarks

- Motion to adjourn the meeting: Vlad

- Second: Victoria

- Oppose: Alae notably

- Abstain: None

- Meeting adjourned!!