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| Miguel del carmen  2168 Fern Valley Drive Alexander, AR 72002 · 501-786-5510  Iggydc35@gmail.com · www.linkedin.com/in/miguel-del-carmen-93559724a |
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JB Hill

Ottenheimer Library Dean

University of Arkansas at Little Rock

2801 S. University Ave.

Little Rock, AR 72204

Dear Mr. Hill,

As posted on the UA Little Rock’s website, please accept my application for a part-time Library IT assistant at the Ottenheimer Library. I believe you will find me to be an enthusiastic and industrious person who understands the importance of helping the IT coordinator with the technical operations of your library,

I have experience with IT-related work such as:

* Build, setup, upgrade, troubleshoot and fix desktop computers
* Software installation, patch, and repair
* End-user support

I have 5+ years of experience of doing volunteer work for friends and families by troubleshooting and repairing their computers. I worked remotely by helping my overseas military friends with their computer issues. I have a passion for computers that started when I was 7 years old. As you may have ascertained, I am a self- educated technician pursuing a formal education in Information Technology. I am a fast learner who is extremely excited with IT and my education at UA Little Rock.

I am keen to show and develop my skills and look forward to discussing my application with you at an interview. I have enclosed a copy of my resume for your consideration. Thank you for your time and I look forward to hearing from you.

Sincerely,

Miguel Del Carmen