
ABHISHEK SANTOSH BAIKAR

BE Mechanical

Contact No.: 8087956456

Email-Id: baikarabhishek@gmail.com

Career Objective:

- To have a growth-oriented and challenging career, where I can contribute my knowledge and skills to the reputed organization and enhance my experience through continuous learning and teamwork.

Work Experience

3. Central Operations Executive(Procurement). (11/2019-06/2020)

Company name : Elastic Run(Ntex Transportation)

- Lead and perform Vendor sourcing, Vendor selection, Vendor qualification, Vendor development both on field and in system(withrun ERP software).
- Develop working knowledge of processes and tools, alongside best practices in Procurement.
- Assist with new product launch by working with suppliers to ensure that key milestones are achieved.
- Follow up for the material as per delivery schedule mentioned in purchase order.
- Monitor timely forwarding of bills, testing certificates to concern departments, negotiate with external vendors to secure advantageous terms.
- Track and report key functional metrics to reduce expenses and improve effectiveness.
- Finalize, monitor and report purchase details of orders and deliveries
- Control spend and build a culture of long-term saving on procurement costs.
- Interact with 70-100 vendors and place purchase orders and control inventory with the minimal SKU stock out.
- Evaluate the many pros and cons of each vendor based on price, quality, speed of delivery and other factors.

2. Operations Executive Trainee. (12/2018-03/2019).

Company name: Future Supply Chains Solutions Ltd.

- Training and development of the team.
- Tracking of stocks in transit & ensuring timely receipts & inward in TMS erp software
- Route planning, Vehicle management as per requirement.

- Coordination with the consigner & consignee.
- Manpower planning/ space utilization/ taking care of material & handling.
- To prepare LR for the consignment.
- Checking of various vehicles coming into the warehouse on time and departing for the destination on time.
- Ensuring all road permits of consignments traveling through road.
- Basic Knowledge of Computer (MSWord, MS Excel, Data Entry)

Graduate Apprenticeship Trainee.

Company name: L & L Products Chakan.

Description: Supply Chain Management (07/2018- 12/2018).

- Point of contact between sales and supply chain in the development of delivery planning to Tier 1 customers.
- Interfaced between operations/supply teams and customer teams for product planning, manufacturing, and delivery.
- Daily reporting to the production team and processing pre-dispatch inspection from the quality team.
- Po creation in ERP system.

Educational Qualification:-

Degree	Institute	Board/University	Year of Passing	Percentage(%)
B.E	Pimpri Chinchwad College Of Engineering & Research.	Savitribai Phule Pune University.	2017-2018	66.5
HSC	Maharashtra State Board.	Shri Mahalsakant Vidyaly, Akurdi.	2014	75.5
SSC	Maharashtra State Board.	Modern English Medium High school Yamunanagar.	2012	86.5

*B.E aggregate of all 8 semesters.

Project / Seminar Details:

Project (SKF Sponsored): SFF Machine Dresser Spindle Holding Bracket Modification.

- It weighs 56.97 kg making it 6.526 kg lighter than the old unit.
- Dressing interval increased by 1 cycle and bearings production increased by 30/shift.

Seminar:

Presented a seminar report on “Antimatter propulsion systems”.

Certification/Achievements:

- Udemmy- Operations and Supply Chain Management
Udemmy- Supply Chain: Inventory Control & Safety Stock Calculation
- Developed and managed the racking system for finished goods store.
- Daily compilation of Schedule versus Dispatch report.
- Filed a **Patent** (Application No. 201621024991 A).

Strengths/Skills :

- Cost accounting skills.
- Strong written and verbal communication skills.
- Disciplined and flexible in work.
- Self-motivated and Organized.

Extra Curriculum Activities:

- Active participant of NSS and Active blood donor.
- Winner of Cultural event in college (Fashion Show).

Personal Details:

- **Name:** Abhishek Santosh Baikar
- **Date of Birth:** 16 March 1996
- **Gender:** Male
- **Nationality:** Indian
- **Marital Status:** Unmarried
- **Languages:** English, Hindi, Marathi.
- **Hobbies:** Watching T.V series, Streaming youtube videos, Watching anime and cartoons.
- **Permanent Address:** Mauli housing society, Rupeenagar, Talwade, Pune - 411062.

DATE:

NAME: Abhishek Santosh Baikar

PLACE:

SIGNATURE: