

Graduate Committee Meeting
March 1st and 2nd, 2011

Attendees: Dr. Rainer Steinwandt, Dr. Hongwei Long, Dr. Mario Milman, Dr. Yuan Wang, Dr. Paul Yiu and Helen Randall

The meeting commenced at 2:30 p.m. on March 1st and at 2 p.m. on March 2nd.

Dr. Steinwandt welcomed everyone.

Fall 2011 Ph.D. Applications: The files of twelve applicants were reviewed and discussed. Dr. Steinwandt reported that it may be possible to offer 3-4 additional graduate assistantships in addition to the four we offered in February. Discussion ensued on the candidates. The committee agreed on four candidates to be sent offer letters, in one case based on the availability of a document still to be received. The committee by consensus decided also for a candidate for the remaining Provost Fellowships in the amount of \$2,500.

Fall 2011 Master Applications: The files of four applicants were reviewed and discussed. It was agreed that additional information would be requested for one candidate.

Course Projections: Dr. Steinwandt provided the committee with the list of courses proposed for the new yearly rotations. The course listing would allow cycling of graduate courses. The committee agreed on some changes in the cycle structure and agreed that there needs to be room for special topics. Three specific requests of faculty members for courses to be taught in Spring 2012 were approved; in one case additional feedback to the proposing faculty member was suggested.

Meeting adjourned at 3:15 p.m. on March 1st and 3:30 p.m. on March 2nd.