**RESUME**

**URVASHI DWIVEDI**

Add.368 Vyanktesh vihar Airport raod Indore (M.P.)

Contact No. 7879486696

Email Id: urvashidwivedi2409@gmail.com

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| OBJECTIVE:- |

To give my best and honest services to the department, while gaining knowledge and experience that I can for the betterment of the same.

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| **ACADEMIC QULIFICATIONS:-** |

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| EXAMINATION | INSTITUTE / UNIVERSITY | YEAR |
| MBA | DAVV INDORE | 2018 |
| B.B.A | DAVV INDORE | 2012 |
| HSSC | MP Board Bhopal | 2009 |
| HSC | MP Board Bhopal | 2007 |

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| **COMPUTER QUALICICATION :-** |

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| **EXPERIENCE :-** |

● Basic Knowledge of Computer

* Teleperformence Flipkart process working .
* 1 Years Working Experience in Mphasis.
* 3 Years Working Experience in Hinduja global solution company as CSO

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| **HOBBIES** |

* Watching movie .
* Playing games .

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| **STRENGTH** |

● Convincing Power, Punctual, Positive attitude towards life.

●Soft Spoken, Well – Mannered.

● Willing to face new Challenges & Believes is the dignity of hard work

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| **PERSONAL SKILLS** |

● Good Communication Skills.

● Leadership Skills.

● Consistency at Work.

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| **PERSONAL DETAILS :-** |

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| **Name** | **URVASHI DWIVEDI** |
| **Father’s Name** | Mr. AVDHESH DWIVEDI |
| **Mother Name** | Smt. SHALINI DWIVEDI |
| **Date of Birth** | 24/09/1992 |
| **Sex** | Female |
| **Religion** | Hindu |
| **Marital Status** | Un Married |
| **Languages Known** | English, Hindi. |

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| **DECLARATION :-** |

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

**DATE : (URVASHI DWIVEDI)**

**PLACE: INDORE --------------------------------**