**Rashmi Matade**

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**Objective:** To work at a senior management designation for an esteemed organization

**Summary Profile**

* MBA with 20 years of experience in Banking and Finance industry
* Expertise in formulating niche strategies for different industries
* With proven track record to plan, implement and achieve business objectives
* Expertise in industry research, business analytics and consulting services
* Excellence in managing business operations in a systematic and cost effective way
* Experience in acquisition of new clients, handling customer inquiries & complaints
* Experience in cash management, branch administration, staff management
* Providing backend support to marketing, collections and other departments
* Experience in co-ordinating with internal staff at all levels and business stakeholders
* Experience in handling routine correspondence, reports & presentations at all levels
* Experience in recruitment, training and performance improvement of employees

**Work Experience**

* **Head Business Strategy** - Manibhadra Consulting Services, 16th Aug 2010 –31st May 2016
* Branch Manager - Kotak Mahindra Bank, 1st June 2004 - 14th Aug 2010
* Manager - Global Trust Bank, 1st July 1996 - 31st May 2004

**Qualification**

* EXEC - MBA with first class from SIBM Pune in Jan 2014
* M. Com with second class from Mumbai University in May 2001
* B. Com with second class from Mumbai University in April 1996

**Certifications**

* CAIIB May 2010 certification
* MS-Office June 2000 certification

**Technical Competencies**

* Knowledge Of: All banking products and services
* Accuracy In: Accounting of financial transactions
* Computer Proficiency In: MS-Office, Internet
* Language Proficiency In: English Hindi Marathi

**Personal Competencies**

* Excellent communication, presentation and interpersonal Skills
* Strong analytical and decision making skills
* Ability to plan organize and implement strategies
* Excellent team and client management skills

**Last Drawn Salary:** Rs. 20,00,000 p.a.

**Expected CTC:** Commensurate with job Profile

**Application For The Designation Of:** HR/Admin