

HOLIDAY LIST

We at {igebra.ai} believe that a company can grow only if its partners are happy and thriving. The Holiday list and Leave Policies have been defined to ensure partners can take time off for their needs and recreation.

Casual Leaves:

Every **full-time partner** is entitled to take **12 Casual Leaves in a year**; which can be accumulated, and availed but not more than **4 Working days together**. Apart from that any leave that the partner avails will be considered a loss of pay.

- Please notify the **Team Lead, HR** at least a **week** before regarding planned leaves through email and after approval.
- We request all the Math Educators to either arrange backup trainers for your classes or inform the students and parents prior if you are rescheduling your classes.
- Partners working part-time will get one day of casual leave per month which cannot be accumulated.

Sick Leaves:

Partners can opt for sick leaves when they are not feeling well and are entitled to take **10 Sick Leaves in a year**

- Partners working part-time will be getting one day of sick leave per month which cannot be accumulated.

Please check the list of National Holidays for all the Partners-2024:

Date	Day Occasion
Jan 15th	Monday- Sankranti
Jan 26th	Friday - Republic Day
March 25th	Monday- Holi
April 9th	Tuesday- Ugadi
April 10th	Wednesday- Ramzan/Eid
April 17th	Wednesday-Sri Rama Navami
August 15th	Thursday - Independence Day
September 07th	Saturday- Ganesh Chaturthi
October 11th & 12th	Friday & Saturday - Dussehra
November 1st & 2nd	Friday & Saturday - Diwali
December 25th	Wednesday- Christmas
December 31st	Tuesday- New Year's Eve