

J-1 VISA HOST ORGANIZATION FINAL EVALUATION FORM

As a participating Host Organization in the J-1 Visa Exchange Visitor Program under sponsorship of the IACC, you are required to complete the attached evaluation pertaining to your Trainee/Intern and their respective training program. This evaluation must be completed two times; once at the midpoint of the EV's training program and at the end of the EV's training program, prior to their departure from the United States.

All forms can be submitted to pike@italchamber.org Please include in the subject line, the following information:

- Host Organization Name, Exchange Visitor Name, Category (indicate Trainee or Intern), Evaluation Type (Final)

Host Organization Name: _____

Program Supervisor Name: _____

Supervisor Email: _____

Exchange Visitor Name: _____

Exchange Visitor Program Category:

- ☐ Intern
☐ Trainee

Program Start Date: ____/____/____

Program End Date: ____/____/____

1. Please indicate the following pertaining to your training program:

	Yes	No
The EV, up to this point, has met the expectations of the training program, as written in the TIPP.	<input type="checkbox"/>	<input type="checkbox"/>
The EV, up to this point, has made progress on any areas of concern or difficulty related to tasks/duties assigned to them during their training program, as written in the TIPP.	<input type="checkbox"/>	<input type="checkbox"/>
The EV, up to this point, with the assistance of the Host Organization, has made efforts to assimilate into the United States culture and surrounding area.	<input type="checkbox"/>	<input type="checkbox"/>
The EV, up to this point, has had little/to no issue adapting to the work environment of a US Company.	<input type="checkbox"/>	<input type="checkbox"/>
The EV, up to this point, has been receptive to and proactive in seeking out, advice and guidance from the Supervisors regarding how to perform to the best of their abilities.	<input type="checkbox"/>	<input type="checkbox"/>
The EV, up to this point, has learned significant skills and techniques directly from the Supervisors on a daily basis, as written in the TIPP.	<input type="checkbox"/>	<input type="checkbox"/>
The EV, up to this point, has been observed daily and evaluated at the end of each phase by the Supervisor, as written on the TIPP.	<input type="checkbox"/>	<input type="checkbox"/>

For all additional comments, please use the lines below:

2. Did the Exchange Visitor successfully complete their program successfully?

- ☐ Yes
☐ No

If no, please indicate why:

3. Overall, please use the lines below to describe your experience in hosting a J-1 Exchange Visitor. Would you be interested in hosting a J-1 Exchange Visitor again in the future?

4. Please use the lines below to share any additional thoughts or concerns regarding the training program, the Exchange Visitor's circumstances in the U.S., and the IACC as the sponsorship organization:

With this signature, I, _____, as a supervisor at _____ (Host Organization Name) confirm that the Exchange Visitor, _____, is being/has been trained properly and efficiently, as written in the TIPP. I confirm that all Host Organization regulations are being/were followed and that the training program adheres to the guidelines of the U.S. Department of State, J-1 Visa Exchange Visitor Program. I understand that the goal and mission of the J-1 Visa Exchange Visitor Program is to promote international educational and cultural exchange to develop mutual understanding between people of the United States and other countries. I understand that as a non-immigrant visa holder, each Exchange Visitor is expected to return to their home country upon completion of their training program in order to share their exchange experiences.

Supervisor Signature: _____

Date of Submission: ____/____/____