

**RESUME**

**Name:** Priya Chandrakant Joshi

**Career Objective:**

Looking for a position in HR department in Recruitment and Selection in a successful company to start my career and add some value to the profitability of the organization by utilizing my skills and abilities.

**Personal Details**

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| **Gender: Female**  Date of Birth: 14/6/1990, Mobile no: 9767713716, 9370339539.  Current address: Near Anand Plaza, Uttaranagar, Nasik Pune road, Nasik.  Permanent Address: Near Anand Plaza, Uttaranagar, Nasik Pune Road, Nasik.  Marital Status: Unmarried  Language proficiency: English, Marathi, Hindi |

**Educational Qualifications:**

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| **Course** | **Institute/ College** | **University** | **Marks (%)** | **Year of Passing** |
| MBA HR | Sinhagad Institute of Management | Pune | 66.00 | 2017 |
| M.Sc Biotechnology | K.T.H.M. College | Pune | 59.15 | 2012 |
| B.Sc Biotechnology | R.Y.K. College | Pune | 61.83 | 2010 |
| H.S.C. | R.Y.K. College | Maharashtra State Board | 65.67 | 2007 |
| S.S.C | Rangubai Junnare English Medium School | Maharashtra State Board | 78.66 | 2005 |

**Technical Skills:** MS Office

**Summer Internship ( 2 months)**

**Name of the Company:** Bosch Limited

**Project Title:** Trainee Recruitment Process at Bosch Nasik**.**

**Description:**

**The project involved the following:**

* To study the recruitment process of Graduate Apprentices, Diploma trainees and Vocational trainees.
* To document the recruitment process of Graduate Apprentices, Diploma trainees and Vocational trainees.

**Experience**

* Worked for one month at Matrix Zero One Systems, Pune.
* Internship at Wockhardt hospital, Nasik for three months.
* **Worked at Solace Infotech Pvt Ltd, Nasik for 1.1 year.**

**Extracurricular activities:**

Attended digital marketing workshop at SIOM.

Attended HR Certification course at SIOM.

Attended certificate courses in Advanced Excel and Payroll & Compliances Management.

Class winner in Panorama competition held in SIOM.

Participated in PESTLE competition held in SIOM.

Class winner in BRM competition.

Participated in Project Management Olympiad Test.

Participated in Group dance of “Yellcot Science Festival 2012 held in K.T.H.M.College,Nasik.

Attended the workshop on “Soft Skills” by Indrajit Kadam.

**About me:**

* Able to work under pressure to meet deadlines.
* High grasping power.
* Ability to work in groups.
* Willingness to learn.
* I am honest, sincere and hardworking.