

Graduate Committee Meeting  
December 7, 2010

Attendees: Dr. Rainer Steinwandt, Dr. Hongwei Long, Dr. Mario Milman, Dr. Yuan Wang, Dr. Paul Yiu and Helen Randall

The meeting commenced at 11 a.m.

Dr. Steinwandt welcomed everyone.

**Graduate Student Activity Report:** Dr. Steinwandt presented the committee with our graduate students completed GSAR for the time period of Summer 2009 – Spring 2010. The committees reviewed all of the reports; the reports were accepted by the committee. The committee requested that the student's individual report be placed in each student's file.

The next GSAR period will be Summer 2010 – Spring 2011. The reports will be sent to our students in April 2011 for completion. The new report will include an additional section to reflect courses taken during the GSAR period.

Discussion was held about a possible reward program for our students as well as demerit system for the students who miss MLC work hours. The committee agreed that Dr. Steinwandt will be speaking with the Department Chair about the problem of monitoring MLC work hours and will be reporting the committee's concerns on this issue to Dr. Klingler.

**Preliminary Examinations:** Dr. Steinwandt reviewed with the committee our current policy which appears on our website. Dr. Steinwandt will be working on some modifications for the committee to review and consider. We will also obtain a review system used by Computer Science; Ms. Randall will be contacting Computer Science to obtain a sample of the format currently in use.

**Course Projections:** Dr. Steinwandt reported to the committee there is a request by Dr. Schmidmeier who is currently teaching Algebra 1 & 2. Dr. Schmidmeier would like to add in the Fall 2010 *Rings and Modules* and for Spring 2012 *Homological Algebra*. The committee approved this suggestion assuming the projected course attendance to be sufficiently high.

Meeting adjourned at 12:25 p.m.