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| **TRUPTI PRAKASH KAKAD** |
| **Address:** 201 New shiv shubham Apt Ashoka marg Nashik 422011 |
| **Email ID : truptikakad@gmail.com** |
| **Mobile number :9146263176** |

**CAREER OBJECTIVE**

Seeking a challenging position in a fast paced organization where my skills and abilities will be fully utilized.

**PROFILE SNAPSHOT**

* Commerce graduate, Persueing M.COM
* Proficiency in tally
* I am quick learner, confident and can handle pressure. Excellent analytical skills.

**EDUCATIONAL SUMMARY**

* M.COM
* **B.COM–** from K.T.H.M. college, Nashik, 2018 Passout with Second Class
* **H.S.C. –** from Maharashtra State Board, 2015 Passout with First Class.
* **S.S.C. –** from Maharashtra State Board, 2013 Passout with First Class.

**PERSONAL TRAITS**

* **Working knowledge of MS-Office (MS-Excel, MS-PowerPoint, MS-Word)**
* Quick learner
* Good Decision Making Skill, Management Skill and Interpersonal Skills
* Ability to work under pressure.
* Able to work individually as well as with team.
* Microsoft Office 2003, 2007, 2010, 2013. (Microsoft Excel 2013- Vlookup, Hlookup, Pivot table, other formulae).

**ACHIEVEMENTS AND EXTRA-CURRICULAR ACTIVITIES**

**PERSONAL DETAILS**

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| **Father’s Name** | Prakash V. Kakad | **Marital Status** | Single |
| **Mother’s Name** | Sunita P. Kakad | **D.O.B** | 26 Aug 1997 |
| **Gender** | Female | **Languages Known** | English, Hindi, Marathi |
| **Hobbies** | Playing Chess, Listening to Music | | |
| **Interest** |  | | |

**DECLARATION**

I hereby declare that the above mentioned information is true up to the best of my knowledge and I take the responsibility for that.

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| **Place:** Nashik | **Trupti P. Kakad** |
| **Date :**  - -2019. | **Signature** |