

## ANURADHA BOYA

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Room no. 130, Shivneri nagar , Dahisar east mumbai 400068  
8452973154 | anubhoir23@gmail.com

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### PERSONAL PROFILE

- Date of Birth : 23/12/1999
- Marital Status : Single
- Nationality : Indian
- Known Languages : English,Hindi,Marathi,Telugu

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### CAREER OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills and to make use of my interpersonal skills to achieve company goals.

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### EDUCATION

- **Lexicon Global School**  
SSC  
77.80  
2015
- **Anandibai Damodar Kale college**  
HSC  
78.15  
2017
- **Nagaindas Khandawala College**  
Pursuing Bacholers In Banking and Insurance

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### EXPERIENCE

- **Dhaval Associates** 06-06-2018 -  
Junior accountant  
Recording purchase entries,sales entries,bank entries,GST reconciliation

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### INTERESTS

- Reading
- Pet care
- Travelling

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### ADDITIONAL COURSES

- Certificate Program in basic of excel
- Short term Certificate course in Accounting in tally
- Short term certificate course in CASI Street volunteering

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## **ACHIEVEMENTS & AWARDS**

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- Awarded as an Excellent Performer for an Inter-Collegiate Festival Origin organised in Anandibai Damodar Kale Junior College
- Awarded as a Registration Committee Member in Inter-Collegiate educational seminar QUEST and Inter-College Festival PRAVAAH in 2017-18.
- Awarded as a Registration Committee Member in Inter-Collegiate educational seminar Quest and Inter-College Festival PRAVAAH in 2018-19
- Awarded as Registration Head in Inter-Collegiate educational seminar QUEST and Inter-Collegiate Festival PRAVAAH 2019.

**ANURADHA BOYA**