

Ph. D. Meeting Minutes

April 22, 2009

In Attendance: Drs. Brigman, Frain, Johnson, Peluso (presiding), Sperry, Villares (via telephone; recording), Webb & Ms. Schoen. Absent: Dr. Nicoll.

Meeting called to order at 10:05 AM.

Minutes for the March 11, 2009 meeting were approved unanimously with amendments (Dr. Frain moved, Dr. Wedd seconded).

- Policies to be voted on
 - Student Teaching Proposal was approved unanimously (Dr. Webb moved, Dr. Frain seconded).
 - Graduate Assistantship
 - Clarification about the role of committee chair/members, and faculty members in selecting assignments was added to the proposal. The proposal was approved unanimously with edits (Dr. Brigman moved, Dr. Sperry seconded).
 - Course Sequence
 - Dr. Sperry raised the concern that the electives available may not be sufficient to meet student needs. Dr. Johnson recommended having a graduate student compile a list of appropriate electives for doctoral students to take (e.g. Educational Leadership/Administration, Business/Finance). Dr. Peluso suggested doctoral students consider taking CACREP courses they may not have taken in prior programs, courses for MH certification, courses outside of the department, or directed independent studies.
 - Year 1 students are currently facing a gap in electives for Fall of 2009. Dr. Peluso will distribute a list of doctoral electives in the department that have not yet been offered. The discussion for electives will be revisited in Fall of 2009.

- Course sequence was approved unanimously (Dr. Sperry moved, Dr. Brigman seconded).
- Business
 - Admissions – Group interviews were held on Friday, April 17th. Current doctoral students attended along with department faculty and provided positive feedback from the interview process and candidates.
 - Dr. Johnson presented an overview of the current status of the doctoral students showing their progression through their program of study and their current committee chairs: Dr. Brigman - 5; Dr. Webb - 4; Dr. Peluso – 4; Dr. Nicoll – 2, Dr. Sperry – 1; Dr. Frain –potentially 2.
 - Results from Interview
 - After some discussion of the current doctoral students and workload for committee chairs the motion to admit four candidates for the Fall 2009 class was approved unanimously (Dr. Sperry moved, Dr. Webb seconded).
 - Admit
 - Julianne Agones (RH)
 - Deena Karch (SCH)
 - Rafaela Peter (MH)
 - Jacqueline Wirth (SCH)
 - Denial
 - Mindy Nguyen (SCH)
 - Autumn Quiles (MH)
 - Distribution of Fellowships - Motion to award the fellowships was moved by Dr. Peluso, Sperry second, passed unanimously. The presidential fellowship will be awarded to Julianne Agones; two provost fellowships will be awarded - one will be awarded to Deena Karch and the second will go to a masters level student.
 - Doctoral students have the right to refuse or withdrawal from their graduate assistantships at any time.
- Other business
 - Dr. Johnson discussed the need to cultivate the peer mentoring system, offer more faculty and doctoral seminars, monitor student feedback and input, and the need for doctoral committees to focus more on dissertation edits and

recommended an APA style seminar for doctoral students. Students should consider seeking outside editors if necessary.

- Dr. Johnson reviewed SAC accreditations, which the program is meeting. Doctoral teaching is the one area for additional focus; a seminar for teaching is being recommended.
- Dr. Sperry will be holding a seminar on manuscript development of the dissertation during the Fall semester.
- Dr. Johnson provided the faculty with some information on Diversity training.

Meeting Adjourned at 12:27 PM

Respectfully submitted by:

Elizabeth Villares, Ph.D.

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