Accounts Management

[Employee]

1. Can reset password ()
2. Upload avatar.
3. Login with google account.

[Admin]

1. \*Can reset password ()
2. Reset password using administration panel.
3. Authorize reset password for employee.
4. Upload avatar.
5. Can access user management feature.

[System]

1. Unlimited creation of user accounts.
2. Password reset via request email.
3. User management feature.
   1. Assign roles.
   2. Create groups with specific roles per folder.

Search and Retrieval Management

[Employee]

1. Can use search option.
   1. OCR.
   2. Filtering

[Admin]

1. Can use search option.
   1. OCR.
   2. Filtering.

[System]

Reports Management

[Employee]

1. View number of all the uploaded records by folder or user.
2. View number of all the pages in every record uploaded.

[Admin]

1. View number of all the uploaded records by folder or user.
2. View number of all the pages in every record uploaded.

[System]

1. Count all the uploaded records by folder or user.
2. Count all the pages in every record uploaded.

Notification Management

[Employee]

1. View real-time notification in dashboard.

[Admin]

1. View real-time notification in dashboard.

[System]

1. Send email notification in every routed task.