

# Venue Recommendation (IETF Participant)

## Background and Instructions

This form is for any IETF Participant to recommend a specific (venue) city to the IETF LLC Meetings Team for consideration as a future IETF meeting venue. We ask you to provide a lot of information in this form and we recommend that you read the following before you do so that you understand why we are asking for this information:

- [RFC 8719 High-Level Guidance for the Meeting Policy](#)<sup>1</sup> of the IETF in order to understand if the city that you are recommending is eligible within the meeting rotation policy.
- [RFC 8718 IETF Plenary Meeting Venue Selection Process](#)<sup>2</sup> to understand the mandatory and important criteria that are used when we assess the suitability of a venue.

Please note the following restrictions on the use of this form in order for your recommendations to be considered:

1. If you represent a venue or are otherwise commercially related to the venue that you are recommending then you cannot use this form - we have a separate form specifically for you with some additional questions **[insert link to form]**.
2. This form is for recommending venues in in North America, Europe, or Asia; if you wish to recommend a venue that is not eligible within the ordinary 1-1-1 rotation policy as set out in RFC 8719 then you cannot use this form - there is a process set out in [RFC 8719 section 4](#)<sup>3</sup> that you need to follow first.

Please answer all questions and wherever possible please include links to any original sources. Completed forms should be sent to **[EMAIL]**. The information supplied on this form is kept confidential.

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<sup>1</sup> <https://tools.ietf.org/html/rfc8719>

<sup>2</sup> <https://tools.ietf.org/html/rfc8718>

<sup>3</sup> <https://tools.ietf.org/html/rfc8719#section-4>

# Venue Recommendation (IETF Participant)

## 1. Your details

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**Your name**

**Your email**

**Your affiliation (optional)**

**Details of IETF meetings  
attended**

**Date of recommendation**

## 2. City recommendation

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**Recommended city**

**Country of this city**

**IETF region of this city**

**How well do you know this city**

**What international technical conferences of 1000+ people has this city recently hosted**

**Why do you want the IETF to come to this city**

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**Are you able to provide local support (language translation, letters of invitation, local information) and if not, then who can**

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**Do you have any local contacts who can provide free 1Gb/s or 10Gb/s network connectivity to a venue**

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**Are you able to sponsor a meeting in this city and can you identify any local organisations that would sponsor a meeting**

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### 3. Access

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**Describe the nearest  
international airports**

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**Describe the transport links  
from the nearest  
international airports into  
the city centre (or  
recommended venue)**

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**What visas are required to  
visit this country for a  
conference**

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## 4. Participant welfare

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**How do you rate personal  
safety in this city**

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**How do you rate the quality  
of emergency medical care  
in this city**

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**Describe the weather in this  
city in March, July and  
November**

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**Describe the air quality in  
this city in March, July and  
November**

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**What vaccinations are  
recommended for travel to  
this city**

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**What other health-related precautions are recommended to travellers**

**Is Internet access filtered within this country**

**Describe any restrictions on free expression based on race, ethnicity, religion, gender, sexual orientation, national origin, citizenship, or gender identity**

## 5. Demographics

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**Population of this city**

**Describe the tech sector in  
this city**

**Describe the university  
sector this city**



## 6. Venue

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**Describe the venue<sup>4</sup> that you think is suitable to host an IETF meeting**

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**Describe the hotels within 5 to 10 minutes walk from this venue**

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**Describe the restaurants and bars within 5 to 10 minutes walk from this venue**

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<sup>4</sup> You can describe more than one venue if you choose

**Describe the public transport  
links to the venue, including  
relevant websites**

**Do you have any concerns bringing an IETF meeting to this city, either in relation to RFC 8718 or otherwise**

**Is there anything else we should know**

October 2020