**Curriculum-Vitae**

**AVINASH MAMCHAND DHAKOLIYA**

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Road , ghorpadi 411001,

Maharashtra,India

Avinash2282@gmail.com

Contact : 9766493233

Date Of Birth: 22nd oct 1982

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| **Career Focus** |  | |
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To associate myself with an esteemed organization where I can develop my positive potential and skills to its maximum which could co-operate in the achievement of the organizational goal.

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| **✌Strengths** |  | |
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* Hardworking, highly promising, sincere, and zeal to work.
* Ability to lead & motivate team to achieve all assigned targets & organizational goals.
* Ability to adapt the changing work culture & envious with ease.
* Good analyzing and understanding ability.
* Aspiration for excellence.
* High energy level.
* Good Learner.

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| 📂**Education** | |  | | | | | | |  | |
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| **Discipline** | **Course** | | **Board/university** | | | **Year of passing** | | | **Percentage** | |
| **General** | SSC | | Maharashtra Board | | | 2002 | | | **43.00** | |
| **Commerce** | HSC | | Maharashtra Board | | | 2004 | | | **47.00** | |
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| 📂**Professional Qualification** | | | |
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| **Course** | | **College & university** | | | | | | **Year of Passing** | | **Percentage** |
| EVENT MANAGEMENT  PGDB | | COEM PUNE | | | | | | 2009 | | **-** |

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| **✌ Other Qualification** |  | |
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* Basic Computer Knowledge
* MS office Professional

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| **Experience** |  | |
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1. **Customer Service Executive**

**AAMBY VALLEY (MAY 2006 Till MAY 2016)**

* Coordinating with guest requirements
* Coordinating with Customers for the complaints
* Providing data of customers to service person.
* Maintaining complaint records in Ms Excel
* Attainting inhouse calls and connecting their calls and providing best service
* **Exela Technologies (may 18th 2016 Till march 15th 2017)**
* Interacting with insurance

representatives for claims status

* FIRST CRY .(1st April 2017 to 30th June 2018)
* Customer Service Executive

(Resolve Customer queries)

* XDBS LEAD FORWARD(22nd July 2018 till date)
* Working as Sr Demand Generation Executive

(Generate leads from potential clients and contact discovery)

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| 🖐**Declaration** | |  | |
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**I hereby declare that the given above statement are true to the best of my knowledge and belief and can be supported with reliable documents when needed.**

**Date: \_\_ \_\_/ \_\_ \_\_/ \_\_ \_\_ \_\_ \_\_/ (Avinash.M. Dhakoliya)**