# Yogesh Iyengar

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**Professional Summary**

A result oriented professional with a go getter attitude along with strong experience in volume and Niche hiring for IT,BFSI and retail sectors.

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**Primary Skills**

* **Talent Acquisition.**
* **Volume and Niche Hiring.**
* **Resource management**
* **Stakeholder Management**
* **Campus hiring**
* **Vendor management**
* **Team Management**

**Achievements:**

* Won 2 consecutive I star awards for critical contribution in organizational goals for 2011 -2012 and 2012-2013 respectively.
* Won several extra miler awards for delivering service towards customer delight & achieving milestone by meeting and exceeding hiring targets across locations.

**Hiring done primarily on the following skills**

* SAP All functional modules
* Oracle, Technical and Functional
* Programming Languages – Java, J2ee, C++, Cobol, CICS, Shell scripting, Dot net
* Frame work - C#, MVC
* Testing Skills – Automation, Manual, Performance
* BFSI, FMCG Recruitments.

**Experience Detail**

* **Sr Recruiter, Global Talent Track Pvt Ltd Pune Feb 20- Current.**
* Handling end to end recruitment from Jr to Sr roles for lateral and external hiring for permanent and contractual positions.
* Attending client calls to understand the requirements.
* Forming training batches and placing them in the corporates like Atos Syntel, Infosys, for BFSI and IT.
* Organizing recruitment drives.
* Mass hiring
* Screening candidates
* Coordinating panel interviews
* Salary negotiations.
* Offer role out for Permanent and contractual employees.

* **Sr IT/ Non-IT Recruiter , Fortune Services Pune Aug 18- Jan 20**
* Sourcing profiles from Naukri as per the JD.
* Screening the profiles as per the skillset and package.
* Coordinating with the client for technical interviews.
* Organizing Drives.
* Follow up for the feedback with the clients.
* Salary negotiations
* Follow up for Documents for the offer release.
* **IT Recruiter, Adecco Ltd Pune July 2017 – May 2018**

**Roles & Responsibilities**

* Responsible for handling End to End multi locational recruitments till onboarding from freshers to Sr Manager levels for client Bristlecone (A group of Mahindra)
* Preparing the JD as per the requirements.
* Handling niche and volume requirements.
* Organizing technical drives across locations.
* Shortlisting the profiles directly or indirectly.
* Sourcing from Naukri, Monster, linked in
* Screening the candidates as per the fitment, salary and notice period.
* Coordinating with the technical panelist and follow up for feedback.
* Collect the required documents from the candidates for further processing.
* Salary negotiations with the candidate.
* Offer negotiation and release.
* Attend client review meetings.
* Mapping the indents to the requirements on Workday.
* Coordinating and updating stake holders in terms of staffing support.
* Working knowledge of Workday and Prompt HR.
* Closing the requirements on time and meeting the required numbers.
* Handling a team of 2 recruiters and 1 Coordinator in Pune.

**Team Lead BHR, Infosys BPM Ltd Pune April 2014 – July 2017**

**Sr Process** **Specialist, Infosys BPM Ltd Pune April 2011 – March 2014**

**Roles & Responsibilities**

* *As a lead I was responsible for Man*power Planning and Recruitment including Bulk and Niche skills.
* *Preparing Job descriptions in line with needs of hiring managers, mainly for SAP.*
* *Review the position requirements/job description, the candidate profile and salary/level bench marks.*
* *Develop recruitment strategy. (Where and how to find the right talent.)*
* *Sourcing profiles on Naukri.*
* Connecting with Vendors for profiles.
* *Screening internal and external profiles as per the fitment and salary expectations.*
* Arranging and coordinating the technical drives.
* Follow up for the feedback
* Reporting to all the stake holders on daily, weekly and monthly basis.
* *Ensure the plan is implemented effectively to facilitate speedy closures of open positions candidate sourcing, selection, on boarding.*
* *Benchmark targets for recruitment process-Cost per hire aligned to benchmark targets for hires.*
* *Handling a team of 2 reportees.*

**Sr Process Executive, Open Reach (BT Subsidiary) July 2009- March 2011.**

**Roles & Responsibilities**

* *As a Sr Process executive was handling escalations calls and chats to the clients regarding the status of the line.*
* *Training new recruits on voice and chats.*
* *Maintaining reports.*
* *Conducting team meetings.*
* *Reporting to the senior management on daily basis.*

**Customer Service Executive, HSBC BPO Ltd Hyderabad Feb 2006 - Dec 2008**

**Roles & Responsibilities**

* *As a customer service executive was responsible for Creating customer data base.*
* *Validating the customer details to decide the limit on the credit card.*
* *Talking to customer and organizing the required documents.*
* *Processing urgent card request for HSBC Branches in UAE.*

**Business Partner Sandeep Industries, Aurangabad July 1989 - Jan 2006.**

* Business partner for Sandeep Industries manufactures for Automotive Batteries.

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| **Qualifications** | **Course/Degree** | **Board University** | **Place** | **Passing year** |
| **Technical qualification** | **ITI Electronics** | **NCTVT** | **Delhi** | **1987-1989** |
| **Academic qualification** | **BA (Economics)** | **BAMU** | **Aurangabad** | **1997-2000** |

**Personal Details**

Place: - Pune

Date of Birth: - 24th March 1968

Passport Number- Z4887491

Languages known- English, Hindi, Marathi

Yogesh Iyengar