Agenda for 28.02.2023 (Week 3)

**Agenda Team 37**

Location: DW PC1 Cubicle 8

Datum: 28.02.2023

Time: 13:45 – 14:30

Attendees: Johan Bakker

Chiriac Radu (chairman)

Ignacio Cuñado (minute taker)

Oliwier Jurek

Joey Li

Andrea Vezzuto

**Agenda-items**

13:45 **Opening by chair**

13:46 - 13:47 **Check-in –** How is everyone doing?

13:47 – 13:49 **Approval of the agenda -** Does anyone have any additions to the agenda?

13:49 – 13:50 **Approval minutes -** Did everyone read the minutes from the previous meeting?

13:50 – 13:55  **Agenda-item 1 – Git Assignment (discuss)**

We will discuss the individual Git Assignment and if anyone has any questions regarding it.

13:55 – 14:20 **Agenda-item 2 – Backlog (brainstorm and discuss)**

In this time frame we will brainstorm ideas for the backlog to ensure it will be complete by the end of the week.

14:20 – 14:23 **Summary** **action points** – Who, what, when?

14:23 – 14:26 **Feedback round -** What went well and what can be improved next time?

14:26 – 14:30  **Question round -** Does anyone have anything to add before the meeting closes?

14:30 **Closure**