



MINUTES OF THE MEETING

10TH IEEE HYDERABAD SECTION MEETING, 2019 SLATE

Date: October 13th, 2019 Time: 9:30 PM to 12:30 PM

Venue: IEEE Hyderabad Section Office, 644-645, Al-Karim Trade Center,
Ranigunj, Hyderabad - 500 003

Total Section Execom Members Attended: 18

Please find all the presentations shared during the Section 10 Meeting:

<https://drive.google.com/open?id=17oTr1Mr2-cO-BoHfz8dcxINemKks44pC>

1. Chairman Address

- a. Sri N. Venkatesh Chair Joined over Webex and mentioned following:
 - i. Thanked Vijayalata, Vamsi, Amit, Padma Sai and all the volunteers who contributed towards AISYWC, India Council Meeting and LMAG Meet. Received appreciations on the events from all corners (For information)
 - ii. All Chapter Chairs are requested to submit the reports and to follow up on the grant promised. (Action: All Chair concerned)
 - iii. Website: It is a great concern and chair has suggested to find some permanent solution for continuous updates. (Action: Secretary and Sri Maruthi Rao)
 - iv. Vizag Bay subsection should plan Sub Section Student Congress with a plan without financial burden on section (Action: Sri KV Sriram)
 - v. Life Members expenses report to be shared to Sankaran – Bala to send the final report to Venkatesh. Upon authorization to share with Sankaran for getting the grant approved of Rs. 70000 + Actual expenses. (Action: Secretary)

2. Treasurer Agenda

- a. Funds received
 - i. \$4700 - CASS - Outreach Proposal CASS Membership Development Workshop on Advance Internet of Things and machine Learning
 - ii. Funding for YP Local Event Robotics : Rs. 22360 – Srikanth Kavirayani (Action: SLN to collect the original bills and handover the cheque)
 - iii. \$500 - PELS - 2019 PELS Chapter Start Up funds - Jawaharlal Nehru Technological University Anantapur Power Electronics Society SBC; SBC12431A; C. Prasanth Sai; prashanth.chukkaluri@gmail.com Rs.34,400.00
- b. Travel Grant towards Section Meetings
 - i. Local travel for attending SEC meetings @Rs.600/meet to be paid during Dec 2019
 - ii. Vizag Sub Section : Air Travel (lowest actuals)
 - iii. Ananthapur & Guntur & Warangal/ Vijayawada - 2Tier A/C train Tickets maximum up to Rs.2000/- only.
- c. Student Branch Rebates

- i. All Student Branch rebates are released. Any unclaimed amount by Student branches will be returned to GIEEE after confirmation from SAC Chair (Action: Prof Vijayalatha to correlate the distribution and balance)
 - ii. IEEE MTT-S SB17791 Matrusri Engg College got approval from IEEE MTT-S HQ funding \$1500 for 2 events to be organized during 18-20th NOV 2019 under the theme of Recent advances in Antennas & Microwaves with applications (Faculty & Research scholars)
- d. Advance Claims
 - i. All Chapter Chairs/Volunteers/members are requested to take necessary approvals for next three months including advances if any needed. All advances to be requested before December 10, 2019
 - ii. Requesting all Chairs to submit Original Bills hard copies and submit L31 Reports for all events completed
- e. AGM is planned on December 31, 2019, e-Notice will be shared 21 days ahead of time.
- f. Auditor Related
 - i. GIEEE Fund utilization report to be submitted before October 31, 2019 to GIEEE India Office
 - ii. Appointment Letter to Auditor has been released based on SAGM Resolution
 - iii. All events should subject to budget 18% GST in registration charges
- g. Memorial Lectures
 - i. Planned Memorial lectures must be completed as per the schedule planned.
- h. Guidelines to Chapter Chairs
 - i. Honorarium Payments to SMEs to be paid either Online or through Cheques
 - ii. All payments received from Section should be acknowledged by signing on Section Voucher (Hand written and Rubber stamps are not allowed)
 - iii. Payments below Rs.1000/- only be allowed through IEEE HYD Sections' Voucher signed by concern
 - iv. IEEE Hyderabad section has identified & approved few vendors during last 15 years namely Stationery/ cabs/hotel/printer/ mementoes/ etc., please utilize them only in near future; deviating this not possible for payments.
- i. Fund Payments
 - i. Ananthapuramu & Vizag Bay Subsections Rs.50,000/- each Transferred during Sept 2019 for organizing events next two months.
 - ii. AISYWC2019: All payments were released (including LM travel). Internal audit to be made by Treasurer & Past Chairs after SAC submitting the bills.
 - iii. No pending payments to CAS/EDS Chapter.
 - iv. COMSOC/SPS Bills /Dues are cleared (Rs.1,47,647/-) paid on 07-10-2019 for HyWIT 2019.
 - v. PES Chapter dues related to Factory visit and Faraday memorial lecture payments paid.
 - vi. ILS –WIE Volunteers support from IEEE HYD Section has been released for two members.
 - vii. Chairman and Mousumi Ajay Chaurasia of SEC participated IC meet at GOA claimed the expenditure and it was released.



- j. Chapter-wise Balance Statement to be released – requested by PV Rajagopal to Treasurer. Will be released in November Section meeting.

3. Computer Society (Vidyasagar represented over Webex)

- a. Workshop on Quantum Computing for Women completed
- b. Workshop on AI and ML Standards workshop happened at T-Hub
- c. Mini-Workshop should be tailored for computer Society. Suggested to work with SAC Chair and Membership Development Chair to conceptualize it further.
- d. AHCSSC 2020 is planned during 3-4 January 2020 – SEC requested Chair of Computer Society to submit detailed budget plan of income and expenditure and request for Seed Advance accordingly. (Wherever the payments to be made by the Section, it is advised to mention clearly in the statement)
- e. Authorized Vidyasagar to draft the initial Memorandum of Understanding between IEEE Hyderabad Section with T-Hub. Will be reviewed by SEC and approval of Chair will be requested accordingly.

4. PES / PELS / IAS Joint Chapter (represented by PV Rajagopal)

- a. Completed 11 Program Events
- b. Conducted following events
 - i. Distinguished Lecture on Custom Power Connectors
 - ii. Distinguished Lecture talk on “Microgrids – Opportunities and Challenges – World Wide and in India”
 - iii. Game Changing Technologies in Power and Energy Section World Wide – The Road Ahead for the future
- c. IEEE Hyderabad Section acknowledges and appreciate the talks delivered by Dr Arindam Ghosh. Requesting PV Rajagopal to extend IEEE Hyderabad Section appreciations and Thanks for all the Distinguished talks delivered and made connections with students.

5. Photonics Society

No Representation

6. TEMS Society

No Representation

7. Educational Society

No Representation

8. Educational Activities (Represented by R Balasubramanian)

- a. Algo-Dynamics event will be conducted on October 19, 2019
- b. Skill Connect Online Website was launched during AISYWC 2019
- c. Requested Sri Bala Peddigari, Vijayalata and other Section members to review the portal and suggest improvements.

9. SAC

- a. All original bills will be submitted to IEEE Hyderabad Section Office towards AISYWC 2019 Event
- b. Internal Audit to be completed
- c. All Reports and Photographs are shared with respective Chairs for submit for grants.
- d. Following deadlines to be tracked for receiving the grants
 - i. Life Members Affinity group Grant by December 10, 2019
 - ii. MTT/APS/EMC grant by December 31, 2019
- e. AISYWC was attended by 410 delegates
 - i. India Council Meeting held in parallel during the event
 - ii. Life Members Affinity Group Meet held in parallel
 - iii. Social Activities carried out with different Sections' and student branch volunteers
- f. SAC Chair acknowledged and thanked all the volunteers who made the contributions. SEC acknowledged and congratulated Vijayalata, Vamsi, Padma Sai, Amit, Nagaraju, Chisti and all volunteers who made the event a grand success.

10. MTT/APS/EMC (represented by Sandeep Satav)

- a. Inauguration of IEEE MTT-S SBC 17791 Chapter by Dr. Shibani K Koul, Emeritus Professor of IIT NEW DELHI & followed by activities;
- b. Distribution of RF Kits to 4 student chapters of MTT
- c. Technical Talks Planned
 - o Benefits Of Microwave Engineering Education in India by Dr. Shibani K Koul, Emeritus Professor of IIT New Delhi
 - o Mobile And Cellular Communications by Dr. M. Lakshmi Narayana, Past Chairman MTT-S, IEEE Hyderabad Chapter.
 - o EMI-EMC Applications by Sandeep M Satav, Chair MTT-S, IEEE Hyderabad Chapter.
- d. Section recommended to organize the events in neutral and industry places to accommodate professional participation.
- e. MTT Track was organized at AISYWC. Will submit the report towards to claim the grant.

11. CAS/EDS + IoT SIG Updates (represented by Arifuddin Sohel over Webex)

- a. Second CASS Membership development workshop on IoT with ML conducted on September 23-25 at VNR VJIET. Request to release Rs. 14,083 towards expenditure as per post income and expenditure.
- b. Social Meeting with Prof. Subhas Mukhopadhyay, Macquarie university, Sydney on September 23, 2019 – focused on Sensors Conference.
- c. Upcoming events
 - a. Third workshop – 12-14 December 2019 at Raghu Institute of Engg. and Technology. Coordinating with Dr. S. Lakshminarayana and IEEE Vizag Bay subsection. Request Approval budget of Rs. 50000 from Outreach funds
 - b. Fourth workshop Dates to be decided- Coordinating with Dr. Mamatha to conduct the event at ECED, JNTUA in October. Request Approval budget of Rs. 50000 from Outreach funds



- c. IEEE IoT Hackathon is planned in December 28-29, 2019 – suggestion to organize at neutral venue. Arif to explore the options. Budget approved for Rs. 100000 from Outreach funds
- d. Annual event – Analog IC Design Workshop in collaboration with AMS Semiconductors Pvt. Ltd. at CVSR Engineering college. Request Approval Budget of Rs 30000 from CAS Chapter funds
- e. Impact workshop and Tutorial on IEEE 1451 at GIEEE Bangalore Office. Approved Budget: 25000 towards travel of Arif, Gopalakrishna Kuppa and Maruthi Rao for Travel and accommodation from CAS Chapter funds (All a:e budgets were approved)
- d. SEC Authorizes Dr Arifuddin Soheli to take forward the petition to form Robotics Automation Society at our Section.

12. COMSOC/SP (shared presentation only)

- a. HyWIT was organized on 7-8 September at IIT Hyderabad
- b. HyWIT was organized on 14-15 September at IIIT Hyderabad
- c. Expenses towards HyWIT has been released against 2500 USD Grant
- d. Chapter Chair to submit bills and details for payments to HyWIT. It is noticed that last year the grant was credited to Sections' account.
- e. ComSoC/SPS track happened in AISYWC 2019. Report will be submitted by Chair to receive the grant offered. All details shared with ComSoC chair by SAC Chair.

No Budgets Approved

13. CIS/GRSS (represented by Hitendra Sharma)

- a. A talk by Prof Alejandro Frery's expert lecture is planned and requested to release Rs. 28000 towards event expenses. Approved Budget : Rs. 28000

14. Guntur Subsection (Represented by Ramakrishna Dasari)

- a. Sri Ramakrishna mentioned that few institutions like Vignana and KLU are active and he is doing best with the limited members.
- b. Sub-Section ExCom member participation is also limited and hence requested next NC to kindly help in identifying good volunteers.
- c. Industry member's participation is missing: Planned to organize few events to attract Industry people.
- d. Sri Ramakrishna showed his concern about Krishna district geographical area members are with Vizag Bay Sub-Section. Dr SLN mentioned here that this issue will be resolved after Vizag-Bay gets full Section status, which is in process. Dr. SLN further offered help in organizing events in both Krishna and Guntur districts for the benefit of members.

15. Anantapur Subsection

No Representation

16. Vizag Subsection (represented by KV Sriram, Chair)

- a. IEEE eXtreme Programming Competition promotional events were organized at SASI on September 4, 2019, Raghu on Sept 7, DIET, Anakapalli on Sept 13, GITAM on Sept 14,
- b. A talk on “Running a SB” on September 9, 2019 at GVP college of Engineering.
- c. IEEE Day organized at Vizag Bay
- d. PROCOMM event conducted is a Student Branch event and NOT to be recorded Subsection event. (For information)
- e. EBSCO –IEEE Lunch and Learn @ Novotel, Visakhapatnam 25th Sep 2019 (10:00-14:00)
- f. Professional Members Meet and invited talks planned on Srikakulam, East Godavari and Krishna District. Section recommended to carry out one event at Srikakulam and then replicate for other events, considering the advantage of such meetings like joining new members etc. Budget can be met from Subsection budget.
- g. Subsection Student Congress is planned on November 30, 2019. Sri Venkatesh recommended to carry out the budgetary plan without financial support. Only Seed money can be approved but NOT any grants towards this event.
- h. Future Events planned
 - a. CAS/EDS workshop on December 12 to December 14 @Raghu institute of Technology
 - b. MTT/APS/EMC invited talks by Sandeep Satav and MLN at IETE Bhavan.
 - c. WIE events planned in December with a theme on “Women’s Role in Defense Research” – to be budgeted under SMC Fund.
 - d. Lalitha Memorial Lecture on December 2019 for One Day – to be approved Venkatesh, Chairman, IEEE Hyderabad Section on Location choice (Hyderabad/Vizag)
- i. IEEE SIGHT Project granted to Dr SLN **Moisture, Salinity & Temperature kit to optimize usage of water in hilly areas “MOSATE” (19-SPC3-08) granted 1100 USD**
- j. Section Elevation Status required 100 Signatories. Will be collected and submitted by October 21, 2019

17. Life Members Affinity Group (Represented by R Balasubramanian)

- a. Presented the LMAG update and thanked all AISYWC volunteers for support
- b. Life Members program charter will be planned to work respective Chapter chairs to drive events with more rigor.

18. Conference Committee (represented by Amit Kumar)

- a. TENCON – organizing the industry track
 - i. Chair Venkatesh served as Program Committee Co-Chair
 - ii. Atul Negi served as Track Chair for Computational Intelligence Track.
 - iii. Amit Kumar served as Chair for Special Track on Industrial relations.
- b. HydCon Tutorial for Industry 4.0 to be planned and satellite events to be planned by Chapter chairs
- c. SEFET Conference: Technically co-sponsored by IEEE Hyderabad Section. eNotice will be shared once sent by Phannendra Babu
- d. TEMSCon - Planned in Hyderabad. Bid is submitted



e. TALE:

- i. Gujarat and Hyderabad Section to jointly organize the event at Goa
- f. Co-Sponsored events will NOT be having any L31 reports.

19. WIE (Represented by Padma Sai Webex)

- a. Conducted event at Sri Vidyanikethan Tirupathi
- b. Requesting Venkatesh, Chairman, IEEE Hyderabad Section to finalize the location of LML.

No budget approved at this moment.

20. Nominations Committee Formation

- a. Further to the SEC meeting, having discussed with the Nomination Committee, Mr. MGPL Narayana will chair the Nomination Committee and Maruthi will be the member secretary.
- b. Nomination Committee will roll-out eNotice with a “Call for Volunteers for IEEE Hyderabad Section”

21. Website and Social Media

No Representation

22. Membership Development

No representation

23. Awards and Recognitions

No Representation

24. Young Professionals

No representation

25. STEM Committee

No representation.

26. Newsletter

No Representation

27. Industrial Relations Committee

- a. No Representation



Section Execom Members Attended

1. N Venkatesh, Chairman, IEEE Hyderabad Section (Webex)
2. Amit Kumar, Vice-Chairman, IEEE Hyderabad Section
3. Bala Prasad Peddigari, Secretary, IEEE Hyderabad Section
4. Dr Srinivas Nookala, Treasurer, IEEE Hyderabad Section
5. Vidyasagar T, Chair, Computer Society (Webex)
6. Dr Padma Sai, Acting Chair, WIE Affinity Group (Webex)
7. Dr PV Rajagopal, Chair, PES/IAS/PELS
8. Lakshminarayana Sadasivuni, Member, Section Executive Committee
9. KV Sriram, Chair, IEEE Vizag Bay Subsection
10. PVS Maruthi Rao, Past Chairman, IEEE Hyderabad Section (Webex)
11. R Balasubramaniam, Chair, Educational Activities
12. Dr Vijayalata Yellasiri, Chair, SAC
13. Sandeep Satav, Chairman, MTT/APS/EMC
14. Lalitha Vadlamani, Chair, ComSoc/SPS
15. Hitendra Sarma, Chair, CIS/GRSS (Webex)
16. Arifuddin Sohel, Chair, CAS/EDS (Webex)
17. Ramakrishna Dasari, Chair, Guntur Subsection (Webex)
18. Sreenivas Jasti, Member, Section Executive Committee