**GALICHATTI RATNA**

Barsa colony Kirandul,Chhattisgarh

galichattiratna44@gmail.com

+91 9581268336

**HR EXECUTIVE**

##### Career Objective

**MBA HRM GRADUATE** Seeking for HR Executive position where i can enhance my skills and knowledge.To work for a progressive organization in a highly motivating and challenging environment that provides the best opportunities to grow and utilize my potential to the fullest to achieve the organization's goal while achieving my personal goals.

##### Experience

2016/08 -2017/08 **Mechanical Engineer (Auto services)**

On K.A.Pappachan Construction And Petrol Pvt Ltd

Kirandul, Dantewada, Chhattisgarh

* Ensured the warranty specifications were upheld when the work was performed.
* Managed vehicle repair requests and regular running maintenance.
* Maintained inventory of replacement parts and prepare purchase orders.
* Ensure compliance with shop standard.

2017/08 -2018/08 **Apprentice Trainee (Mechanical engineer)**

On National Mineral Development Corporation(NMDC)

Kirandul, Dantewada, Chhattisgarh

* India’s Largest **IRON ORE** producer.
* Worked as a trainee engineer in services Deposit -14 and Autoshop
* Inspecting Running and Brake down maintenance of DUMPERS and DOZERS
* Inspecting Running and Brake down maintenance of CAMPER,TRUCKS, AMBULANCE.
* Work in IMS (indent preparation)of spare parts of vehicles as per seasonal requirement.

##### Scholastic Information

* **MBA in the stream of HR with 72% from CDL gitam university Visakhapatnam.**
* **Bachelor of Engineering in the stream of Mechanical Engineering with 72% from Annamacharya Institute Of Technology and Sciences, Rajampet in year 2016.**
* **HSC with 65% from Kendriya vidyalaya sangathan ,kirandul in year 2012**
* **SSC with 58% from Kendriya vidyalaya sangathan, kirandul in year 2009.**

##### Technical Proficiency

Mechanical Software:

* AUTO CAD
* CATIA

##### Project

**PROJECT TITLE:**

**Title: Need for strategy for training and development in NMDC LTD Kirandul.**

**(feb 2019)**

Brief description about the training and development in NMDC LTD Kirandul and what is the importance of training and development in any organisation .Gone through all the departments which are related to training and development like personnel ,IR, environment as a intern for two months duration .

**PROJECT TITLE:**

**Title**: **Performance of diesel engine blending diesel with waste cooking oil and zinc oxide (jan 2016)**

Zinc oxide preparation by using orange juice and chemical process. Blending diesel ,waste cooking oil and (0.2 %)of zinc oxide.

**Role:** Team Leader

##### Achievements

* First prize in AUTOMOBILE STYLING & DESIGNING WORKSHOP at Annamacharya institute of technology and sciences.
* Achieved FIRST CLASS WITH DISTINCTION in Bachelor of Engineering.

##### Extra-Curricular Activity

* Presented a paper on **PELAMIS &EXHAUST GAS RECIRCULATION** at Vidhyanikethan,Tirupathi.
* INTERNSHIP IN **HYDRAULIC MACHINES** FROM**NMDC LTD KIRANDUL.**
* INTERNSHIP IN **HRM** FROM **NMDC LTD KIRANDUL.**

##### Areas of Interest

* HR
* AUTOMOBILE

##### Personal Details

Father’s name : G.Venkateshwar

Date of Birth : 04/04/1994

Languages Known: English(R/W) , Hindi(R/W) , Telugu(S)

##### Declaration

I here by declare that all the above given details are true best to my knowledge and belief.

G.RATNA

**DATE: SIGNATURE:**