

# 2022-04-03

## IEEE Proposed Agenda

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**Expected Date of Meeting:** April 3rd, 2022

**Expected Duration:** 90 mins

**Meeting Number:** 12

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### Agenda

1. Call to Order and Introduction
  2. Adoption of Previous Meeting Minutes
  3. Adoption of Agenda
  4. AGM Decision
  5. Updates
  6. Varia
  7. Closing Remarks
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### IEEE Meeting Minutes

**Starts:** 6:00PM

**In Attendance:**

- Vlad
- Ben
- Pavly
- Steven
- Rikki

- Sultan
- Alae
- Loic
- Victoria
- Eda
- Juan
- Gianluca
- Ethan
- Is'Haaq
- Nizar
- Kaitlyn

**Excused Absences:**

- Valerie
- Mehedi

**Call to Order and Introduction**

Vlad: "Welcome to the 12th and last normal meeting!"

**Adoption of Previous Meeting Minutes**

- Motion: Vlad
- Second: Loic
- No opposes, no abstentions, motion passes

**Adoption of Agenda**

- Motion: Vlad
- Second: Ben
- No opposes, no abstentions, motion passes

## Updates

### Chair (Vlad)

- AGM to be held on **30th of April**
  - Constitution review
  - Accountability presentation
  - Byelections for not-filled positions
- DFTC 2022
  - Great success!
  - Merch distribution
    - Deconstructing the kits and giving them out individually
    - Alae: “We should sell them, or give them away and sell them”
    - Juan: “Patches are the most feasible to sell, but makes more sense to hand them out”
  - Insert Vlad’s presentation here
    - Planning to execution happened in 50 days!!
    - \$83K funded!!
    - Shoutout WIE team (Victoria and Eda) for accommodating and moving WIE Wine and Cheese
- Elections
  - Elections ended! Voted ended at noon today
  - Results will be released at midnight!

### Vice-Chair (Madi)

- Exec hoodies slowly (but surely) on the way
  - will be around \$80 cause Champions hoodie

### Treasurer (Ben)

- No major updates

- Organizing everything
- If you need to get reimbursed, message Ben ASAP, double text if you have to

### **Secretary (Pavly)**

### **WIE Chair (Victoria)**

#### **GET A CONSTITUTION**

Will help expand WIE

Define roles, etc

- Wine and Cheese
  - Thank you to everyone that helped!!
  - The event was a great success
  - Pics can just be posted, worst case we just have to take a pic down



SHOUTOUT WIE TEAM FOR A GREAT EVENT, AMAZING JOB VICTORIA AND EDA

### **WIE Vice-Chair (Eda Su)**

- See above

### **VP External (Mehedi)**

- Absent

- Vote of resignation
  - Unanimously yes
  - Mehedi has been formally resigned from his position.

### **VP Internal (Steven)**

- Elections
  - Results released at midnight 12 AM
- Battle Royale
  - IEEE GEMC
    - Wanted to host their own version of Battle Royale at IEEE GEM conference in Barbados in November
    - Needs help of IEEE Battle Royale Team
    - Could help expand Battle Royale 15
- Mandate: spearhead constitution reform
  - Planning on creating a constitution reform committee within IEEE to help manage amendment suggestions that we receive
  - Amendment suggestions will be gathered via a Google Form
  - The committee will be making it presentable for the AGM (standardized format)
  - The committee is composed of execs, but anyone (including general public) can suggest amendment changes
- Motion to create constitution reform committee: Vlad
- Second: Alae
- No opposes, no abstentions, motion passes

### **VP Academic (Rikki)**

- Focused on Cookies n Cram and ELG Spec Panel
- Cookies n Cram
  - Google Developer Student Club is doing a lot of review sessions for comp sci courses

- Cookies n Cram will be hosted April 6th all day
- Will bake cookies
- ELG Spec Panel
  - April 7th 7 PM
  - On Zoom
  - Thank you for taking this over! (NOT in her mandate)

### **VP Social (Sultan)**

- BBQ
  - Can coordinate with future execs to have something fun in May (after Ramadan)

### **VP Communications (Alae)**

- Marketing for DeFi and Wine and Cheese
  - Very successful
  - Facebook, Instagram, LinkedIn, Reddit, Email, other schools, student organizations, NewsLetters
  - Designed Logo for both, posters
  - IN-PERSON ADVERTISEMENT for Wine and Cheese
    - Physical posters, tickets, flyers/brochures
    - Talking to people in SITE to promote ticket sales

### **Webmaster (Loic)**

- Helped with DeFi
  - RSVP Tickets
  - Notion Hackathon Rules
  - Staying overnight
- Wine and Cheese
  - Website

- Added Hackathon photos to our website
- SHOUTOUT LOIC

### **McNaughton Centre Director (Juan)**

- DeFi
  - Sick unfortunately
- Office highkey lowkey a mess
  - Need to give CSSA consoles and cards back
  - Need to clean up office
- Need to buy PC Parts
- Need to check if grant is still valid before making purchases
- Don't put equipment/cables with the equipment/cable that are accessible to the public

### **Photonics Chair**

#### **CEG Commissioner (Gianluca)**

- DeFi
  - Red Bull event was very successful
  - Over 400 cases of Red Bull were given to us
- Wine and Cheese
  - Helped Juan with technical set up
- Planning survey for CEG students

#### **ELG Commissioner (Ethan)**

- DeFi
  - Had to disqualify someone lol
  - Overordered on breakfast food
  - Donated the leftover to The Ottawa Mission!
  - Babybel incident

- Motion to call IEEE number: Ethan
- Second: Alae
- No opposes, no abstentions, motion passes LOOOL
  - Result: We have a phone?! That's not connected?!

### **SEG Commissioner (Is'Haaq)**

- DeFi
  - Hot Ones event!
  - Successful event
  - Reason for tote bags being a success
- Helping SEG students with resumes
- Will help out with Cookies n Cram

### **Design Commissioner (Valerie)**

- Feel better soon!
- Fire patches
- Can sell those patches

### **Equity Commissioner (Avneesh)**

### **Translation Commissioner (Nizar)**

- Helped translation for IEEE Elections
- Stayed overnight at DeFi

### **WIE Design (Kaitlyn)**

- Wine and Cheese
  - Designed nametags, brochures
  - Posters for sponsors

### **Varia**

Snack break at 7:36 for Alae and Nizar



Ethan's Bike Repair opening for the season soon

## **Closing Remarks**

- Motion to adjourn the meeting: Vlad
- Second: Gianluca
- Oppose:
  - Ben
  - Pavly
  - Steven
  - Rikki
  - Sultan
  - Alae
  - Loic
  - Victoria
  - Eda
  - Juan
  - Gianluca
  - Ethan
  - Is'Haaq
  - Nizar
  - Kaitlyn
- Abstain: None
- Meeting NOT adjourned!!



SHOUTOUT VLAD, OUR CHAIR <3

- Motion to adjourn the meeting PT.2: Alae
- Second: Victoria
- Oppose: Vlad, Ben, Nizar
- Abstain: None
- Meeting finally adjourned!!