



**SCHOOL OF SOCIAL WORK  
BSW GENERALIST FIELD EDUCATION SOW 4510  
FINAL EVALUATION OF STUDENT'S PERFORMANCE**

The agency field educator should complete the following evaluation of the student at the end of the semester. Please note that the student should read, sign, and receive a copy of each evaluation.

1). Date (MM/DD/YYYY)

2). Semester (Select One)

- |                                     |   |
|-------------------------------------|---|
| <input type="radio"/> <i>Fall</i>   | 1 |
| <input type="radio"/> <i>Spring</i> | 2 |
| <input type="radio"/> <i>Summer</i> | 3 |

3). Year

4). Student Name

5). Agency Name

6). Agency Address

7). Field Educator

8). Title

- 9). **Start Date (MM-DD-YYYY)**
- 10). **End Date (MM-DD-YYYY)**
- 11). **Total # hours student worked this semester**
- 12). **Total # of assigned cases**
- 13). **Total # of groups**

14). **Recommended Grade (Select One)**

- |   |   |
|---|---|
| <input type="radio"/> <i>Satisfactory</i>   | 1 |
| <input type="radio"/> <i>Unsatisfactory</i> | 2 |
| <input type="radio"/> <i>Incomplete</i>     | 3 |

15). **Field Educator - Signature**

16). **Date**

17). **Task Supervisor - Signature**

18). **Date**

**If the student disagrees with the evaluation, they must submit a written addendum to their Field Educator and to the Director of Field Education, which will be attached to their field evaluation.**

21). I have read this evaluation.

Student - Signature

Student-Date

20).

QUALITY OF WORK

The field instructor should refer to the learning objectives for SOW 4510 for definitions of items to be evaluated.

21). Goal 1. Demonstrates in all field education activities a commitment to historic social work values and to the Code of Ethics of the National Association of Social Workers.

Please Mark the Appropriate Rating.

This Student:

	<u>FAILING</u> <u>LEVEL</u>	<u>BELOW</u> <u>EXPECTE</u> <u>D LEVEL</u>	<u>AT EXPE</u> <u>CTED</u> <u>LEVEL</u>	<u>ABOVE E</u> <u>XPECTE</u> <u>D LEVEL</u>	<u>Outstand</u> <u>ing level</u>	<u>IE/NA</u>
	1	2	3	4	5	6
Protects clients' right to confidentiality and						
a). self-determination						
b). Preserves human dignity and the client's individuality	1	2	3	4	5	6
c). Identifies social work values and ethics in work with colleagues, clients and in other professional relations	1	2	3	4	5	6
d). Prevents personal values and biases from interfering with practice decisions in the best interest of the client	1	2	3	4	5	6

21). **Goal 1. Continued.**

**Demonstrates in all field education activities a commitment to historic social work values and to the Code of Ethics of the National Association of Social Workers.**

**Please Mark the Appropriate Rating.**

**This Student:**

	<u><b>FAILING LEVEL</b></u>	<u><b>BELOW EXPECT ED LEVEL</b></u>	<u><b>AT EXPE CTED LEVEL</b></u>	<u><b>ABOVE E XPECTE D LEVEL</b></u>	<u><b>Outstand ing level</b></u>	<u><b>IE/NA</b></u>
	1	2	3	4	5	6
e). Fully meets attendance requirements of the agency and the School of Social Work, the social work Code of Ethics, along with other regulations						
f). Understands the history of the social work profession and its current structure and issues	1	2	3	4	5	6
g). recognizes and controls own verbal and nonverbal communication of biases and feelings in an interview	1	2	3	4	5	6

22). **Goal 2. Demonstrates during field education activities the knowledge and skills necessary for brokerage and advocacy on behalf of client systems of all sizes and with diverse populations, including populations at risk, groups that have experienced social and economic injustice, including women and children, new immigrant groups, migrant farm workers, gay, lesbian, Haitian, Latino, African and Caribbean American, and aging populations in south Florida.**

**Please mark the appropriate rating.**

**This Student:**

	<u><b>Failing level</b></u>	<u><b>Below Expected Level</b></u>	<u><b>At expected level</b></u>	<u><b>Above expected level</b></u>	<u><b>Outstand ing level</b></u>	<u><b>IE/NA</b></u>
	1	2	3	4	5	6
a). Understands the relationship of the field agency to other agencies or organizations in the community						
b). Identifies the demographic and cultural characteristics of the agency's service population, as well as inadequately or inappropriately served groups	1	2	3	4	5	6

c).	Identifies the range of relevant services available in the community and the ways in which these services are used for referrals by the agency	1	2	3	4	5	6
d).	Makes effective referrals and advocates appropriately for clients needs	1	2	3	4	5	6
e).	Demonstrates skill in case management	1	2	3	4	5	6
23).	<b><u>Goal 3. Identifies forms of social and economic injustice among diverse client systems within the field agency and applies strategies of advocacy on behalf of populations at risk.</u></b>						

**Please Mark the Appropriate Rating.**

**The Student:**

		<b><u>FAILING LEVEL</u></b>	<b><u>BELOW EXPECT ED LEVEL</u></b>	<b><u>AT EXPE CTED LEVEL</u></b>	<b><u>ABOVE E XPECTE D LEVEL</u></b>	<b><u>Outstand ing level</u></b>	<b><u>IE/NA</u></b>
		1	2	3	4	5	6
a).	Identifies populations served by the agency at risk of discrimination and oppression						
b).	Advocates for change on behalf of client population at risk	1	2	3	4	5	6
c).	Demonstrates understanding of how social, political, and economic factors impact client functioning	1	2	3	4	5	6
d).	Demonstrates awareness of, and ability to address special issues resulting from client race, ethnicity, class, disability, gender and/or sexual orientation	1	2	3	4	5	6

- 24). **Goal 4. Understands and applies theories and knowledge to enhance the well-being of people and to work toward the amelioration of environmental conditions that affect people adversely in the field education setting.**

**Please Mark the Appropriate Rating.**

**The Student:**

		<b><u>FAILING</u></b> <b><u>LEVEL</u></b>	<b><u>BELOW</u></b> <b><u>EXPECT</u></b> <b><u>ED</u></b> <b><u>LEVEL</u></b>	<b><u>AT EXPE</u></b> <b><u>CTED</u></b> <b><u>LEVEL</u></b>	<b><u>ABOVE E</u></b> <b><u>XPECTE</u></b> <b><u>D LEVEL</u></b>	<b><u>Outstand</u></b> <b><u>ing level</u></b>	<b><u>IE/NA</u></b>	
		1	2	3	4	5	6	
a).	Demonstrates application of classroom learning in field through discussion with field educator							
b).	Recognizes and focuses on strengths and resources of the client	1	2	3	4	5	6	
c).	Demonstrates understanding of human behavior theory and applies this knowledge to practice	1	2	3	4	5	6	
d).	Understands biopsychosocial variables that affect human development and behavior	1	2	3	4	5	6	
e).	Understands macro theory as it applies to clients	1	2	3	4	5	6	

- 25). **Goal 5. Demonstrates an understanding of social welfare policy by assessing the field agency's policies and procedures and practices within ethical guidelines and by evaluating the impact on client systems.**

**Please mark the appropriate rating**

**The Student:**

		<b><u>FAILING</u></b> <b><u>LEVEL</u></b>	<b><u>BELOW</u></b> <b><u>EXPECT</u></b> <b><u>ED</u></b> <b><u>LEVEL</u></b>	<b><u>AT EXPE</u></b> <b><u>CTED</u></b> <b><u>LEVEL</u></b>	<b><u>ABOVE E</u></b> <b><u>XPECTE</u></b> <b><u>D LEVEL</u></b>	<b><u>Outstand</u></b> <b><u>ing level</u></b>	<b><u>IE/NA</u></b>	
		1	2	3	4	5	6	
a).	Understands agency's policies and procedures, organizational structure and the channels of communication within the organization							
b).	Applies relevant policies and procedures to practice activities	1	2	3	4	5	6	
c).	Assesses the effect of regulations, policies, and procedures on service delivery	1	2	3	4	5	6	

- 26). Goal 6. Demonstrates knowledge of micro, mezzo, and macro levels of practice and the beginning professional skills necessary to intervene effectively on all three levels.

Please Mark the Appropriate Rating

This Student:

		<u>FAILING</u> <u>LEVEL</u>	<u>BELOW</u> <u>EXPECTED</u> <u>LEVEL</u>	<u>AT EXPECTED</u> <u>LEVEL</u>	<u>ABOVE EXPECTED</u> <u>LEVEL</u>	<u>Outstanding level</u>	<u>IE/NA</u>	
	Applied Critical Thinking Skills to Practice Experiences	1	2	3	4	5	6	
a).	Understands how policy affects clients and social work practitioners	1	2	3	4	5	6	
c).	Actively participates in organizational functions such as treatment team meetings, staff meetings, and/or committees both within and outside the agency	1	2	3	4	5	6	
d).	Listens attentively and empathetically to client	1	2	3	4	5	6	
e).	Recognizes and responds appropriately to nonverbal client communication	1	2	3	4	5	6	
f).	Recognizes the inappropriateness of moralizing, persuading, threatening, judging, and criticizing in social work interviews	1	2	3	4	5	6	
g).	Maintains focus in a client interview or group meeting	1	2	3	4	5	6	

- 26). Goal 6. Continued.

Demonstrates knowledge of micro, mezzo, and macro levels of practice and the beginning professional skills necessary to intervene effectively on all three levels.

Please Mark the Appropriate Rating

This Student:

		<u>Failing Level</u>	<u>Below Expected Level</u>	<u>At Expected Level</u>	<u>Above Expected Level</u>	<u>Outstanding level</u>	<u>IE/NA</u>	
	Helps clients elaborate on problems and explore emotionally charged issues	1	2	3	4	5	6	
h).								

i).	Recognizes and elicits underlying feelings in an interview.	1	2	3	4	5	6
j).	Adequately summarizes session content	1	2	3	4	5	6
k).	Recognizes and elicits information that will contribute to the understanding of the client and the client's situation	1	2	3	4	5	6
l).	Identifies sources of strengths and stress in the client and the client's support system	1	2	3	4	5	6
m).	Identifies group dynamics	1	2	3	4	5	6

26). **Goal 6, Continued.**

**Demonstrates knowledge of micro, mezzo, and macro levels of practice and the beginning professional skills necessary to intervene effectively on all three levels.**

**Please mark the appropriate rating.**

**The Student:**

		<b><u>Failing Level</u></b>	<b><u>Below Expected Level</u></b>	<b><u>At Expected Level</u></b>	<b><u>Above Expected Level</u></b>	<b><u>Outstanding level</u></b>	<b><u>IE/NA</u></b>
		1	2	3	4	5	6
n).	Uses his/her knowledge of group dynamics to help clients build a positive group culture						
o).	Reduces larger problems into manageable parts	1	2	3	4	5	6
p).	Considers the focus of an intervention within the client System (individual, family, group)	1	2	3	4	5	6
q).	Recognizes and handles client resistance to seeking help	1	2	3	4	5	6
r).	Sets priorities in plans for intervention. Monitors the implementation plan ( analyzes consequences of change, modifies objectives and tasks as indicated, assesses new problems that require action)	1	2	3	4	5	6
s).	Develops and revises mutually agreeable contract/treatment plan	1	2	3	4	5	6



26). Goal 6, Continued.

Demonstrates knowledge of micro, mezzo, and macro levels of practice and the beginning professional skills necessary to intervene effectively on all three levels.

Please mark the appropriate rating.

The Student:

	<u>Failing Level</u>	<u>Below Expected Level</u>	<u>At Expected Level</u>	<u>Above Expected Level</u>	<u>Outstand ing level</u>	<u>IE/NA</u>
	1	2	3	4	5	6
t). Models, rehearses, and imparts coping and interaction						
u). Demonstrates crisis intervention skills	1	2	3	4	5	6
v). Makes appropriate termination decisions	1	2	3	4	5	6
w). Evaluates, with the client/group, the extent to which the objectives of the intervention plan were achieved	1	2	3	4	5	6
x). Demonstrates an understanding of how macro issues and policies impact clients	1	2	3	4	5	6
y). Effectively and accurately represents the agency in interactions with individual clients, with groups, and with community organizations	1	2	3	4	5	6

27). Goal 7. Applies appropriate research findings to generalist social work practice and evaluates, under supervision of field educator, one's own practice interventions.

Please mark the appropriate rating.

The Student:

	<u>FAILING LEVEL</u>	<u>BELOW EXPECT ED LEVEL</u>	<u>AT EXPE CTED LEVEL</u>	<u>ABOVE E XPECTE D LEVEL</u>	<u>Outstand ing level</u>	<u>IE/NA</u>
	1	2	3	4	5	6
a). Demonstrates an ability to analyze and apply learning from practice experience and supervisory feedback; evaluates own practice interventions						

b).	Appropriately utilizes research in data gathering and interventions with community based clients	1	2	3	4	5	6
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- 28). Goal 8. Demonstrates practice competence within an ecological framework, integrating knowledge, skills, values and social work theories/models of social justice, empowerment, strengths and systems theory in field education.

Please mark the appropriate rating

The Student:

<u>Failing Level</u>	<u>Below Expected Level</u>	<u>At Expected Level</u>	<u>Above Expected Level</u>	<u>Outstanding level</u>	<u>IE/NA</u>
1	2	3	4	5	6

Increasingly links theory skills with practice and translates concepts into specific action

a).						
b).	1	2	3	4	5	6
	Uses different sources of information, including nonverbal data, client's support system, and collateral contacts in the assessment process within a community-base framework					

- 29). Goal 9. Demonstrates the ability for disciplined and ethical use of self and the appropriate use of supervision in the process of generalist social work interventions.

Please mark the appropriate rating.

The Student:

<u>Failing Level</u>	<u>Below Expected Level</u>	<u>At Expected Level</u>	<u>Above Expected Level</u>	<u>Outstanding level</u>	<u>IE/NA</u>
1	2	3	4	5	6

Actively utilizes the field educator for direction, supervision and education regarding values, knowledge, and skills

a).						
b).	1	2	3	4	5	6
	Identifies and discusses strengths and weaknesses in knowledge, skills, accomplishments, and learning needs with the field educator					
c).	1	2	3	4	5	6
	Responds non defensively to feedback about professional performance, and acts accordingly					

d).	Forms and sustains positive effective professional relationships	1	2	3	4	5	6
e).	Acts professionally and responsibly in matters of punctuality, appearance, and presentation of self	1	2	3	4	5	6
f).	Shares in collegial work responsibilities, including meeting deadlines and accepting assignments	1	2	3	4	5	6
g).	Interprets with clients, the role and function of a student in the agency	1	2	3	4	5	6
h).	Demonstrates skills in interdisciplinary teamwork	1	2	3	4	5	6
30).	<b>Goal 10. Demonstrates the ability to communicate effectively in both written and oral forms with diverse populations, professional colleagues, and members of the community.</b>						

Please mark the appropriate rating.

The Student:

		<u>Failing Level</u>	<u>Below Expected Level</u>	<u>At Expected Level</u>	<u>Above Expected Level</u>	<u>Outstanding level</u>	<u>IE/NA</u>
		1	2	3	4	5	6
a).	Identifies the purpose and the use of agency records and forms and completes written material on a timely basis						
b).	Communicates clearly and purposefully with a client, group or family	1	2	3	4	5	6
c).	Performs all agency written documents in a professional manner	1	2	3	4	5	6
d).	Presents information in a well-written formal assessment,using agency format-separating facts and inferences	1	2	3	4	5	6

- 31). Goal 11. Demonstrates responsibility for one's own learning experience by taking initiative in identifying learning needs in the educational learning plan and in weekly field supervision.

Please mark the appropriate rating.

The Student:

		<u>Failing Level</u>	<u>Below Expected Level</u>	<u>At Expected Level</u>	<u>Above Expected Level</u>	<u>Outstanding level</u>	<u>IE/NA</u>	
		1	2	3	4	5	6	
a).	Participates in developing/updating the learning contract							
b).	Seeks direction for assignments as needed, without excessive reliance on field educator (instructor) or agency staff	1	2	3	4	5	6	
c).	Makes appropriate use of available learning opportunities	1	2	3	4	5	6	

- 32). OVERALL STUDENT RATING

- ☐ FAILING LEVEL 1  
☐ BELOW EXPECTED LEVEL 2  
☐ AT EXPECTED LEVEL 3  
☐ ABOVE EXPECTED LEVEL 4  
☐ OUTSTANDING LEVEL 5

## SUMMARY COMMENTS

- 33). Describe student's performance, strengths, and areas for improvement:

- 34). Comment on any items rated as "[below expected level](#)" or "[failing level](#)":

Please use the [print](#) button below to print a copy of the evaluation before submitting it.

Please obtain all necessary signatures and GIVE THE SIGNED EVALUATION TO your STUDENT SO he/she CAN SUBMIT IT IN CLASS TO THEIR FIELD SEMINAR Instructor. If you are not comfortable giving it to your student for submission, you CAN Forward THE ORIGINAL to:

Florida Atlantic University

School of Social Work

Office of Field Education, SO284

777 Glades Road

Boca Raton, FL 33431

PH 561 )297-3234

FAX 561 )297-2866

Please click the [SUBMIT](#) button below to complete this form.