

Sheetal Dhamale

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I am a keen learner & like to learn new things. I am the sports player and has played many team as well as individual events, so can best perform in a team & have that leadership qualities to manage several activities. I can maintain good customer relationships and work best on customer satisfaction for the best performance of the company. It's my responsibility to perform at the best level and get the output.

Work Experience

Finance Associate

06/2018 - 08/2019

Sopra Steria, Pune, India.

- Collection and interpretation of different US and Indian Company's data to provide best quotation.
- Providing end-to-end support for the transformation of the business.
- Collecting the invoices and letters & processing them on Scheduled time as per client's requirements.
- Greet customers warmly and ascertain problem or reason for calling.
- Maintaining up to date knowledge of financial services industry happenings and current events.

Revarew ECN LTD

11/2019 - 05/2020

Introducing Broker, Dubai.

- Approve the opening of clients account.
- Obtain necessary documentation to help fight the funding of terrorism and money laundering activities.
- Provide appropriate investment advice, recommendations, or management services based on your investment objectives.
- Ensuring customers satisfaction through appropriate measures.
- Collecting and analyzing data, which is then used in the preparation of weekly and monthly estimates.
- Provide training to clients through meetings, calls.
- Coordinated equipment repairs and maintenance.

Highlights

- Customer Relationship
- Public Speaking
- Tally ERP 9
- Advance Excel
- Effective marketing
- Organizational Skills
- Written and Verbal Communication Skills
- Ability to motivate staff and maintain good relations
- Resistance to stress

Education

MBA Finance

S. B. Patil Institute of Management, Pune, India.

BBA Finance

Pratibha College of Commerce & Computer Studies Pune, India.

Hobbies

- Playing Sports
- Dancing
- Travelling
- Photography