

Date: August 18<sup>th</sup>, 2025

## OFFER / APPOINTMENT LETTER

To  
Mr. MAHESH GOLLAPALLI,  
Hyderabad.

Dear MAHESH GOLLAPALLI,

This is reference to your application and subsequent interview you had with us; we are pleased to offer the position of Cloud Server Configuration Specialist in our company Hamsini Tech Solutions, subject to the following employment terms and conditions.

**Designation: Digital marketing Executive**

**Date of joining: August 18", 2025.**

The overall CTC offered to you is Rs. 1,80,000/-per annum (In Words One Lakh Eighty Thousand Rupees only) i.e., **Rs.15,000** /- (In Words Fifteen Thousand Rupees Only) per month

You are requested to report at our office situated in Hyderabad Office at 9.00 AM. You are requested to return the duplicate copy of this "offer and confirm "your acceptance.

Also please carry with you an Identification card with a Photo (Passport/Voter ID/Driving License) to be produced at the time of joining.

We will happy to welcome you to HAMSINI TECH SOLUTIONS.

**Yours sincerely,**



**Managing Director**  
**Hamsini Tech Solutions**

## EMPLOYMENT TERMS AND CONDITIONS

### 1. COMPENSATION

The overall CTC offered to you is Rs. 1,80,000/- per annum (In Words One Lakh Eighty Thousand Rupees only) i.e.. Rs.**15,000/-** (In Words Fifteen Thousand Rupees only) per month

Note: The salary will be revised after 6 months based on performance

### 2. COMPENSATION PROGRESSION:

Future increase in your compensation and future prospects in the company shall entirely depend on your efficiency, hard-work regularity in attendance, sincerity, good conduct, company's performance and such other relevant factors as adjudged by the management.

Generally, employees' performance is reviewed once a year. Any action arising out of this review is solely at the discretion of the management.

If the employee chooses not to have conveyance allowance, instead could opt to the vehicle lease. Hamsini Tech Solutions will not contribute for the Provident fund.

### 3. MEDICAL & VERIFICATION:

#### Your offer is subject to:

You are declared medically fit by a Medical Officer or by a Doctor specified by the Company and you're continuing to remain medically fit. The Management has the right to get you medically examined by any Certified Medical Practitioner during the period of your service. In case you are found medically unfit to continue with the job, you will lose your lien on the job.

In case particularly mentioned in your application are found false, not authentic or without documentary proof, your services would be liable for termination at any time without notice or any compensation in lieu thereof.

### 4. POSTING:

During employment with the Company, you may be posted/transferred to any of the offices/projects/divisions / client locations/departments of the Company existing or to be set up at any other location in India or abroad, without any additional remuneration.

### 5. PROBATION / CONFIRMATION:

You will initially be on probation for a period of 3 months, which may be extended or reduced at the sole discretion of the management. During the period of probation, the offer is terminable either by the company or by you with prior notice of 1 month. On completion of initial probation period till such time that you are intimated in writing regarding your confirmation, you shall continue to be on probation.

You will be responsible for the safe keeping and return in good condition and order of all the properties of the company. which may be in your use, custody, care or charge. For the loss of any property of the company in your possession, the company will have a right to access on its own basis and recover the damages of all such materials from you and to take such other action as it deems proper in the event of your failure to account for such material or property to its satisfaction.

Please note that your compensation package is strictly personal and confidential to you and you are therefore advised not to divulge the same.

### **ACKNOWLEDGEMENT OF ACCEPTANCE:**

I read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature:

Name:

Date:

For Hamsini Tech Solutions



**Managing Director**