**RESUME**

**SANJAY KUMAR PAL**

No:2 Sai niketan row house aute nagar jai bhawani road Nashik road (MH.)

Mobile No: +91 6387483170

Email: sanjaypal2788@gmail.com

**JOB OBJECTIVE:**

Looking for an opportunity in an organization where I can incorporate my strengths abilities, qualification and experience effectively and to responsibly achieve organizational goals, scale new heights in the organizational hierarchy and contribute to the healthy growth of the organization.

**FIT FOR THE JOB:**

I’m Suitable for the job as I have good knowledge of Market research, Finance and Operation hence I believe that I’ll do justice to my profile.

**EDUCATIONAL QUALIFICATIONS:**

* PGPM in Marketing & finance from International Academy of Management and Entrepreneurship, Bangalore with an aggregate of CGPA 5.4/10 in the year 2012
* MBA in Marketing from Anna University with an aggregate of 65%in the year 2013
* B.Com from Pune University with an aggregate of 64% in the year 2010
* Higher Secondary from CBSE Board with an aggregate of 64% in the year 2007
* Secondary education from Punjab Board with an aggregate of 54% in the year 2003

**EXPERIENCE:**

* I worked with **Infosys BPO Ltd.** as Process associate
  + TPX Application to pull image.
  + On the basis of Image we process the claim.
  + To calculate the premium of the client as per the information.
  + Feed the information in application.
* I worked with B S Group as Account Executive.
  + Making payment to the employee.
  + Bank Reconcilation.
  + Handling Bank work
  + To pass the trasaction in tally software.
  + To Doing The Documentaion.
* I worked with Sanpras Healthcare Pvt.ltd as production executive.
  + To seeing the production process.
  + Maintaining the records.

**KEY Skills:**

* Strong analytical thinker
* Supporting and monitoring day-to-day work process
* Can easily grasp things fast
* Building & maintaining relationship with Peoples.

**Computer Proficiency:**

* Operating Knowledge of Windows
* Proficiency in Ms Office Application (Ms Word, Ms Excel, Ms PowerPoint)
* Good in internet surfing.
* Tally 9.0 from Yashwantrao chavan Maharashtara Open University, Nashik.

**Hobbies and intrest:**

* Playing volleyball and indulging in sports
* Following News.
* Listening songs
* Using Social Network
* Travelling

**LIGUISTIC PROFICIENCY:**

* English – read, write, speak.
* Hindi-read, write, speak.

**PERSONAL DETAILS:**

Date of Birth : 02 July 1988

Gender : Male

Marital Status : Married

Father’s Name : Ramashankar Prasad Pal

Permanent Address No:2 Sai niketan row house aute nagar jai bhawani road Nashik road (MH.)

Contact Number : +91 8806140407

Email : sanjaypal16786@gmail.com

Nationality : Indian

I hereby declare that all the information given above is true and correct to the best of my knowledge.

Date:

Place: (Sanjay Kumar Pal)