

Graduate Committee Meeting
August 25, 2010

Attendees: Dr. Rainer Steinwandt, Dr. Hongwei Long, Dr. Mario Milman, Dr. Yuan Wang, Dr. Paul Yiu and Helen Randall

The meeting commenced at 10 a.m.

Dr. Steinwandt welcomed everyone.

Qualifying Exams: Dr. Steinwandt reported to the committee, eight students recently took the analysis portion of the qualifying exams. Five of the eight students passed and three did not. Eight students took the algebra portion of the qualifying exams. Three of the eight students passed. Discussion ensued as students need to pass at least one of the two parts of the exam by the time they reach the eighteen month point from the time their stipend starts. Dr. Steinwandt will provide written notification to the students that did not pass which will include a timetable of when they would need to pass the tests and other valuable information about their stipend. Dr. Steinwandt also reported we had a student out for an excused period of time. The prior graduate committee agreed to extend the qualifying test date to August 2010 for the student. The student is included above as one who did not pass the exams. The committee decided the student with special circumstances, is being given additional conditions since their time limit has passed. The student will be required to pass one exam in January 2011 in order to continue with his graduate teaching assistantship for the spring semester.

AMST thesis: There was a discussion of the thesis/internship requirement for the AMST degree. This requirement has been waived for students in recent years and the committee agreed to enforce the thesis requirement.

Assessment forms: Dr. Steinwandt provided the committee with two assessment forms. One for is for the examination assessment and one for the oral communication assessment. Student forms from the spring semester were presented for approval; they were all approved and will be place on the assessment website. The forms will be kept separately from the students file.

Dr. Steinwandt suggested that future meetings would be held on Tuesday's at 11am. The committee agreed on this day and time for meeting.

Meeting adjourned at 11:30 a.m.