



Department of Physics

Graduate Student Annual Progress Report

Name _____

Z-Number _____

Date of This Report _____

Date of Most Recent Graduate Advising _____

(Expected) Semester of Graduation _____

Academic Progress

(To be completed by the **student**.)

Date of Entrance Into Program _____

End Date of Provisional Status (If App.) _____

Current GPA _____

Credits Below 3.0 _____

(Expected) Date of Candidacy _____

Comprehensive Exams Passed ☐ Classical Mechanics ☐ Quantum Mechanics
 ☐ Electromagnetism ☐ Statistical Mechanics

(Expected) Date of Defense _____

Committee Members 1. _____ 2. _____
 3. _____ 4. _____

Departmental Thesis Advisor _____

(Proposed) Thesis Title _____

Remaining
Required
Courses

Professional Progress and Potential

(To be completed by the **student**.)

Research
Output
Summary

☐ Charles E. Schmidt College of Science Research Day Poster ☐ Departmental Colloquium
☐ Articles Submitted for Peer-Reviewed Publication ☐ for Non-Peer-Reviewed Publication
☐ Conferences and Meetings Attended ☐ Oral Presentations ☐ Poster Presentations

If Graduating, Expected Position After Graduation _____

Please attach [1] a current draft of your **program of study form** (*do not submit* this draft to the [Graduate College](#) before consulting the [Graduate Advisor](#)), as well as [2] a **brief statement** (2–3 pages) of:

1. long-term professional goals and an assessment of your progress toward achieving those goals during the past academic year. Please identify any obstacles you perceive to your progress, particularly if you feel the Department or the University contributes to them.
2. specific, short-term professional goals for the coming academic year.
3. a detailed list of the past year's research output that you summarized above. Please list papers published and submitted, presentations at conferences, seminar and colloquium presentations, participation in funded grants, undergraduate teaching or mentoring, and anything else you feel demonstrates your academic and professional progress in the past year.

Academic Performance

(To be completed by the **advisor**.)

Summarize this student's accomplishments since his or her last report. (Attach pages as needed.)

Summarize your anticipated goals for this student's next report. (Attach pages as needed.)

Summarize any concerns you may have regarding this student. (Attach pages as needed.)

Signatures

Student: Your signature below indicates that you have discussed your progress with your Thesis Advisor.

_____ Student	_____ Signature	_____ Date
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Thesis Advisor: Your signature below indicates that you have discussed the contents of this progress report with the student, and the student has presented on his or her progress to the Thesis Committee.

_____ Thesis Advisor	_____ Signature	_____ Date
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Attending: _____

_____ Department Chair	_____ Signature	_____ Date
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The procedure for filing this report with the Department is as follows:

1. **Student:** (A) Complete page 1 of this electronic form, including electronic copies of the additional materials requested at the bottom. (B) Give these to your Thesis Advisor and schedule a meeting with your Thesis Committee to present a summary of your research progress during the past year. (C) After your Activity Report is filed, schedule a meeting with the Graduate Advisor to review your academic progress toward graduation.
2. **Advisor:** (A) Complete your assessment of the student's academic performance above. (B) Meet with the student to discuss it, and to sign this form electronically. (C) Collect electronic copies of [1] this signed form, [2] the student's draft Plan of Study form, and [3] the student's personal statement. Keep a copy for yourself, give one to the student, and [email](#) a copy to the Graduate Advisor.

The student may appeal any part of his or her advisor's evaluation in writing to the Department Chair.

The Department may choose to request these evaluations either every academic or every calendar year.