

***Extraordinary***



# **Federal Republic of Nigeria Official Gazette**

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**No. 92**

**Lagos — 29th May, 2025**

**Vol. 112**

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*Government Notice No. 20*

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Printed and Published by The Federal Government Press, Lagos, Nigeria  
FGP 23/52025/650

Annual Subscription from 1st January, 2025 is Local : ₦100,000.00 Overseas : ₦131,000 [Surface Mail]  
₦150,000.00 [Second Class Air Mail]. Present issue ₦3,000 per copy. Subscribers who wish to obtain *Gazette*  
after 1st January should apply to the Federal Government Printer, Lagos, for amended Subscriptions.



# **CORPORATE AFFAIRS COMMISSION**

## NEW SCHEDULE OF FEES FOR THE SERVICES OF THE CORPORATE AFFAIRS COMMISSION

### COMPANIES

<i>S/N</i>	<i>Service</i>	<i>LTD/GTE Fee (₦)</i>	<i>Small Company Fee (₦)</i>	<i>Private Other Than Small Fee (₦)</i>	<i>Public Fee (₦)</i>
1.	Name Reservation	See 2	1,000	1,000	1,000
2.	Name Reservation for restricted words and LTD/GTE	5,000	5,000 where applicable	5,000 where applicable	5,000 where applicable
3.	Incorporation of Company Limited by Guarantee (this includes CTC of first incorporation documents without additional charge)	40,000	Not Applicable (NA)	NA	NA
4.	Incorporation of Company with share capital	NA	10,000 for every ₦1,000,000 or part thereof	10,000 for every ₦1,000,000 or part thereof	20,000 for every ₦1,000,000 or part thereof
5.	Registration of increase in issued share capital up to N500 million	NA	10,000 for every ₦1,000,000 or part thereof	10,000 for every ₦1,000,000 or part thereof	20,000 for every ₦1,000,000 or part thereof
6.	Change of Name	20,000	10,000	20,000	50,000
7.	Registration of Charges	25,000 or 0.35% of the amount secured by the charge whichever is higher	25,000 or 0.35% of the amount secured by the charge whichever is higher	25,000 or 0.35% of the amount secured by the charge whichever is higher	25,000 or 0.35% of the amount secured by the charge whichever is higher
8.	Memorandum of Satisfaction/Deed of Release	25,000	25,000	25,000	25,000
9.	Deed of Hypothecation	25,000	25,000	25,000	25,000
10.	Deed of Negative Pledge	25,000	25,000	25,000	25,000
11.	Post incorporation and miscellaneous filings other than annual returns	5,000	5,000	10,000	20,000

# **CORPORATE AFFAIRS COMMISSION**

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### COMPANIES

<i>S/N</i>	<i>Service</i>	<i>LTD/GTE Fee (₦)</i>	<i>Small Company Fee (₦)</i>	<i>Private Other Than Small Fee (₦)</i>	<i>Public Fee (₦)</i>
12.	Status Report	5,000	5,000	5,000	10,000
13.	Letter of Good Standing	10,000	10,000	10,000	20,000
14.	Historical Search Report (Directors/ Officers Information)	10,000	10,000	10,000	20,000
15.	Historical Search Report (Shareholding Information)	10,000	10,000	10,000	20,000
16.	Historical Search Report (Particulars of Charges/Debentures/ Memorandum of Satisfaction)	10,000	10,000	10,000	20,000
16A.	Historical Search Report (All information)	20,000	20,000	20,000	30,000
17.	Due Diligence Search (Self-service)	50,000	50,000	50,000	50,000
18.	Voluntary Striking off	50,000	25,000	50,000	100,000
19.	Same day post incorporation filing (in addition to filing fees)	30,000	20,000	30,000	50,000
20.	Relisting of Company	50,000	25,000	50,000	100,000
21.	Restriction of Director's Residential Address	25,000	25,000	25,000	50,000
22.	Extension of time to hold Annual General Meeting (AGM)	50,000	NA	50,000	100,000
23.	Certified True Copy of Documents/Extracts	5,000 each	5,000 each	5,000 each	5,000 each

## CORPORATE AFFAIRS COMMISSION

### NEW SCHEDULE OF FEES FOR THE SERVICES OF THE CORPORATE AFFAIRS COMMISSION

#### ANNUAL RETURNS

<i>LTD/GTE Fee (₦)</i>	<i>₦100,000 - ₦100M Share Capital (₦)</i>	<i>Above ₦100M - ₦500M Share Capital (₦)</i>	<i>Above ₦500M - ₦1Billion Share Capital (₦)</i>	<i>Above ₦1Billion Share Capital (₦)</i>
10,000	5,000	100,000	150,000	200,000

#### FOREIGN COMPANIES

<i>S/N</i>	<i>Service</i>	<i>Fee (₦)</i>
1	Notice of Exemption of Foreign Companies	100,000
2	Annual Report of Foreign Companies	100,000

#### LIMITED LIABILITY PARTNERSHIPS (LLP)

<i>S/N</i>	<i>Service</i>	<i>Fee (₦)</i>
1	Name Reservation	1,000
2	Name Reservation for Restricted Words	5,000
3	Incorporation and CTC of Registration Documents	40,000
4	Change of Name	20,000
5	Registration of Charges	25,000 or 0.35% of the amount secured by the charge whichever is higher.
6	Memorandum of Satisfaction/Deed of Release	25,000
7	Annual Returns and other post incorporation and miscellaneous filings	10,000 each
8	Status Report	5,000
9	Letter of Good Standing	10,000
10	Voluntary Striking-off	50,000
11	Same day post incorporation filing (in addition to filing fees)	30,000 per filing
12	Relisting	50,000
13	Restriction of partner's residential address	25,000
14	Certified True Copy of Documents/Extracts	5,000 each

# **CORPORATE AFFAIRS COMMISSION**

## NEW SCHEDULE OF FEES FOR THE SERVICES OF THE CORPORATE AFFAIRS COMMISSION

### LIMITED PARTNERSHIPS (LP)

<i>S/N</i>	<i>Service</i>	<i>Fee (A/)</i>
1	Name Reservation	1,000
2	Name Reservation for Restricted Words	5,000
3	Registration and CTC of Registration Documents/extracts	30,000
4	Change of Name	10,000
5	Annual Returns and other post incorporation and miscellaneous filings	5,000 each
6	Status Report	5,000
7	Letter of Good Standing	10,000
8	Voluntary Striking-off	25,000
9	Same day post incorporation filing (in addition to filing fees)	25,000
10	Relisting	25,000
11	Restriction of Partner's Residential Address	25,000
12	Certified True Copy of Documents	5,000 each

### BUSINESS NAMES

<i>S/N</i>	<i>Service</i>	<i>Fee (A/)</i>
1	Name Reservation	1,000
2	Name Reservation for Restricted Words	5,000
3	Registration and CTC of Registration Documents	20,000
4	Change of Name	10,000
5	Annual Returns and other post registration and miscellaneous filings	5,000 each
6	Status Report	5,000
7	Letter of Good Standing	10,000
8	Voluntary Striking-off	10,000
9	Same day post incorporation filing (in addition to filing fees)	10,000
10	Relisting	25,000
11	Restriction of Proprietor's/Partner's Residential Address	25,000
12	Certified True Copy of Documents/Extract	5,000 each
13	Application for Cessation	10,000

## CORPORATE AFFAIRS COMMISSION

### NEW SCHEDULE OF FEES FOR THE SERVICES OF THE CORPORATE AFFAIRS COMMISSION INCORPORATED TRUSTEES

<i>S/N</i>	<i>Service</i>	<i>Fee (A)</i>
1	Name Reservation	5,000
2	Registration and CTC of Registration Documents	40,000
3	Change of Name	25,000
4	Annual Returns and other post incorporation and miscellaneous filings	5,000 each
5	Status Report	5,000
6	Letter of Good Standing	10,000
7	Historical Search Report	10,000
8	Same day post incorporation filing (in addition to filing fees)	25,000
9	Restriction of Trustee's Residential Address	25,000
10	Certified True Copy of Documents/Extract	5,000 each
11	Notice of Dissolution	30,000

### REGISTRATION OF AGENTS/PROFESSIONALS/INSOLVENCY PRACTITIONERS

<i>S/N</i>	<i>Service</i>	<i>Fee (A)</i>
1	Registration of Accredited Agents/Professionals (one-off)	10,000
2	Registration of Insolvency Practitioners (one-off)	50,000

### VALUE ADDED SERVICE

<i>Service</i>	<i>Fee (A)</i>
SMS Notification alert for every transaction carried out by an Entity to all officers of the Entity (Annual Subscription)	5,000

### WEBSITE SEARCH

Visitors to the Commission's public search page can get basic information free of charge. However, the following services are paid services :

<i>S/N</i>	<i>Service</i>	<i>Fee (A)</i>
1	Full electronic search per entity (View only)	1,000
2	Persons with Significant Control (View only)	Free

### APPOINTMENTS

<i>S/N</i>	<i>Service</i>	<i>Fee (A)</i>
1	Personal Appointment	Free
2	Premium Service/VIP Lounge Facilities (Same Day Service Single Transaction)	50,000
3	Premium Service/VIP Lounge Facilities (Same Day Multiple Applications per entity)	100,000

**B 630****CORPORATE AFFAIRS COMMISSION**

NEW SCHEDULE OF FEES FOR THE  
SERVICES OF THE CORPORATE AFFAIRS COMMISSION

**BULK PRODUCTS**

<i>S/N</i>	<i>Service</i>	<i>Fee (A)</i>
1	Application by Specified Public Authority or Credit Reference Agency per Entity	25,000
2	Individual request by Specified Public Authority or Credit Reference Agency (to access information) per Entity	1,000

**DVD DIRECTORIES**

<i>S/N</i>	<i>Service</i>	<i>Fee (A)</i>
1	Company Directory Exportable one-off (name, address, registration number and date of registration, particulars of Directors and other post incorporation information)	1,000,000
2	Company Directory Exportable Annual Subscription (name, address, registration number and date of registration, particulars of Directors and other post incorporation information)	10,000,000
3	Person with Significant Control (PSC) information : Exportable for Specified Public Authority and other approved persons/bodies	Free
4	Company Directory : data file on DVD, by email or by file transfer protocol (FTP) Annual Subscription (name, address, registration number and date of registration, particulars of Directors and other post incorporation information)	10,000,000
5	Change of Name/Dissolved/Removed Index (one-off)	100,000
6	Change of Name/Dissolved/Removed Index : Exportable Annual Subscription	1,000,000
7	Change of Name/Dissolved/Removed Index : Data file on DVD, by email or by FTP Annual Subscription	1,000,000
8	Change of PSC/Removed index : Data file on DVD, by email or by FTP for Public Specified Public Authority and other Approved Persons/Bodies	Free

*Notwithstanding the foregoing the Commission may issue information to any Investigation Agency or other approved Public Authority, Organization or Individual gratis.*

**PENALTIES (ANNUAL RETURNS)**

<i>S/N</i>	<i>Entity Type</i>	<i>One-Off (A)</i>	
1	Small Company	1,000	Penalty to be assessed against the Entity and Each Officer of the Entity
2	Company Private other than small	2,000	
3	Company limited by guarantee	2,000	
4	Public Company	5,000	
5	Limited Liability Partnership (LLP)	2,000	
6	Limited Partnership (LP)	1,000	
7	Business Names	5,000	Penalty to be assessed against the Entity Only
8	Incorporated Trustees	10,000	



# CORPORATE AFFAIRS COMMISSION

## NEW SCHEDULE OF FEES FOR THE SERVICES OF THE CORPORATE AFFAIRS COMMISSION

### PENALTIES (OTHERS)

<i>S/N</i>	<i>Entity Type</i>	<i>Daily Default Penalty(₦)</i>	<i>Other Penalties (One-Off) ₦</i>
1	Small Company	100	5,000
2	Company Private other than small	200	10,000
3	Company limited by guarantee	200	10,000
4	Public Company	500	25,000
5	Limited Liability Partnership (LLP)	200	10,000
6	Limited Partnership (LP)	100	10,000
7	Business Names	100	5,000
8	Incorporated Trustees	200	10,000

DATED this 31st October, 2024

*Signed*  
*Minister of Industry, Trade and Investment*