



CENTER FOR LINKAGES AND PLACEMENT

RECOMMENDATION LETTER

January 12, 2026

Ms. Verley Y. Lumbag

Chief Operating Officer

LAQUEST PHILIPPINES INC.

8th Floor Unit B2, Commerce and Industry Plaza, Mckinley Town Center

Dear Ms. Verley Y. Lumbag,

We are an educational institution responsible in helping and molding students to become qualified professionals in various industries. As part of the standard procedures and curriculum requirements, students go through actual experience in the specific industry of specialization through the **Internship / On-the-Job Training Program**. This program provides our graduating students the opportunity to apply their knowledge and skills in the industry.

In view of this, we request your prestigious establishment to accommodate our student-trainee/s to work with you for a period of **300 hours** to commence at your discretion, through an **hybrid** work arrangement.

Mark Angel O. Mapili

Requirements leading to **Diploma** in **Application Development** have already been completed by our recommendee/s. The opportunity you extend to our students will certainly pave the way for their success as future professionals and productive citizens.

We shall remain grateful to you for your kind assistance and support.

Very truly yours,

Asst. Prof. Anna Charisma F. Dechavez, MIT  
Institute/College Internship Coordinator  
College of Computing and Information Sciences

Noted by:

Prof. Joel B. Mangaba, D.T.  
Institute/College Dean  
College of Computing and  
Information Sciences

Approved by:

Ronald C. De Leon  
CYNTHIA MARGARETTA R. JOSE  
Director  
Center for Linkages and Placement



ACCEPTANCE LETTER

(to be completed by the training supervisor)

We are pleased to accept the above-named student intern/s at (company) LaQuest Philippines Inc.

and work (hours) 8 per day starting on (start date) February 19, 2026.

Signature:

Name: Verley Y. Lumbag

Position: Chief Operating Officer

Contact: 0917 104 9729

IMPORTANT:

Please ensure that you submit **2 copies** of the completely signed letter to the Center for Linkages and Placement. Additionally, bring your personal copy of the form on the clearance day as one of the main requirements.