

Name: \_\_\_\_\_ Z Number: \_\_\_\_\_  
*First MI Last*

Email: \_\_\_\_\_ Academic Rank: \_\_\_\_\_

Nominating Graduate Program: \_\_\_\_\_

**MEMBERSHIP CRITERIA:**

- **Graduate Faculty** appointees must hold the rank of Assistant Professor or above (clinical, research scientist/faculty, and affiliate research faculty inclusive). Under exceptional circumstances, faculty members with a comparable level of expertise may apply for status as Graduate Faculty.
- **Associate Graduate Faculty** appointees must hold the rank of Adjunct Faculty or above (visiting faculty inclusive).
- **Graduate Lecturer** appointees must hold the rank of Instructor, Lecturer, or above.
- **Graduate Faculty Emeritus** appointees must be retired Graduate Faculty members who have been appointed to emeritus status.

**STATUS:** ☐ Graduate Faculty ☐ Associate Graduate Faculty ☐ Graduate Lecturer ☐ Graduate Faculty Emeritus

**APPOINTMENT PROCESS:**

Applicants seeking Graduate Faculty, Associate Graduate Faculty, or Graduate Lecturer status must submit an application form and curriculum vita to the Chair or Coordinator of the graduate program in the relevant academic unit. All Graduate Faculty members in the relevant academic unit vote on the application. A simple majority of these Graduate Faculty members must support the nomination.

The Chair or Coordinator of the graduate program up through the appropriate College Committee and/or College Dean must review and make a recommendation on the nomination. The Graduate College Dean will review the nomination and either approve or deny the nomination.

**EVIDENCE OF SCHOLARLY OR CREATIVE INVOLVEMENT AND GRADUATE EDUCATION EXPERIENCE:**

If the nominee's curriculum vita does not contain the following information, please provide (on a separate sheet of paper) evidence of the following:

- **Graduate Faculty:** Terminal degree suitable for contributing to the program or a comparable level of attainment through experience as determined by the Graduate Committee of the program; active involvement in scholarly or creative activity, graduate teaching or graduate mentoring.
- **Associate Graduate Faculty:** Terminal degree suitable for contributing to the program or a comparable level of attainment through experience as determined by the Graduate Committee of the program; active involvement in scholarly or creative activity or graduate teaching.
- **Graduate Lecturer:** At least a master's or professional degree or show a comparable level of attainment through experience as determined by the Graduate Committee of the program.

**GRADUATE FACULTY VOTE:** Total members: \_\_\_\_\_ Votes For: \_\_\_\_\_ Votes Against: \_\_\_\_\_

**ENDORSEMENTS OF NOMINATION:**

\_\_\_\_\_  
Graduate Program Chair or Coordinator (Signature) Date

\_\_\_\_\_  
College Committee Chair (if applicable) (Signature) Date

\_\_\_\_\_  
College Dean or Designee (Signature) Date

*Please submit this form and all supporting documents to the Graduate College, SU 80, Room 101.*

**APPOINTMENT BY THE GRADUATE COLLEGE:**

Approved \_\_\_\_\_ Denied \_\_\_\_\_

\_\_\_\_\_  
Dean of the Graduate College (Signature) Date

*All aspects of this form are in accordance with the Graduate College Governance Document which was approved by the University Graduate Faculty on September 23, 2009.*