Template for sending a short OTP-encrypted message

- **Step 1:** Come up with a unique identifier (number or letter/number combo) and write it in the two "Pad ID" blanks below.
- **Step 2:** Roll two 6-sided dice, read the digits left to right, and write them in the first blank of the "Secret Key" line in the **send** form below. Keep rolling the dice and fill in two digits for each of the remaining blanks. Example: $31 ext{ } 43 ext{ } 26 ext{ } 44 ext{ } \dots$
- Step 3: Copy your secret key to the receive form.
- **Step 4:** Cut/tear your sheet along the line marked (% 3) below. Give the **receive** form to your intended recipient.
- Step 5: Wait.
- **Step 6:** When you're ready to **send** a message, write it in the "Cleartext" line one character at a time (letters and digits only, 0 for spaces). Use the secret key and an $\frac{\text{encoder sheet}}{\text{encoder sheet}}$ to generate the ciphertext, then $\frac{\text{cut}}{\text{tear}}$ along the line marked ($\frac{\text{cut}}{\text{cut}}$). Burn the secret key and cleartext. Now you can send the ciphertext however you want (mail, pigeon, dead drop, group chat, etc.) and no one but the intended recipient will be able to read it.
- **Step 7:** When you **receive** an encrypted message, copy it into the "Ciphertext" line, then use the secret key and a <u>decoder sheet</u> to fill in the "Cleartext" line. Burn everything when you're done.

Send Secret Key	
Cleartext	
(% 4)	
Pad ID	
(% 3)	
Receive	
Pad ID	
Secret Key	
Ciphertext	
Cleartext	