

# NIKHIL BHIWAPURKAR

HR EXECUTIVE

## CAREER OBJECTIVE

To develop knowledge, competencies, and experience related to my career goal in the field of human resource management.

## CORE SKILLS

- Operations and management
- Human Resources
- Coordination and Supervision
- Perform quality controls
- Performance reviews and disciplinary actions
- Recruitment & Payroll

## CONNECT WITH ME!

Mobile:- +91-8237193925  
+91-8208422664

Email:- nikh.bhiwapurkar24@gmail.com

LinkedIn:- @nikhil-bhiwapurkar

Address:- Near Kala Maruti Mandir, Vyankoba Mule Road, Itwari, Nagpur-440008

## WORK EXPERIENCE

### HR EXECUTIVE

Sahayog Multistate Credit Co-Operative Society Limited  
Feb 2020 to June 2020.

Handling Process of Sahayog Group :- Bank , School, Hospital

- Recruitment
- Joining & Exit Formalities
- Payroll

### JR. CONSULTANT AUDIT & OPERATIONS

Health care reform consultants pvt. limited | Jan. 2019 to Oct.2019

Handling following projects of Health Care Reform consultants:

- Sardar Patel Hospital & Heart Institute, Ankleshwar, Gujarat
- Jayaben Mody Hospital, Ankleshwar, Gujarat

## PROFESSIONAL QUALIFICATION

### MASTER IN BUSINESS ADMINISTRATION

Kamla Nehru Mahavidhyalaya, Nagpur RTMNU University

- Years Attended: 2015 to 2017
- Specialization :- Human Resources & Marketing

### BACHELOR OF COMMERCE (COMPUTER APPLICATION)

G.S College Nagpur RTMNU University

- Years Attended: 2011 to 2014

## ACADEMIC PROJECT

**Subject:** - Critical Study on Training & Development Practices Adopted By TCS

**Duration:-** 3 months.

**Objective:-** To study the methods used in training the employees in TCS & study the training program on the basis of relevance, implementation and outcomes.

## ADDRESS FOR COMMUNICATION

### Permenent Address:-

Hans Kumar Colony  
Near Cement Godown  
Grand Lodge Road Anand Nagar,  
Khandwa (MP) 450001

### Local Address:-

#### C/o Vithobaji Moundekar

Near Shiv Shakti Service Center  
Kala Maruti Mandir,Vyankoba Mule Road,  
Itwari,Nagpur-440008

## DECLARATION

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the above-mentioned particulars.

## COMPUTER LITERACY

- Proficient in use of MS OFFICE applications like Word, Excel & PowerPoint.
- Comfortable in working in Windows 07,08,10 Windows XP & Vista Operating Systems.
- Proficient in use of Internet Application in extracting information as well as communication purposes.

## PERSONAL DETAILS

- Name : Nikhil Bhiwapurkaar
- Father : Mr. Madan Bhiwapurkar
- Mother: Mrs. Asha Bhiwapurkar
- DOB: 24-Nov-1992
- Gender : Male
- Nationality : Indian
- Hobbies : Gardening , Cooking.
- PG Program : MBA (HR & MKT)
- Permanent address : Hans Kumar Colony  
Near Cement Godown Road ,  
Anand Nagar,Khandwa(M.P.)

## NIKHIL BHIWAPURKAR

Date:

Place: Nagpur