

2022-03-09

IEEE Proposed Agenda

Expected Date of Meeting: March 9th, 2022

Expected Duration: 90 mins

Meeting Number: 8

Agenda

1. Call to Order and Introduction
 2. Adoption of Previous Meeting Minutes
 3. Adoption of Agenda
 4. Updates
 5. Varia
 6. Closing Remarks
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IEEE Meeting Minutes

Starts: 8:00PM

In Attendance:

- Vlad
- Madi
- Ben
- Pavly
- Steven
- Rikki

- Sultan
- Alae
- Loic
- Victoria
- Eda
- Juan
- Gianluca
- Ethan
- Nizar
- Valerie

Excused Absences:

- Mehedi
- Is'Haaq

Call to Order and Introduction

Vlad: "Welcome everybody!"

Adoption of Previous Meeting Minutes

- Motion: Vlad
- Second: Juan
- No opposes, no abstentions, motion passes

Adoption of Agenda

- Motion: Vlad
- Second: Alae
- No opposes, no abstentions, motion passes

Updates

Chair (Vlad)

- DeFi hackathon going strong
 - Some logistics to be finalized
- W&C coming up
- Elections coming up
 - Elections officer has been acquired
 - Same platform: Democracy (the website lol)

Vice-Chair (Madi)

(Welcome back!!)

- Merch will be gotten before end of semester!!
 - Queue applause

Treasurer (Ben)

- Reimbursement form
 - **Send Ben the receipts via discord, and your e-transfer email**
 - Ethan: Reusable coffee pod
 - Loic: Domain
 - Alae: W&C Tickets
 - Sultan: Movie night
 - Madi: Office supplies/paint
 - Michal:
- Wine & Cheese
 - All invoices for sponsors have been sent out
 - Stripe sends out money in waves (no lump sum amount)
- Battle Royale
 - Amend budget for an extra \$80: in case we counted too low, instead of having to re-motion (donation)

- Vlad: It would be best to re-calculate and get exact amount
- Amend budget for an extra \$410: go into game jam amount, EEF did not supply full amount for game jam
 - EEF was skeptical about us using uOttawa Faculty of Engineering money for other faculties/other units
 - They gave funding for speaker gift cards, but not for the game jam prize money
- Motion to add an extra \$410 to Battle Royale budget
 - Motion: Steven
 - Second: Vlad
 - No opposes, 1 abstention, motion passes
- Future transactions: don't forget to get 2 signing officers!

Secretary (Pavly)

WIE Chair (Victoria)

- Wine and Cheese
 - Venue booked for April 1st
 - Catering: still confirming
 - Now that mandate is almost over, might have over 150 people
 - Can have higher table style for networking instead of people being forced to sit while eating as previously
 - Catering to be confirmed first, then everything else
- Patronage
 - Silver and bronze
 - No gold yet
 - Silver: General Dynamics and Ciena
 - Bronze: Nokia
 - Ottawa Section Meeting: secured \$500 funding

- Companies can join for networking without sponsoring the event
- All help during the day of the event is welcome!
 - Technical help with Juan (setting up, taking down)
 - Coat check, name tags, etc
- Motion to add \$1000 to Wine and Cheese budget (that was previously given back)
 - Motion: Victoria
 - Second: Alae
 - No opposes, no abstentions, motion passes

WIE Vice-Chair (Eda Su)

- See above

VP External (Mehedi)

VP Internal (Steven)

- Battle Royale 14
 - Shoutout to all execs who helped plan and participated!!
 - Donation total (Queue drumroll): Over \$1000 !!! (\$1035.62)
 - Almost double last year's donations
 - 138 participants
 - More than double last year's participants
 - Twitch was great success
 - 13 Valorant teams (13*5=65)
 - More participants than last year's total participants
 - Networking event
 - Speakers from Snowed In Studios, Ubisoft Halifax, etc
 - 11 speakers!
 - Propel VR, Ubisoft Halifax, IEEE YP, IEEE CTSoc, Carleton U, and more
 - Speakers gift cards being given to the speakers, funded by EEF

- Elections
 - CEO found
 - Same website as last year
 - Slating is allowed
 - Dates:
 - March 11th 12:00 PM: Nomination period opens
 - March 24th 12:00 PM: Nomination period ends
 - March 24th 12:00 PM: Mandatory candidates meeting
 - March 25th 12 PM: Campaigning begins
 - April 1st 11:59 PM: Campaigning ends
 - April 2nd 12 AM: Voting begins
 - April 3rd 12 PM: Voting ends
- DeFi
 - Will be available the entire weekend!
- Wine and Cheese
 - Volunteer's List

VP Academic (Rikki)

- Industry night
 - March 24th 7:00 PM
- ELG Specialization Panel
 - Wednesday, April 6th
 - If you know any graduate/upper year ELG students, let Rikki know ASAP no Rocky
 - Michal can help with Systems
- Cookies n Cram
 - April 2nd-11th

- Hybrid
- ITI 1100
- ELG 2136
- ELG 2137
- CSI 2101
- CSI 2120
- SEG 2106
- Helping with DeFi

VP Social (Sultan)

- Movie Night
 - Success
 - 30 people
- Cooking Competition + Breakfast
 - Saturday
- Trivia Night
 - Happening soon
- Will coordinate with Wine and Cheese for events

VP Communications (Alae)

- Wine and Cheese + DeFi
 - Marketing Lead
 - Opted for physical marketing for Wine and Cheese
 - Physical tickets for Wine and Cheese
 - Selling point will be IEEE office
 - Any exec is allowed to sell using the tablet and square
 - AS LONG AS they had training by Juan as per last meeting
 - Alae will look into policy regarding posting physical posters

- Sh*tposts on standby
- Marketing Committee active
 - Shoutout Valerie!

Webmaster (Loic)

- Wine and Cheese
 - Helping with their website
 - Tickets on Square
- Meeting minutes will be up on IEEE website within a few days
- Deal was established 4-5 years ago that IEEE Ottawa Section pays for our domains, we pay them back end of the year
- From now on, the student branch will be paying
- Motion to omnibus:
 1. reimburse IEEE Ottawa Section for paying for our domains (\$272.20)
 2. amend budget to include domain renewal (\$67.77)
 - Motion: Loic
 - Second: Gianluc
 - Vlad and Alae notably oppose (omnibus bad), no abstentions, motion passes
- Motion to vote on omnibus: Loic
- Second: Vlad
- Alae notably opposes, no abstentions, motion passes

McNaughton Centre Director (Juan)

- DeFi
 - Workshop 1 went well
 - Workshop 2 will be improved
 - Hackathon will be even better
- Wine and Cheese

- Helping with tech
- Will train once he gets training on how to train people using square
- Office has snacks now!!
- PC Parts will be purchased soon

Photonics Chair

CEG Commissioner (Gianluca)

- DeFi
 - Red Bull acquired officially not officially
 - DJ, contest, drinks, etc
- Inventory list done!
 - Scan QR code to get info

ELG Commissioner (Ethan)

- Reusable coffee pod acquired
- Raspberry pi has been set up
- Linux will be installed on the PC
 - Dualboot

SEG Commissioner (Is'Haaq)

Design Commissioner (Valerie)

- Working on graphics
 - Wine and Cheese
 - General Elections
 - Breakfast poster
 - Cooking competition

Equity Commissioner (Avneesh)

- Created post for Black History Month

Translation Commissioner (Nizar)

- Translating Elections documents
- DeFi
 - Helped setting up first workshop

WIE Design (Kaitlyn)

Varia

Decal sticking wen

Closing Remarks

- Motion to adjourn the meeting: Vlad
- Second: Juan
- Oppose: Alae notably
- Abstain: None
- Meeting adjourned!!