



MINUTES OF THE MEETING
3rd IEEE HYDERABAD SECTION MEETING, 2019 SLATE
Date: 10th March, 2019 Time: 9:30 AM to 1:30 PM
Venue: Board Room, 4th Floor, Chillies Restaurant

Total Section Execom Members Attended: 22

All the Presentations delivered @IEEE Hyderabad Section Meeting #3 can be viewed here:

<https://bit.ly/2HccjYb>

1. Section 2 Minutes Ratification

Special Section 2 Minutes were ratified in the meeting. Mr Srinivas Nookala stated about the Payables to be made to Student Branches will be reimbursed only to IEEE Student Branch accounts and NOT to individual accounts. Every Student Branch is expected to have IEEE Student Branch account at their respective institution and use that as a mode to drive the financial operations with IEEE Hyderabad Section. Guidelines of the same will be released by SAC of IEEE Hyderabad Section.

A reminder will be sent by Treasurer for the remaining student branches to claim the same by submitting the bills. IEEE Hyderabad Section will hold this funds till June 2019.

2. Chairman's Agenda Points

- a. IEEE R10 Meeting: Mr. N Venkatesh shared his experience associated with IEEE R10 Meeting at Australia hosted by Victoria Section. He has shared the Certificate received towards IEEE R10 Outstanding Chapter Award. Also mentioned the opportunities for getting the grants and funds to drive events. Venkatesh will be sharing R10 presentations with Section members. From India, 7 to 8 IEEE India section chairs along with India Council and office bearers attended the event. Venkatesh promoted Mr. Kodali Srinivas nomination for IEEE President Elect and urged everyone to vote for the same.
- b. IEEE Collabratec IEEE Hyderabad Section authorized Chairman to instruct Online Community Specialist Julie Bernicker to check for existing community of Hyderabad Section and create a new one if needed. This is approved.
- c. IEEE India Council Meeting: IEEE India Global Public Policy Opportunities focusing to drive to activities on the same:
 - i. Technology Policy Whitepapers
 1. Aimed at policy makers
 2. Information and perhaps options
 3. No policy recommendations
 - ii. Public Policy Position statements
 1. Provide policy recommendations



2. May provide background information
- iii. Public Policy Communications
 1. Directed communication such as letters, testimony, speeches, public remarks, media releases, response to request for comments
 2. Describes the position or recommendation of IEEE or an IEEE organisation Unit on a matter of Public Policy

Mr. N Venkatesh will be attending an in-person meeting of IEEE India Global Public Policy Opportunities meeting New Delhi on March 30, 2019. Venkatesh to request IEEE India Council to drive sensitization through webinars on the same.

- d. IEEE Vizag Bay Sub Section Elevation to Full Section: IEEE Hyderabad Section authorizes the Chairman of IEEE Hyderabad Section to endorse the petition for Vizag Bay sub section elevation to Full section for 2019.
- e. IEEE Hyderabad Section endorses the Elevation petition of Vizag Bay Sub Section to full Section with an understanding that the Krishna district geographical area will be transferred to Hyderabad Section upon the request of Hyderabad Section and after the elevation process of Vizag Bay is completed. This transfer process should be time-bound and within three month time-frame from the request sent.

3. Membership Development :

Abhay Joshi was not present in the meeting because of emergency

Action Item: IEEE Hyderabad Section Video to be released for general consumption by Chapter Chairs

4. SAC Updates

Dr Vijayalata shared SAC Coordinators list and requested for more time to be dedicated by IEEE Ananthapuramu Subsection. IEEE Hyderabad Section approved the AISYWC 2019 event. SAC to recheck on the dates associates to Section Student Congress.

Budget Approval Requested : None

5. Awards and Recognitions

Dr Atul Negi prompted on the Student Award Nominations. As of now, only one nomination is received. Nominations can be submitted by Chapter Chairs or SAC to recognize the right volunteers.

6. WIE

Dr G Sree Lakshmi, WIE Chair has become Senior Member IEEE. A Total of 7 events conducted by WIE in the month of February 2019. WIE requested for a budget of Rs. 20000 for Vizag Bay event

Budget Approved: Rs. 20000 approved by Section (including travels)



7. STEM Activities

Mr Kolluru Sudhakar presented the STEM updates. STEM Team has released survey form to capture the maturity levels of school. This survey allow the schools to rate on a scale of 1 to 4 and design programs with their needs.

Dr. Gopalakrishna Kuppa and Dr. Atul Negi offered to help STEM in driving their functions with the connects in different schools. Dr. Atul offered to connect with Kendriya Vidyalaya to support STEM programs.

Budget Requested for Approval: None

8. COMSOC/SP Joint Chapter

Lalitha Vadlamani represented COMSOC/SP – She mentioned the following:

- a. Alexander Graham Bell Distinguished Lecture Program on 1st week of April at IIIT Hyderabad. Budget requested Rs. 25000
- b. Two Distinguished Lectures are planned in May 2019 to July 2019 - yet to get confirmation
- c. Winter School Proposal submitted. Planned to do it by May 2nd week by Signal Processing team

Budget Requested for Approval: Rs. 25000

9. CIS/GRSS Joint Chapter

Tilottama Goswami represented CIS/GRSS. She mentioned the following:

- a. Improving membership by 30% and retention by 70%
- b. Reimbursement pending of Rs. 1796 to be settled against the bills submission by Mousumi
- c. Budget for Future event shared

Budget Requested as Advance: Rs. 12000 (Approved to reimburse once the actual bills are submitted – No Advance approved)

Suggestion: Non-IEEE members should be charged higher than IEEE Members and all Life Members should be offered free entry in every event.

10. CAS/EDS Joint Chapter

Dr. Arifuddin Sohel mentioned following things:

- a. IoT Lab facility inaugurated at MJCET – sponsored by IEEE Hyderabad Section. This lab can be leveraged and consultation can be taken from Prof C R Sharma, Chairman, IoT SIG. Amount to be reimbursed against IoT Lab Equipment purchase : Rs. 41511 – approved by section
- b. Three Distinguished talks delivered under IEEE Mini-Colloquia



- c. Successfully conducted International Conference on Modelling of Systems Circuits and Devices – MOS AK 2019. Team was able to create surplus of Rs. 190000 amount as part of proceedings. Event was attended by 100 participants
- d. Future Event : Workshop of Lab Setup of Internet of Things is planned. A Budget of Rs. 40000 was requested towards IoT Kits consumables
- e. IEEE Hyderabad Section authorized CAS/EDS Chair to initiate the petition to form Solid State Circuits Chapter and it will be part of CAS/EDS Joint Chapter going forward.
- f. MOS-AK Sponsor Appreciations and acknowledgement letters to be sent by Section. CAS/EDS Chair to send the letter, Venu to print and Secretary need to sign and send those letters of Appreciations to sponsors.

Total Amount approved by Section to Reimburse: Rs. 81511

11. PES/IAS/PELS Joint Chapter

Dr P V Rajagopal shared the updates of PES/IAS/PELS Joint Chapter. He mentioned the following

- a. Three Events completed in Jan 2019 ~ Feb 2019
- b. New product Development – Innovation, Technology Management and Market Development will be repeated in different locations to have more coverage.
- c. A Total of 32 programs are planned in this financial year

Budget Approval: None

12. MTT/AP/EMC Joint Chapter

Runa Kumari mentioned there were NO events conducted in last two months. Team is planning to conduct event on Satellite Antennas by Dr. Rajeev and requested for Budget of Rs. 5000 to be approved

Budget Request Approved: Rs. 5000 (Approved by Section)

13. Computer Society

Vidyasagar T mentioned the following updates

- a. 6 Events completed in Jan 2019 to Feb 2019
- b. 5 events planned in March 2019
- c. 5 day workshop is planned at Vardhaman on Azure, AWS and Office 365
- d. Advance amount of Rs. 15000 was requested for AR / VR half-day workshop

Budget Request Approved: Rs. 15000 (Approved by Section)

Section offered following suggestions to chair

- e. Choose neutral venues



- f. Do not have multiple programs on same dates
- g. Keep clearly distinguish between Student Branch events vs Chapter Events. Some of the Student branch events are considered as chapter events. Those need to be avoided.
- h. More Professional events should be planned in collaboration with other societies.
- i. Dr Tulika Mitra, Distinguished Visitor Program to be initiated and if any guidance required Vidyasagar to consult Dr. Lakshminarayana Sadasivuni

14. Photonics Society

Photonics Team was not present

Mr Venkatesh mentioned that a Task Force is formed by Government of India (Ministry of Electronics) to define Photonics Roadmap for India.

15. IEEE Standard Activities

Gopalakrishna Kuppa requested to form the IEEE Standard Activities Special interest Group and organization setup required to run this initiative.

IEEE Hyderabad Section authorized to form IEEE Standards Activities Group and a Special Interest Group on IEEE 1415.99 will be formed under the same. More SIGs can be formed as needed. IEEE Hyderabad Section nominated PVS Maruthi Rao to Volunteer as a Chairman for IEEE Standard Activities Group to drive the initiatives forward.

Based on Maruthi Rao's need, more support will be offered.

Budget Approval: None

16. TEMS Society

Ravi Shankar driven the updates and future plans of TEMS programs and events. Amit offered to support trainers from his contacts to reduce Trainer costs.

Budget requested for approval: None

17. Education Society

Dr Sivasarma mentioned there were 7 programs conducts and 3 events were proposed to be conducted. He wanted to distinguish between Society and student branch events to report accordingly.

18. Guntur Subsection

Not Present

19. Ananthapuramu Subsection



Not Present

20. Vizag Bay Subsection

Dr Lakshminarayan Sadasivuni updated the Vizag Sub section events. He mentioned the following

- a. ICISGT Conference received 106 Papers with 237 authors
- b. Looking for sponsorship support
- c. Lakshminarayana Merugu requested to have regular cadence call on ICISGT conference proceedings to ensure adequate support and guidance is offered.
- d. Sub Section Student congress is planned by SAC
- e. Women Professional and Student Member Event is planned by WIE

Discussion related to Vizag Bay subsection to elevate as Full Section is mentioned in Chairman's Agenda above

21. Conference Committee

Amit Kumar shared his views on HydCon Preparation and requested for Rs. 100000 to be budgeted as a SEED money for conference preparation towards Website, + Promotions + Printing brochures

Budget Approval: 100000 (Seed Money approved) – When to be issued to be decided by Chairman of IEEE Hyderabad Section

22. Website and Social media

Not present

23. IRC

Not Present

24. Educational Activities

IEEE Hyderabad Section authorized Educational Activities Chair to carry out and continue with previous program themes.

MOU will be generic and contract will be specific with vendors supporting Skill Connect programs

IEEE Hyderabad Section authorized to issue Certificate of Participation for participants in Skill Connect Programs.

Ravi Shankar mentioned “As an extension of MOU, Virtual Labs of IIIT Hyderabad has offered Remote internships to all the student branches with a discount of Rs. 1000 (for IEEE Members). This need to be communicated to IEEE members”.



Next Section Meeting

IEEE Hyderabad Section – 4th Section Meeting is planned on April 14, 2019 (Sunday) – Please block your calendars

Action Items

S. No.	Action Description	Assigned To	Opened On	Closed Date	Current Status
1	Complete database of all society members to each chapter chair before the next SEC.	Abhay Joshi, Membership Development, Chair	Jan 6, 2019	Feb 2019	Closed
2	Sign the GPA copy and submit to the Auditors and IT Department	N Venkatesh Bala Peddigari Venu	Feb 14, 2019	Feb 2019	Closed

Section Execom Members Attended

1. N Venkatesh, Chairman, IEEE Hyderabad Section
2. Dr Amit Kumar, Vice Chair, IEEE Hyderabad Section
3. Bala Prasad Peddigari, Secretary, IEEE Hyderabad Section
4. Dr Nookala Srinivasa Rao, Treasurer, IEEE Hyderabad Section
5. Vidyasagar T, Chair, Computer Society (Webex)
6. Dr. Atul Negi, Awards and Recognitions Committee
7. Dr Lakshminarayana Merugu, Nominations Committee
8. G Sreelakshmi, Chair, WIE Affinity Group
9. Runa Kumari, Secretary, MTT/AP/EMC Joint Chapter
10. Dr Y Vijayalata, Chair, SAC
11. P Ravi Shankar, Vice Chair, TEMS
12. C R Sarma, Chair, IOT Special Interest Group
13. Dr Ariffuddin Sohel, Chair, CAS/EDS
14. KNV Sudhakar, Chair, STEM Committee
15. Dr PV Rajagopal, Chair, PES/IAS/PELS
16. Lalitha Vadlamani, Chair, COMSOC/SP Joint Chapter (WebEx)
17. Dr Tilottama Goswami, Member, CIS/GRSS
18. Lakshminarayana Sadasivuni, Member, Section Executive Committee
19. PVS Maruthi Rao, Past Chairman, IEEE Hyderabad Section
20. Dr Naresh, Immediate Past Chair, CIS/GRSS
21. Balasubramaniam, Chair, Educational Activities
22. D V S S Siva Sarma, Chairman, Educational Society