Agenda for 21.03.2023 (Week 6)

**Agenda Team 37**

Location: DW PC1 Cubicle 8

Datum: 21.03.2023

Time: 13:45 – 14:30

Attendees: Johan Bakker

Chiriac Radu

Ignacio Cuñado

Oliwier Jurek (chairman)

Joey Li (minute taker)

Andrea Vezzuto

**Agenda-items**

13:45 **Opening by chair.**

13:46 - 13:47 **Check-in:**

How is everyone doing?

13:47 – 13:49 **Approval of the agenda:**

Does anyone have any additions to the agenda?

13:49 – 13:50 **Approval minutes:**

Did everyone read the minutes from the previous meeting?

13:50 – 13:53 **Meaningful MR & Buddycheck**

Did everyone manage to finish the previous assignments in time? Where there any issues with it?

13:53 – 14:00  **Agenda-item 1 –** [**Heuristic Usability Evaluation (Draft)**](https://se.ewi.tudelft.nl/oopp/assignments/heuristic-usability-evaluation/)

We will discuss the next deadline in the upcoming week. When do we want to start the work on HUE? Understand what we each need to do to complete this task.

14:00 – 14:20 **Agenda-item 2 – Progress of the project**

Do we have a working application satisfying the minimal requirements? If not, what do we still have to do. Decide on the next steps of development. Switching the backend and frontend teams, so that all members can get to know all parts of the project. Do we have any questions for the TA?

14:20 – 14:25 **Summary** **action points – Who, what, when?**

We will discuss and summarize the division of work and set deadlines for our next feature.

14:25 – 14:26 **Feedback round:**

What went well and what can be improved next time?

14:26 – 14:30  **Question round:**

Does anyone have anything to add before the meeting closes?

14:30 **Closure**