

CURRICULUM VITAE

DhairashilBhaskarJadhav

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SUMMARY

- Worked as an F & B controller, Account Executive.
- Convent educated, Hard Working,
- Good communication skill, Team work skill.
- Experience 15 Years in Hotel industries specially Food & Beverages controller &Accounting.

ACHIEVEMENTS

Awarded as the BEST EMPLOYEE by the management of “Royal Orchid Hotel” July 2008.

EDUCATIONAL QUALIFICATION:-

- | | | | | | |
|--|--------|--------------------|-----------------------|----|-------------|
| • Bach. Arts | :- | Pune University :- | 2 nd Class | :- | 1995-1996 |
| • HSC | :- | Pune University :- | 1 st Class | :- | 1992-1993 |
| • SSC | :- | Pune Board :- | 1 st Class | :- | 1990-1991 |
| | | | | | |
| • Dip. In Airlines Travel &Tourism Management. | | IITC Mumbai | : -II Class | | : -1996-97. |
| | | | | | |
| • Dip. In Office Automation | Nashik | :- | II Class | | 1998-99 |

COMPUTER AWARENESS:-

- Ms-Office, Fox-Pro 2.5 Programming.Software: - IDS,

EXPERIENCE.

1) ANANDVAN RESORT,

DESIGNATION Account Manager & Cost controller.
PLACE Bhandardara.
PERIOD FROM:- Aug' 19 TO:- TILL DATE.
A Resort with 22 luxurious Rooms and 1 Restaurant
Also Managed Operation.

2) GURUKRUPA INDUSTRIES.

DESIGNATION Proprietor
PLACE NASHIK.
PERIOD FROM:- DEC'16 TO:- TILL DATE.
STATUS. Closed APRIL 2019.
Manufacturer of Disposal Paper Cups.

Administration, Marketing, Production.

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3) HOTEL PARC ESTIQUE.

COMPANY	HOTEL PARC ESTIQUE
PLACE	PUNE
DESIGNATION	F&B CONTROLLER
PERIOD	FROM:-AUG'09 TO:- 'Jan'2014.

DETAILS OF RESPONSIBILITIES

As Food& Beverages Controller I am Looking After

-
- Food Cost Control Report
- Liquor Cost
- Liquor & Food Inventory,
- Recipe Costing.
- Moving & Non Moving Asset Inventory.
- Daily Food & Liquor Consumption Report.
- Weekly Wastage Report.
- Buffet Management,
- Daily Buffet Costing Report.
- Daily Kot Analysis,
- All Floor Register Check On Daily Basis
- Monthly Store Inventory
- Daily Consumption Report.
- Weekly Liquor (Bar) Inventory,
- Monthly Kitchen Inventory,

4) ROYAL ORCHID GOLDEN SUITES.

COMPANY	ROYAL ORCHID GOLDEN SUITES
PLACE	PUNE
DESIGNATION	F&B CONTROLLER & ASST. ACCOUNT
PERIOD	FROM:-APRIL-08 TO:- JULY'09

DETAILS OF RESPONSIBILITIES

As Asst. Accountant I Was Looking After

- Daily Cash Tally
- Bank Management
- Daily Purchase Enters
- Daily Sales Report
- Monthly Profit & Loss Statement.

As Food&Beverages Controller I Was Looking After

- Food Cost Control Report
- Liquor Cost
- Liquor & Food Inventory,
- Recipe Costing.
- Moving& Non Moving Asset Inventory.
- Daily Food & Liquor Consumption Report.
- Weekly Wastage Report.
- Buffet Management,

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- Daily Buffet Costing Report.
- Daily cot Analysis,
- All Floor Register Check On Daily Basis
- Monthly Store Inventory
- Daily Consumption Report.
- Weekly Liquor (Bar) Inventory,
- Monthly Kitchen Inventory,

5) BINDRAS HOSPITALITY SERVICES.

Company : - Binders Hospitality Services
Place : - Pune
Designation :- F&B Controller
Period : - From: - 01/09/07 to: - 30/03/08.

Details of Responsibilities as F& B Controller I Was Looking After

- Food Cost Control Report
- Recipe Costing.
- Daily Food Consumption Report.
- Weekly Wastage Report.
- Monthly Store Inventory
- Daily Consumption Report.
- Monthly Kitchen Inventory,

6) RESIDENCY CLUB.

Company : - Residency Club
Place : - Pune
Designation :- F&B Controller
Period : - From: - 01/10/06 to: - 30/08/07.

Details of Responsibilities as F& B Controller I Was Looking After

- Food Cost Control Report
- Liquor Cost
- Liquor & Food Inventory,
- Recipe Costing.
- Moving & Non Moving Assets Inventory.
- Daily Food & Liquor Consumption Report.
- Weekly Wastage Report.
- Buffet Management,
- Daily Buffet Costing Report.
- Daily Cot Analysis,
- All FLR Register Check On Daily Basis
- Monthly Store Inventory
- Daily Consumption Report.
- Weekly Liquor (Bar) Inventory,
- Monthly Kitchen Inventory,

7) THE SENATOR HOTEL.

COMPANY : - THE SENATOR HOTEL
PLACE : - PUNE
DESIGNATION :- F&B CONTROLLER
PERIOD : - FROM: - 01/01/06 TO: - 30/09/06.

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Details of Responsibilities as F & B Controller I Was Looking After

- Food Cost Control Report
- Liquor Cost
- Liquor & Food Inventory,
- Recipe Costing.
- Moving & Non Moving Assets Inventory.
- Daily Food & Liquor Consumption Report.
- Weekly Wastage Report.
- Buffet Management,
- Daily Buffet Costing Report.
- Daily cot Analysis,
- All Floor Register Check On Daily Basis
- Monthly Store Inventory
- Daily Consumption Report.
- Weekly Liquor (Bar) Inventory,
- Monthly Kitchen Inventory,

8) MANAS HILLS & RESORTS LTD.

Company	:-	Manas Hills & Shore Resorts Ltd.
Place	:-	Igatpuri(Nashik)
Designation	:-	F&B Controller & Accounts
Period	:-	From:- 01/04/1997 To:- 01/12/2005.

Details Of Responsibilities

As A Accountant I Was Looking After

- Daily Cash Tally
- Bank Management
- Record Keeping,
- Club Record Management,
- Property Record Management.

As A Food & Beverages Controller I Was Looking After

- Food Cost Control Report
- Liquor Cost
- Liquor & Food Inventory,
- Recipe Costing.
- Moving & Non Moving Assets Inventory.
- Daily Food & Liquor Consumption Report.
- Weekly Wastage Report.
- Buffet Management,
- Daily Buffet Costing Report.
- Daily CotAnalysis,
- All Floor Register Check On Daily Bases
- Monthly Store Inventory
- Daily Consumption Report.
- Weekly Liquor (Bar) Inventory,
- Monthly Kitchen Inventory,

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PERMANENT ADDRESS

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