

Julie Sivigny

From: Julie Sivigny
Sent: Tuesday, April 17, 2012 2:08 PM
To: Julie Sivigny; 'Vijaya Iragavarapu'; 'Dr. Huang'; 'Zhongwei Li'; 'Dr. Shen'
Subject: follow up from meeting RE: confirmed: curriculum revision meeting tomorrow at 10am in BC 314
Attachments: brainstorm program objectives & learner outcomes.docx; 2010-2011 assessment plan REPORT.pdf; 2011-2012 assessment plan - learning outcomes.pdf

Follow up to last week's meeting – for those not present, I distributed hard copies of the attached PDF files. Please review the 210-2011 report of assessment plan for full information since our curriculum revision process and product must include these components (learner outcomes, implementation strategy, assessment, etc.). We especially want to avoid the same weaknesses that our current assessment plan has.

Please see attached list – these are the ideas that came up at our meeting. Per our discussion, please add any additional ideas – we want everything possible on the table before we begin prioritizing/sorting, etc.

Once we have all ideas, we will begin prioritizing and sorting them for core and elective knowledge and stating in appropriate language for learner outcomes. Then we can look at how we will achieve and measure these outcomes.

Can we meet next week on Tuesday April 24th from 10-11?

Please advise.

Thank you.

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From: Julie Sivigny
Sent: Monday, April 09, 2012 4:05 PM
To: 'Vijaya Iragavarapu'; 'Dr. Huang'; 'Zhongwei Li'
Cc: 'Dr. Shen'
Subject: confirmed: curriculum revision meeting tomorrow at 10am in BC 314

We are confirmed for the curriculum revision meeting tomorrow, Tuesday April 10th at 10am in BC 314. Dr. Shen is out of town at conference but everyone else indicated availability at this time.

Thank you.

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From: Julie Sivigny
Sent: Thursday, April 05, 2012 1:19 PM
To: 'Vijaya Iragavarapu'; 'Dr. Huang'; 'Zhongwei Li'; 'Dr. Shen'
Subject: FW: curriculum revision meeting next week?

It's a challenge finding a common time so we're looking at next week now – please advise of your availability for all time periods (for a 1 hour time slot). Thank you.

Monday 4/9 between 10a-12p
Tuesday 4/10 between 10a-12p
Tuesday 4/10 between 1 – 3pm
Wednesday 4/11 between 10a-12p
Wednesday 4/11 between 1 –4pm

I'm afraid we're going to have to move forward with a majority if we can't find a meeting time that suits everyone since we need to get moving on this project. I'll distribute info after meeting so everyone is in loop. And we'll be meeting again in future so everyone will be included.

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From: Julie Sivigny
Sent: Friday, March 23, 2012 11:17 AM
To: Dr. Kantorow; 'Vijaya Iragavarapu'; 'Dr. Huang'; 'Dr. Shen'; 'Zhongwei Li'
Subject: curriculum revision meeting on wednesday april 4th @ 2pm?

We need to schedule a meeting re: curriculum revision. **Please advise if you are available on April 4th at 2pm.**
Our first order of business will be needs analysis.

I am sending you information on the program's Learning Outcomes Plan for your reference. This plan is submitted annually as part of the FAU Assessment Database and describes/includes:

- Learner outcomes – identify the KSAs students will have upon completion of the program
- Implementing strategy – how do we achieve/implement these outcomes
- Assessment method – how do we document and measure that we achieved these outcomes
- Criterion for success at meeting learning outcome goals

The assessment reporting process also includes:

- External review of plan
- End of plan year results and reporting
- Program improvement

We wound up doing this backwards – there was a program first and then we created a learner out plan to document what is being done in it. This is an excellent opportunity to do this correctly by establishing the learner outcomes before designing courses, etc.

Please let me know if you have any questions.
Thank you.

Graduate Curriculum Planning: As part of the annual assessment plan review, faculty agreed to investigate establishing a core curriculum for the MS program. M. Kantorow, V. Iragavarapu, Z. Li, X. Huang and W. Shen agreed to work on this and bring recommendations to faculty for consideration.

Program Objectives/Learner Outcomes

[illegible]