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Moga ,142001



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@sakshisingla__

Sakshi Singla

About Me

Dedicated, organised and motivated post graduate and currently pursuing PhD in commerce seeks administrative position in either Human Resources or Marketing Management to prove and utilize high level of leadership abilities, excellent interpersonal communication skills.



Education

-Currently pursuing

Desh Bhagat University, Mandi Gobindgarh | PhD In Commerce

-August 2018

DAV College Jalandhar | Master Of Commerce

-May 2016

DAV College Jalandhar | Bachelor Of Commerce

-April 2015

DAV College Jalandhar | Diploma In Corporate And Legal Environment



Experience

June 2019 -till present

SSMD Ayurvedic Medical College And Hospital, Moga | HR Associate



Other Info

Skills

Tally
Ms word
Ms Excel
Ms PowerPoint
Management skills
Organisational skills
Leadership quality
Communicational skills

Interest

Event management
Volunteering
Anchoring
Writing

Languages

English
Hindi
Punjabi

Others

Event head of khwahish welfare society Jalandhar (regd.)

Awards

Mess Proctor 2018
Anchoring 2017
Proctor of Attendance 2017
Proctor Girls 2016