



NABEELA A. MANNA

CONTACT

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ADDRESS :

**D/O Manna Altafanwar,
Near Old Post Office Road,
Kumta, Uttara Kannada,
Karnataka - 581343.**

TECHNICAL SKILL

**Microsoft Office:
Word, Excel,
Power Point.
Other application:
Tally.**

KEY SKILLS

- ⇒ Leadership
- ⇒ Teamwork
- ⇒ Self-motivator
- ⇒ Initiative
- ⇒ Communication Skill
- ⇒ Time Management
- ⇒ Quick learner
- ⇒ Hardworking

LANGUAGES KNOWN

- ⇒ English
- ⇒ Hindi
- ⇒ Kannada

OBJECTIVE

Seeking a challenging opportunity in an organization to excel and grow along with the organization by utilizing my knowledge and acquired skills towards fulfillment of Organizational vision and our nation development.

QUALIFICATION DETAILS

QUALIFICATN	YEAR OF PASSING	INSTITUTION	PERCENTEG
LLB	2019	KARNATAKA UNIVERSITY LAW COLLEGE, DHARWAD.	48.00 %
B.COM	2016	DR. A V BALIGA COLLGE OF COMMERCE, KUMTA.	73.00 %
PUC	2013	DR. A. V BALIGA PRE - UNIVERSITY COLLGE OF COMMERCE, KUMTA..	61.00 %

ACHIVEMENTS

- ⇒ Participated in National seminar on the Topic of "RECENT ISSUES AND CHALLENGES OF HUMAN RESOURCES IN HIGHER EDUCATION:
- ⇒ One Day Work Shop and Special lecture series on Indian civil service and Competitive Exam
- ⇒ Qualified Hindi Examination held by **Dhakashin Bharth Hindi Prachar Sabha Madras.**
- ⇒ Participated in curriculum activities in college level and also volunteer of NSS.

DECLATION

I hereby declare that the above given details are correct to the best of my knowledge.

NABEELA A MANNA

Place: Kumta