# SOORYA S

### Profession

Multi-talented and consistently rewarded for success in planning and operational improvements. Experience in policy development and staff management procedures positively impacting overall morale and productivity.

Also enthusiastic and eager to contribute to team success through hard work, attention to detail and excellent organizational skills. Clear understanding of Ms Word and Ms Excel and training in Python. Motivated to learn, grow and excel in this firm.





#### **Address**

Mavelikkara, Kerala, 690101

#### Phone

07025914824

#### E-mail

sooryasooyi3@gmail.com



## Education

2016-07 -2020-04 **Bachelor of Science: Mathematics** 

Bishop Moore College - Mavelikkara



Problem •••••
resolution

Project •••••
organization

Relationship ••••○
development

Team ••••○
management

MS Office

Operational •••○○

improvement



Blog writing

Photography

Reading

Dance

Music

Process improvement	••••	
Supervision	•••••	
Editing	•••••	
Copywriting	•••••	
Project Management	••••	
Proofreading		
Copyediting	•••••	
Creative writing	•••••	
Grammar usage	•••••	
Thematic planning		
Public speaking abilities		
Promotional understandin g	••••	
Research	••••	
Punctuality	•••••	
Photography	•••••	
Photography skills	•••••	
Food photography	••••	
Photographic editing	••••	
Meeting	••••	