MINUTES OF THE MEETING
12TH IEEE HYDERABAD SECTION MEETING, 2019 SLATE
Date: December 8th, 2019 Time: 9:30 PM to 12:50 PM
Venue: IEEE Hyderabad Section Office, 644-645, Al-Karim Trade Center, Ranigunj, Hyderabad – 500 003

Total Section Execom Members Attended: 18

Please find all the presentations shared during the Section 12 Meeting:

https://drive.google.com/drive/folders/1e9mJJlf-G_oB-u9i7_fcsTFcXb6g_8gj?usp=sharing

1. **Chairman Address (Represented by N Venkatesh)**
   a. Nominations committee to revise the non-functioning Chapters by inducting more active volunteers to lead those chapter functions. Non-functioning Chapters are:
      i. APS/MTT/EMC – Reported 4 events
      ii. Education Society – Reported 5 events
      iii. Photonics Society – Reported 0 events
      iv. TEMS Society – Reported 3 events
      v. YP Affinity Group – Reported 0 events
   b. IEEE Indicon : Event will be attended by Venkatesh, Amit and Atul Negi
      i. Amit's Travel budget is approved upto Rs. 10000 if NOT supported by Indicon or India Council
      ii. NV Rao has been awarded by IEEE India Council Section Chair Lifetime Achievement Award 2019: He is NOT travelling to Rajkot because of personal reasons, His award will be collected by Venkatesh and Amit
      iii. Sai Prashant, IEEE Student Volunteer from Vardhaman College of Engineering has been awarded Outstanding Student Volunteer by India Council. IEEE Hyderabad Section Execom approved to support his travel to Rajkot for upto Rs. 10000 on actual receipts.

2. **Treasurer Agenda (Represented by Srinivasa Nookala)**
   a. Funds Received
      i. AISYWC Grant received from ComSoc $1000 USD : Rs. 71310
      ii. AISYWC grant received from MTT-S $1000 USD received : Rs. 71310
      iii. AISYWC grant received from TEMS $750 USD received
      iv. AISYWC grants from LM, GRSS and SPS are yet to be received.
      v. SIGHT Project approved for Dr.S L N [MOSATE] $1100 USD
      vi. IEEE MTT-S SB Matrusri event $1000 USD + IEEE MTT-S 17791 Matrusri start up fund [MTT-S Student chapter start up fund credited $500USD]
   b. Travel Reimbursements

i. On 08th December travel amounts for attending SEC meetings during 2019 will be paid to individual accounts if respective Chairs provide the Bank account details with IFSC CODE; Name appeared in the account; branch; bank name etc., (Action: Secretary and Treasurer)

ii. This data based already available to be projected now ; Only physically attended meetings will be taken in to account;

c. Student Branch Rebates

i. SAC Chair made requests to Colleges who have NOT claimed rebates.

d. Advance Payments

i. Due to closure of accounts, all Chapter Chairs/Volunteers/members are requested to take necessary approvals for the month of December 2019 and January 2020 and take advances to conduct events.

ii. 10-12-2019 (10th December 2019) is the deadline for issuing cheques or payments. After this date No payments. *All Chapter chairs/ members are requested to submit original bills on or before 20th DEC 2019 against events conducted during JAN-DEC2019. This is a must and L31 reports should have been filed.*

iii. Due to Auditors objections Crossed cheques only issued in the name of Chapter Chair/AG etc.,

iv. IEEE Hyderabad Section AGM will be held on January 18, 2019, eNotice will be circulated 21 days in advance.

e. Funds Released

i. Anantapuramu Subsection [Rs.50000/-] events bills settled including L-31 Report (Rs. 21175)

ii. MTT-S Support for{ [Matrusri organized event] Three day workshop on Recent advances in Antennas & Microwave Circuits during 18-20th NOV 2019 ; received[72,000/-] + Registration fee generated is 28,000/- } = Total amount as income = Rs.1,00,000/- ;

   a. Expenditure Rs.92,000/- ; so amount credited in to IEEE HYD Section account is Rs,1,00,000/;

   b. Seed money from [MTT-S Kitty] taken Rs.85,000/- &given back to section account.

f. Flagship Programs to be conducted

i. Lalitha Memorial lecture – planned to be conducted on December 16, 2019

ii. Education Society Memorial Lecture is pending.

g. Pending Payments

i. All pending payments will be released after validating the receipts.

h. Auditors Related

i. GIEEE INDIA office funds utilisation certificate(2018-19) issued ;verified and to be submitted before 31st OCT 2019.

ii. Appointment letter to Auditor(s) released based on SAGM Resolution

iii. GST – Related query response to be obtained.

   a. IEEE Hyderabad Section has to pay GST @ 18% of Total expenditure vs Income for JAN-DEC 2019

b. Senior Auditors will give a letter stating that for which component GST to be paid ? Or not ? It is in the process.

3. **ComSoc / SPS (Represented by Lalitha Vadlamani)**
    a. Distinguished Lectures to be done – will be planned in the future
    b. Summer School Proposal Submitted – will be driven by
        i. Prof Bhushan Rao
        ii. Prof Curt Lewis on Grphical signals
    c. SPCOM 2020 Schedule finalized. Lalitha Vadlamani is the Co-Chair for a Tutorial
    d. AISP Conference at Amaravati in Jan 2020. Sanjeev and Lalitha are travelling. Chairman Venkatesh suggested to hold a ComSoc event in AISP @Vellore Institute of Technology
        i. Chapter will fund the travel provided ComSoc chapter conducts the event.
    e. One Graduate Student will be sponsored through GlobeCom
        i. 20 students registered and received grant for 1 travel sponsorship. There are NO funds budgeted from Section.

4. **CIS/GRSS Joint Chapter (Represented by Hitendra Sarma and Mousmi Chaurasia)**
    a. CIS Distinguished Lecture is planned in the month of January to March 2020
        i. Will be conducted in Srinagar, Mumbai and Hyderabad
        ii. Venkatesh suggested to give the details of DL Name once it is published in CIS website.
        iii. Currently Dr. Samant is the expected to give DL Talk
    b. GRSS Winter School is planned on Advanced Remote Sensing and Applications from December 18~22, 2019 @Guntur's Vignan Institute of Technology. Team received grant of $1200 USD for the same.
    c. John McCarthy Flagship program is conducted in November 2019 – Expenses need to be settled

5. **Newsletter (Represented by Mousmi Chaurasia)**
    a. Request to publish Chapter articles for newsletter. All articles to be reached by December 31, 2019
    b. January 2020 will be releasing the Newsletter after AGM

6. **CAS/EDS Joint Chapter**

    No Representation

7. **PES/PELS/IAS Joint Chapter (Represented by Naveen Marathi)**
    a. India Council PES Chapter Meet held at Bangalore on October 19, 2019.
        i. SLN and Venkatesh requested Naveen to check who organized this event and whether this event is anyway connected to IEEE Operating Units.
        ii. Some of the areas discussed during the meeting were:
            a. Five Sub-committees have been formed

b. Global workshop on "Impact of Technology Innovation in Energy on Economy" being planned in Delhi (at India Habitat Center) on 11th and 12th of December 2019.

c. World utility summit 2020 will be held in January 2020 at IEMPL, Delhi NCR and is co-hosted with ELECRAMA.

d. Discussion on Powercon-2020 and PES Asia-Pacific Power & Energy Engineering Conference (IEEE PES- APPEEC 2021), Kerala.

e. IEEE India PES Scholarship Award

f. Discussion on Corporate membership

iii. R-10/ Chapter Chairs Training Meet on 30th Nov & 1-Dec-2019 / at Macau, China. This was attended by Harinatha Reddy. Updates about the meeting were shared to SEC members.

8. MTT/APS/EMC Joint Chapter

No representation

9. Computer Society (Represented by Vidyasagar T and M A Jabbar)

a. 15 events conducted so far

b. Workshop on Quantum Computing conducted – attended by over 100 participants.

c. AHCSSC 2020 Website revelead

  i. Section approved Rs. 25000 has a seed money which need to be settled back by Compute Society Chapter after the event.

  ii. All major expenses will be paid directly to vendor through Cheques or NEFT transfer

  iii. Any further AHCSSC expenses will be reimbursed through NEFT payments based on the amount received from Explara.

  iv. GST is collected from Registered participants.

  v. Venkatesh suggested to give slots to WIE and YP and share eNotice exclusively for those members free registration for this events

    a. YP to provide Rs. 15000 from their available budget for this event

    b. WIE to provide Rs. 15000 from their available budget for this event.

10. TEMS Chapter (Aditya Rao sent updates in mail but NO representation in SEC meeting)

a. Webinars Conducted

  i. Agile Leadership by Srikrishna Joshi

  ii. Opportunities and challenges for entrepreneurship in the education space in India by Abilash Joseph

  iii. An overview of Systems Models to address the growing complexities in organizations by Supriya Kummamuru

  iv. Leading Leaders by Brian Shannon

11. Education Society (Represented by D V S S Siva Sarma)

a. Conducted following events

        i. Teaching strategies for 21st Century at PSCMR College

       ii. Learning Paradigms for Outcome based Education @MJCET

     iii. 3 Day National Workshop conducted on "Pedagogical Skills for Outcome based Education" at JNTUCEA

  b. Planned Events

        i. Usage of ICT Tools for Enhanced Learning Outcomes and Paper writing skills" planned in Vizag on December 14, 2019

12. Photonics Society

No Representation

13. Guntur Subsection

No Representation

14. Anantapur Subsection

No Representation

15. Vizag Bay Subsection (Represented by KV Sriram)

  a. Conducted Events

        i. Invited talk on Small Satellites – Achievements, Challenges and Opportunities by DVA Raghava Murthy at GVPCEA, Vishakapatnam

       ii. IEEE Student Branch inaugurated at NIT, Andhra Pradesh. Invited talks delivered

           a. AI in Text mining by Lakshminarayana Sadasivuni

           b. Embedded Systems by Abraham V

     iii. TISP Event @ Govt High School, Payakarao Peta on November 30, 2019. This is a STEM event. MGPL Narayana was the Chief Guest

     iv. Lakshminarayana Sadasivuni delivered two talks in Education Society conducted event on "3-day workshop on Pedagogical Skills for Faculty in Outcome Based Engineering Education" at JNTU, Ananthapuramu on 6th Dec 2019.

           a. "Quality through outcome-based education in STEM" by Lakshminarayana Sadasivuni

           b. "Accreditation Policies – Forces to shape Indian Academic Research" by Lakshminarayana Sadasivuni

      v. IEEE Young Professionals and IEEE Student Branch at GVPCEA Conducted Technical Talks

           a. Dr CVK Bhanu delivered talk on Smart Grid: An Opportunity for sustainable tomorrow

           b. A B Koteswara Rao delivered talk on Robots and design issues

  b. Future Events

        i. CAS/EDS Workshop on December 12 ~ 14, 2019 at Raghu Institute of Technology

       ii. Educational Society: Usage of ICT Tools for Enhanced Learning Outcomes in Higher Education And Technical Paper Writing Skills on December 14, 2019

iii. Sub-Section Student Congress on December 21, 2019. One Executive Committee Member travel from Hyderabad is approved

c. Vizag Subsection Elevation Status

i. Excel sheet with all the members signed for petition has been sent to Supavadee Aramvith

d. ICISGT Conference

i. All 24 papers with copyright form received IEEExplore
ii. Payments will be made as per quote (funds available)
iii. IEEExplore my add this papers by 31st December 2019.
iv. Section approved to show a slide on the same during AGM (but no physical or printed copy is permitted).

e. IEEE India Council Sub Sections Congress 2020

i. On the recommendations of the SEC-11, the Chair Vizag Bay recommended GVP College of Engineering (A) to host the IEEE IC Sub-Section Congress. Waiting for the decision from India Council

f. LCD Projector

i. K V Sriram requested permission to purchase LCD and Portable Sound System for organizing events. He further mentioned that funds are available from ICISGT funds. SEC permitted to buy these items.

16. **Conference Committee (Represented by Amit Kumar)**

a. AISP Conference is happening on January 2020. IEEE Hyderabad Section is a Technical Co-sponsor

b. SEFET Conference by GRIET 2021 – requested Technical co-sponsorship by IAS Society. Details to be presented to SEC

c. HydCon 2020

i. Criteria for Selection of the Venue

a. Written support letter or email from Principal of the institution supporting the event with commitment for the support of the event in terms of Venue, Hospitality etc and better with a statement of a budgetary figure.

b. The venue should support the following all in a compact manner (ideally in same complex/building not more than two min. walk)

c. A large hall with the best stage, audio video acoustics with a minimum capacity of 300 persons. This is to be used for inaugural and plenary sessions etc.

d. Additional two halls with equally good audio video facilities

e. Foyer-display area for posters/exhibhits

f. Restrooms to be of a high hygienic level with water and toilet papers etc

g. The venue must be close to main highways like ORR and distance or reachability from Metro stations, bus stations, railway stations and airport should be given.

h. The information of hotels of a minimum standard like OYO or a minimum three star business travelers suitable for hosting international travelers.

Lower cost accommodation for student presenters and participants information also should be given.

17. **Website and Social Media (shared by Bala Peddigari)**

    a. www.ieeehyderabad.org has been reviewed by the Section
    b. All eNotices and L31s will be used as input to update the website proactively.
    c. Reviewed the Upcoming Events and Flagship events pages
    d. Chapter Pages will be updated with Planned and conducted events.

18. **Life Members Affinity Group (represented by R Balasubramanian)**

    a. L31 Reports filed

19. **Educational Activities (by R Balasubramanian)**
    a. Algodynamics events successfully conducted.
    b. On-Line Skill Connect Program adoption. Two pronged strategy for use of the On line program by colleges-
        i. Initial rounds – interacting with colleges which are well known to us
        ii. Open up the application to all the Section's members – Students and Professional via an e-Notice.
        iii. Presentations done at 2 colleges – adoption confirmation is WIP
    c. Programs Planned for this month and in January
        i. Redo the Algorithm FDP jointly with IIITH at Vizag Sub section
        ii. Workshop on Prioritization methods using systems approach.
    d. Continued Association with Virtual Labs - Workshops with IIITH, as in past year.

20. **SAC**

No Representation

21. **Membership Development**

No Representation

22. **Awards and Nominations Committee (by Atul Negi)**
    - Created the nomination form – will be inviting for Awards nomination submission by every chapter.

23. **STEM Committee**

No Representation

24. **Young Professionals Society Affinity Group**

No Representation

25. **Women in Engineering Affinity Group (represented Dr Padma Sai)**

a. Lalitha Memorial Lecture is planned to be conducted on December 16, 2019
b. WIE will collaborate with Computer Society on AHCSSC 2020
c. Intel Senior Principal, Henry will be visiting Hyderabad – he will be delivering expert talk on December 17, 2019. Section recommended this to be a IEEE Full fledge event by WIE AG.

26. **Industrial Relations Committee (Represented by V Venkata Ramana)**
    a. Two planned factory visits postponed. Need to work with Chapter chairs to reschedule the same future.

Section Execom Members Attended

1. N Venkatesh, Chairman, IEEE Hyderabad Section
2. Amit Kumar, Vice-Chairman, IEEE Hyderabad Section
3. Bala Prasad Peddigari, Secretary, IEEE Hyderabad Section
4. Dr Srinivas Nookala, Treasurer, IEEE Hyderabad Section
5. Vidyasagar T, Chair, Computer Society of India
6. Prof M A Jabbar, Vice-Chair, Computer Society
7. Padma Sai, Vice Chair, WIE Affinity Group
8. G Sreelaxmi, Chair, WIE Affinity Group
9. Lakshminarayana Sadasivuni, Member, Section Executive Committee
10. KV Sriram, Chair, IEEE Vizag Bay Subsection
11. Hitendra Sarma, Chair, CIS/GRSS (WebEx)
12. Dr Atul Negi, Awards and Nominations Committee
13. D V S S Sarma, Chair, Education Society
14. Lalitha Vadlamani, Chair, ComSoc/SPS (WebEx)
15. Naveen Marathi, Secretary, PES/PELS/IAS
16. Balasubramanian, Chair, Life Members Affinity Group ; Educational Activities
17. V Venkat Ramana, Chair, IRC
18. Mousmi Chaurasia, Secretary, CIS/GRSS ; Editor, Synapse Newsletter