

CURRICULUM VITAE

PRIYA G SONI

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Address : Flat no.3, Ankur Society-23, Narsingh Nagar, Gangapur Road, Near Akashwani Tower, Nashik-422005

CAREER OBJECTIVES:

To evolve as successful professional in finance field and at the same time get good experience by satisfying high demand of industry with hard work, patience and righteousness in your esteemed organization. I want to contribute in achieving organization's goal with fulfilling individual objectives.

PROFESSIONAL EXPERIENCE:

CA Vikas Garud	From-18 th August 2016 to 19 th August 2019
Designation: Article Trainee	

From August 2016 with CA Vikas Garud, Nashik, as Article Trainee, I was looking after the provided criteria of Accounting, Auditing, Taxation and mainly Returns filing.

BCF SERVICES	From-1 Dec 2019 to April-2021
Designation: Accounts Manager	

Role:

- Maintaining of Books of Accounts, Manual or computerized.
- Preparation of Final Accounts.
- To Check Application of Statutory Provisions, Compliance with of Accounting Standards and other Pronouncements of the institute, Etc.
- Analysis and Interpretation of Financial Statements.
- Preparing and Reviewing Budgets.
- Preparing and Reviewing Cash flow Statement and Fund flow Statement.
- Preparing Audit Working Papers and Documentation.
- Scrutinizing Financial Statements.
- Compliance with Auditing and Assurance Standards.
- Drafting Audit Report.
- Computation of Total Income as per Income Tax Law and Tax Planning.
- Planning Capital Structure and Projection of Working Capital Requirement

Key Skills and Competencies:

- Experience in preparation and Filing of Returns under various Direct Tax and Indirect Tax Law.
- Thorough understanding of Compliance Procedure of GST Returns Filing.
- Ability in Drafting of relevant deeds, Documents, Schemes and Wealth Certificate.
- Ability to use customized or standards accounting packages, Enterprise resource planning and TALLY.

ACADEMIC RECORDS:

- CA CPT-154, CA IPCC Group I- 240 Marks, CA IPCC Group II – 156 Marks, Pursuing CA-final, Completed 3 years of Article Training.
- Bachelor of Commerce(BCom) from Pune University(Completed)
- HSC from MP Board with 89% in 2012.
- SSC from MP Board with 85% in 2010.

COMPUTER SKILLS

- Operating System: Windows 98, XP, Window 7,8,10, Vista & Linux.
- Microsoft office, MS-Excel, Power Point, MS-Word, Taxman, Winman, Tally, ERP9.

Strength:-

- Innovative
- Positive attitude
- Hard Working
- Time Bound
- Leadership Quality
- Highly Diligent and Committed
- Desire to learn New things

AWARDS AND EXTRACURRICULAR ACTIVITIES

- Won the Inter School Volleyball, Handball, Running and Badminton tournaments.
- Coordinated and volunteered various Cultural Fest .
- Was awarded with the SCHOLAR BATCH and stood as the School Topper.
- Won various awards for art and craft.

PERSONAL DETAILS

- Name Priya Gopal Soni
- Date of Birth 28th February, 1995
- Gender Female
- Permanent Address Flat no.3, Ankur Society-23, Narsingh Nagar, Gangapur Road, Near Akashwani Tower, Nashik-422005
- Nationality Indian.
- Languages : English, Hindi, Marathi.