1 Adams, Hugh 2 Adler, Brittany 3 Aldas, Michell	
2 Adler, Brittany 3 Aldas, Michell	
3 Aldas, Michell	
4 Aportela, Arleen	
5 Ardila, Maritza	
6 Arteaga, Eric	
7 Auguste, Kim	
8 Baglio, Paul	
9 Bailey, Jasmine	
10 Baker, Elizabeth	
11 Bamford, Jenna	
12 Banks, Marcus	
13 Barr, Alexandra	
14 Basily, Mary	
15 Baum, Melissa	
16 Bedard, Annmarie	
17 Bergman, Jaclyn	
18 Bevan, Charles	
19 Bias, Chase	
20 Billings, Sara	
21 Blair, Ashaki	
22 Brady, Caroline	
23 Brown, Mistoria	
24 Busch, Alexandra	
25 Byxbee, Frederick	
26 Callins, Demetrius	
27 Cardona, Derek	
28 Carter, Justin	
29 Chatterton, Amanda	
30 Chung, Chris	
31 Colonna, John	
32 Cooperman, Ashley	
33 Council, Jermaine	
34 Crespin, Isaac	
35 Damsky, Matthew	
36 Davis, Amanda	
37 Dobin, Alex	
38 Donohue, James	
39 Durham, Okuade-Senmut	
40 Eddy, Elizabeth	
41 Eisenstadt, Scott	
42 Elias, Michael	
43 Ellison, Mashanda	

	A
	Eustice, Robert
	Fink, Tyler
	Fishman, Danielle
	Freed, Aaron
	Garber, Rebecca
	Gary, Cleveland
	Gerry-Callahan, Patricia
	Goldstein, Liza
	Graham, LaGoge D.
	Green, Tiffany
	Gruener, Jessica
	Grutman, Adam
	Guffanti, Teresa
	Guimaraes, Leandro
	Hacker, Basil
59	Haddon, Katy
60	Hamerdinger, Megan
	Hamilton, Scott
	Hare, Bjorn
	Hencken, Christina
64	Herman, Kimberly
	Hoffman, Matthew
	Holley, Avery
	Hosein, Sasha
	Houston, Eric
	Huffstetler, Jena
	Igo, Kaitlyn
	Izen, Jason
	Jardula, Janine
	Jean-Jacques, Clifford
	Jennings, Patrick
	Johanson, Kathryn
	Jones, Michelle
	Justin, Logan
	Kessler, Jonathan
	Kingan, Richard
-	Kizlik, Jillian
8	
	Langleben, Leigh
_	Lanza, Amanda
	4 Lederkramer, David
	5 Lema, Libby
8	6 Leslie, Bethany

	Α
97	Leslie, Julie
	Letendre, Holly
89	
	Llinas, Viviana
91	
	Lopez, Hector
	Lynn, Elise
	Macenat, Arlene
	Macenat, Arlene
96	Madison, Tyler
	Magowan, Matthew
	Maher, John
99	Maloney, John
	0 Marazita, Mark
	1 Martinez, Jonathan
10	2 McBride, John
10	3 McMillan, Katric
	4 Medina-Costa, Daniel
	Meulenberg, Stephanie
	Michaels, Jason
	Montero, Ricardo
	Muma, Chase
	9 Muniz, Alexia
	Muniz, Bianca
	Nichols, Jordan
	Nick, Jonathan
	13 Olson, Stephanie
	14 Ordonez, David
1	15 Paladino, Laura
1	16 Patel, Mitul
1	17 Peters, Shelby
1	18 Peterson-Connolly, Lucas
1	19 Pierre-Louis, Jeannette
1	20 Pogue, Robert
1	21 Pomerantz, Lauren
1	22 Pursley, Leigh
	23 Redding, Barbara
1	24 Reinfeld, Naomi
	25 Richards, Alexandra
1	26 Rizzuto, Margaret
	27 Robrish, Jordan
1	28 Rodriguez, Daniel
	29 Rosenfeld, Samuel

· 1	A
400	Rupelli, Alexander
	Ruthig, Jeffrey
	Ryan, William
132	Rydii, William
133	Samios, Nicolas
134	Santo, Elizabeth
	Sauveur, Soeurette
	Schafer, Celia
	Schweitzer, Deborah
	Selss, Mark
	Sessions, Landon
	Shaffer, Daniel
	Shain, Wendy
	Sherman, Ellen
	Sherman, Marni
	Shipley, Justin
	Silva, Michael
	Skolnik, Alexander
	Skrocki, Kay
	Snyder, Lauren
	Stadtlander, Andrew
	Steiner, Maximilian
	Steinfeld, Joshua
	Stevens, Alex
	Stiefel, Daniel
	4 Stinson, Xavier
	Sussnow, Jeffrey
15	Sutton, Jacqulynn
	7 Tanelus, Taunie
	8 Tarzy, Joey
	9 Tinsley, James
	0 Tobin, James
	1 Trainer, John
	2 Tye, Melissa
	3 Urbanek, Jennifer
	4 Valliere, David
	5 VanOtteren, Andrew
	Venuti, Jessica
	Wainger, Andrew Spencer
	Webster, Wesley
	Weisbrodt, Adam
	70 Wieland, Melanie
	Wilson, Amanda
17	72 Wilson, Kristi

Number of Students Receiving Volunteer Notetakers in Boca 2008-2009

	A
173 Wynter, Georgia	
174 Zavala, Mariana	

Office for Students with Disabilities: Broward Campuses

Spring 2009

Students who	got notetaking	as an accommo	dation: 24
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Students who used notetaking as an accommodation: 18

- -David Ordonez
- -Eric Brody
- -Nicole Holoboff
- -Sara Billings
- -Glenn West
- -Maritza Ardila
- -Kevin Mattson
- -Roland Mendonca
- -Joann Marcus
- -Teresa Guffanti
- -Bjorn Hare
- -Lisa Smith
- -Sergio Catano
- -Elizabeth Eddy
- -Alexander Skolnik
- -Etna Eyma
- -Tasha Wright
- -Arlene Macenat

Florida Atlantic University Office for Students with Disabilities

Broward Campuses Jupiter Campus **Treasure Coast Campus Boca Raton Campus** MD 104 SR 117 CO 128 SU 133 777 Glades Road 2912 College Avenue 5353 Parkside Drive 500 NW California Blvd. Jupiter, FL 33458 Davie, FL 33314 Port St. Lucie, FL 33986 Boca Raton, FL 33431 Tel: 561.799.8585 Fax: 561.799.8721 Tel: 561.297.3880 Tel: 954.236.1222 Tel: 772.873.3305 Fax: 561.297. 2184 954.236.1123 Fax: 772.873.3444 Fax: TTY: 954.236.1146 TTY: 561.799.8565 TTY: 561.297.0358

Volunteer Notetaking Services Evaluation Form

Student Name:	Campus:
(optional)	(required)
Disability:	Semester:
(optional)	(required)

Please respond to each of the following items using the given rating system to express your honest opinion about the Volunteer Notetaking Services. Your feedback will help us monitor the volunteer notetaking program and provide the most effective support services for students with disabilities. Thank you for your help!

Volunteer Notetaking Service		((Circle One)	
	4	3	2	1	0
	Excellent	Good	Fair	Poor	Not Applicable
Volunteer notetaking process	4	3	2	1	0
OSD's ability to find you a volunteer	4	3	2	1	0
notetaker in a reasonable amount of time					
after turning in notetaker request form					
Quality of your notes	4	3	2	1	0
Timeliness of notes being	4	3	2	1	0
placed in your mailbox/folder	:				
Confidentiality respected	4	3	2	1	0
Time between providing professor(s) with	4	3	2	1	0
letter(s) of notification and the					
announcement(s) requesting a volunteer					
notetaker					
Impact of the notetaking services on my academic	4	3	2	1	0
achievement.	<u></u>				
The Office for Students with Disabilities welcomes	any com	ments of	suggest	ions that	would
improve the Volunteer Notetaking Services:					

Frequencies - All Campus (Fall 2008 & Spring 2009 - 79 Surveys) Office for Students with Disabilities Volunteer Notetaker Evaluation

Type of Service	Excellent (4)	Good (3)	Rating 4 or 3 # of respondents	Fair (2)	Poor(1)	Rating 2or 1 # of respondents	N/A (0)
Volunteer Notetaking Process	84	25	73/78 = 94%	4	1	5/78 = 6%	1
OSD Ability to find a notetaker in a reasonable amount of time	49	21	70/76 = 92%	w		%8 = 9//9	က
Quality of notes	41	31	72/78 = 92%	S	1	0/28 = 80/0	1
Timeliness of notes being placed in mailbox	35	26	61/71 = 86%	9	4	10/71 = 14%	∞
Confidentiality respected	55	16	71/77 = 92%	4	2	%8 = 77/9	2
Time between providing LON and announcement made	37	27	64/76 = 84%	4	2	12/76 = 16%	က
Impact on Academic Achievement	43	27	70/78 = 90%	7	-	8/78 = 10%	1
Boca Raton Campus - 71 Surveys Davie Campus - 4 Surveys Jupiter Campus - 4 Surveys			481/534 = 90%			53/534 = 10%	

OSD Boca Campus Notetaking Satisfaction Survey Fall 2008 to Spring 2009 Comments Total number surveys returned – 71

What comments or suggestions do you have to improve the volunteer notetaking process?

Thank you (6)

- Thanks you all did a great job I am very happy for my first year at FAU. I look forward to next semester. Thanks Michelle for being you and welcoming me to your office. You made me feel like family:)
- o Good Job
- It was a fantastic service. It really helped me with notes I may have not heard or missed.
- o Best notes this semester
- o The fact that this program exists and has helped me tremendously. Thank you
- o In my current classes our notes have all of our exam questions answers. I could not have passed these classes without my notetakers. Thank you again.

Found my own notetaker (2)

- o I found my own notetaker
- o I found my own notetakers and got my notes after every class

Great Notetaker (5)

- Please really recognize my notetaker Christos from my Small Business class.
- Some of my notetakers were very helpful and caring. When they were not in class they would leave me a note saying that they were sorry so I wouldn't wonder.
- I will like to thank for this opportunity given to me. I will like to mention that Santino Sericolo was extremely helpful and on time every week. I appreciated all his help.
- Jason Relyea was great. Good notes and always on time. Also suggest Professor Massad for QMB!
- Strongly suggest Mike as a notetaker, first male notetaker that does the job well and efficiently which is hard to find.

Box.net/E-mail (6)

- Box.net was a lot of help
- Some notes in mailbox lagged; Internet notes much faster.
- o Box.net amazing!
- Box.net Thanks *confidentiality* I want to thank you for helping me receive my notes quicker by using www.box.net. My notetakers found it to be easier than coming into the office.
- o Emailed notes are awesome
- o Box.net awesome

Workshops (1)

 More incentives for notetakers or being better informed of current incentives (Volunteer hours, notes in file) Extra effort to find backups, as sometimes main notetaker cannot make it to class.

• Reminders (1)

Email (automated is ok) reminders to students about all services and actions:
 Need to turn in forms, reminders of testing dates and time at least a day before,
 notes ready in your box.

• Legibility/Content (3)

- o Please make sure notes are legible
- o They need to be much more consistent and adequate in their information provided in their notes.
- The majority of the notes I received had errors in them. I received notes form several students for most/all the classes I had notetakers in. The only way I was able to find mistakes was because I also recorded the lectures and review them. SO I had to keep track of those notes tended to have mistakes and did not use them. This ended up happening with most notetakers. I also got notes the day before and often the day of exams, so they really did not help. I don't think notetaker were reviewing or checking over notes before turning them in. It would be a helpful accommodation if I was able to receive 1 set of accurate notes in a consistently timely manner than 6 to 7 sets of notes with mistakes at the last minute. If there is anyone in my classes receiving notes via a scribe I would value having access to those notes. Thank you for all your efforts to make this program run well.

Timeliness (2)

- Somehow make it possible for all notes to be turned in promptly, other than that, thank you, Great Work
- I have been very satisfied with OSD's Notetaking Services in the past 4 years.
 Unfortunately I didn't have the best notetaker this semester. One notetaker emailed notes whenever she is in class.

Notetaking process (2)

- Miss communication (incorrect notetaker phone number) delayed the start of Biology of Cancer notes/ Also misplacement of my notes w/another students box caused massive delay for finals + exam prep. (Michelle knows Lauren vs. Laura, Biology of Cancer vs. Life Science. The Biology of Cancer notes were great + on CD helped a lot.
- I would prefer if OSD would either contact either the notetaker or professor rather that requiring me to do it. Too often the professor doesn't read the confidentiality form or the specific accommodations. Furthermore, the professor also often doesn't like to bring the exams to OSD, so perhaps OSD could find a more convenient process.

Other (2)

- o More Pets Please!
- I was in an internship for 5 weeks this semester and didn't utilize notetaker services. In the past semesters I have always been provided with a notetaker.

OSD Jupiter Campus Notetaking Satisfaction Survey Fall 2008 to Spring 2009 Comments Total number surveys returned – 4

What comments or suggestions do you have to improve the volunteer notetaking process?

o Thank you so much for your help. I will miss you guys! :)

OSD Davie Campus Notetaking Satisfaction Survey Fall 2008 to Spring 2009 Comments Total number surveys returned – 4

What comments or suggestions do you have to improve the volunteer notetaking process?

 Ability for notetakers to scan notes to computer for a digital copy. Midsemester check up.



Volunteer Notetaking Assignment Sheet

Office for Students with Disabilities

	C_				Year	
			Th	E		
M	Т	W	Th	Б		
		VV	1 11		Time	·
				Г	Time	-
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				V		
				Pho	Photocop	Photocopy E-n

Any Questions or Concerns call Michelle Shaw, Notetaking Coordinator at (561) 297-1209

Comments:

Attention all Volunteer Notetakers

Options for delivering notes:

- 1. Using OSD Copy Machine
- 2. NCR paper
- 3. Fax
- 4. Email
- 5. www.box.net FREE online storage How to use www.box.net:

Another option for typed or scan notes is that you can post them on www.box.net
This is a free online storage website where you can store the notes for the class you are volunteering as a notetaker.
Then you would invite the students needing notes to www.box.net to download the notes.

To create your Box account (this is FREE and SECURE, all you need to do is the following:

ENTER

Your Name:

Email:

Confirm Email:

Password:

Confirm Password:

Phone:

If you have any questions please let me know, either call or email me for more details. Michelle Shaw, M.Ed., Coordinator of Notetaking Services

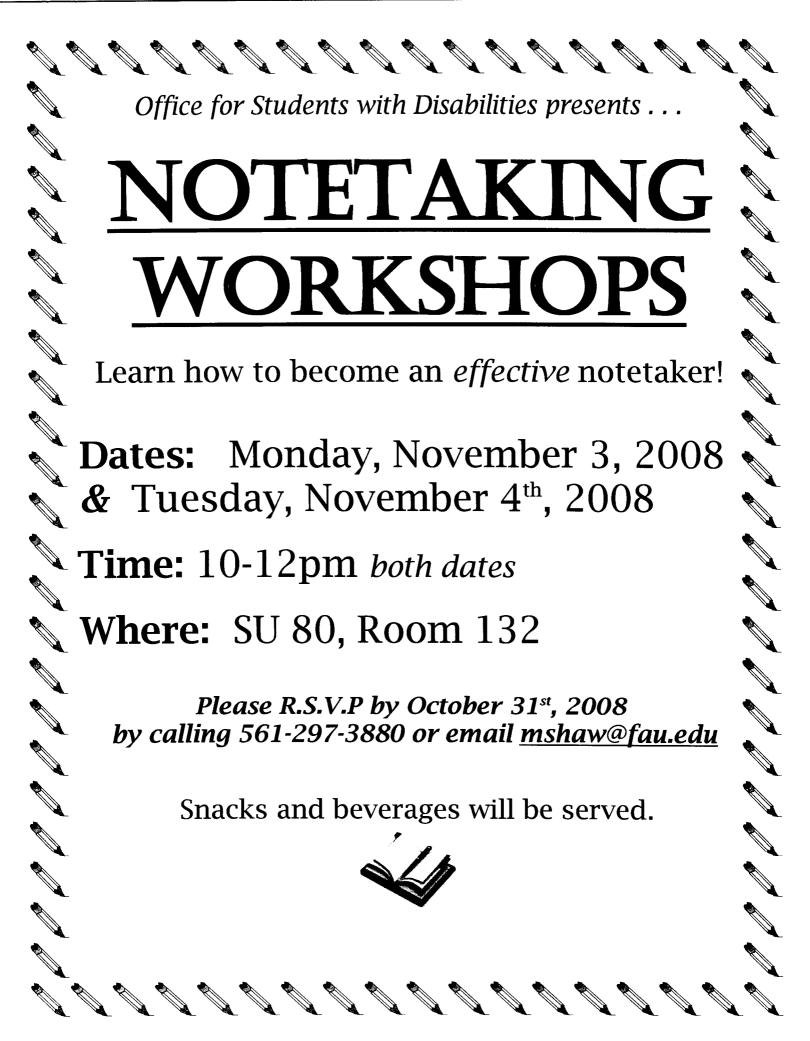
mshaw@fau.edu

561-297-1209

BOX.NET Online Notes Spring 2009

A. Nonymous Nickname Annmarie B. **ASTALDO** Melanie W. William R. Caroline B. Caroline B. Caroline B. Chrissy B. Betamagic Betamagic Chris C. TEBOE CBEAR **Frouble** Libby L. A.M.C. A.M.B. FAUOSDNOTES@yahoo.com Matthew Hoffman & **Ashley Cooperman OSD Student** Annmarie Bedard Adam Weisbrodt Melanie Weiland Jackie Bergman **Taunie Tanelus** Caroline Brady Amanda Lanza Arlene Maceant Caroline Brady Caroline Brady William Ryan **Brittany Adler** John Colanna Robert Pogue **Chris Chung** Alex Skolnik **Bjorn Hare Bjorn Hare** Libby Lema volunteer Catia Dombrowski **Brianna Robertson** Nimrode Etienne Monique Jaquith Miguel Benitez Donato Tenazas Joshua Hatfield Danielle Gittlin Danielle Gittlin Michael Victor **Tiffany Dukes** Volunteer Robert Garza Raquel Vidal FAUOSDNOTES@gmail.com Time and 12:30-1:50pm 9:30-10:50am 9:30-10:50am 8:30-9:50am 11-12:20pm 11-12:20pm 12-12:50pm 2-3:20pm 2-2:50pm 8-9:20am 4-6:50pm 4-5:20pm Days volunteer MWF MWF MW MW MW TR IR TR TR Professor Lindbeck Holloway Arneklev Kasdorf Hubertz Walters Mangan Mangan Kincaid Frazier Conte Massey Greif mshaw@fau.edu hopper1 **BOX NET ACCOUNTS:** CHM 2045 **MAR 4323** ASH 4930: ECO 2013 CCJ 4642 CJE 4174 **DEP 3053 EXP 3505 JST 4930 BSC 2086** CCJ 2002 CCJ 3014 CCJ 3024 Class 13 10 12 1 9 <u>_</u> ∞ 9 3 5 ~ 4

	CLASS	PROFESSOR	DATE	VOLUNTEER	OSD	NICKNAME
			AND TIME		STUDENT	
14	PSB 3002	Lasiter	TR	Luna Medina	Amanda Lanza	Lanza
			2-3:20pm			
15	PSY 1012	Jakubow	TR	Rachel Rubin	Arlene Aportela	Arleene
			9:30-10:50am			
16	PSY 1012	Jakubow	MWF	Cynthia Etienne	Lauren Pomerantz	Buttercup
			10-10:50am			
17	SYA 4930	Hough	M	Brian De Jesus	Taunie Tanelus	TEBOE
			4-6:50pm			
18	SYG 1000	Carreno-Lukasik	TR	Danielle Marx	Matthew Hoffman	Non
			9:30-10:50am			
19	ONS 3060	Carreno-Lukasik		Robert Garza	Mashanda Ellison	M.E.
20	TSL 4081	Kvasnak	W	Nicole Diffore	Deborah Schweitzer	Debbie S.
			4:-7pm			



Notetaking Workshop: November 3, 2008

Four students attended this Notetaking Workshop on November 3rd and three of them completed the evaluation form.

Presenters	Excellent	Good	Fair	Poor
Knowledge of Topic	3			
Rate of Speech	2	1		
Use of Visual Aids	2	1		
Rapport with Audience	3			
The Session				
Relevance of Topic	2	1		
Length of Presentation	2	1		
The Handouts				
Appropriate to Presentation	3			
Organization	3			

What did you like best about this workshop?

- **▼** The Handouts and I liked the friendly presenter that were great speakers with good eye contact and speaking voice
- ♥ Well presented, Good amount of information.
- **▼** The presenters were very informative and knowledgeable about what they were speaking about. I like how we were provided with folders of information.

How could this workshop be improved?

♥ Doesn't need to be improved. It was interesting, honest, and knowledgeable

Would you recommend this workshop to other students?

- **♥** Yes, All students
- **♥** Yes I would Educational
- **♥** Yes, definitely

Additional comments:

♥ Educating other class will help. Good presentation!

Notetaking Workshop: November 4, 2008

Three students attended this Notetaking Workshop on November 4th and two of them completed the evaluation form.

Presenters	Excellent	Good	Fair	Poor
Knowledge of Topic	2			
Rate of Speech	2			
Use of Visual Aids	2			
Rapport with Audience	1	1		
The Session				
Relevance of Topic	1	1		
Length of Presentation	1	1		
The Handouts				
Appropriate to Presentation	2			
Organization	2			

What did you like best about this workshop?

- ♥ Clear and to the point
- **♥** Lots of information

How could this workshop be improved?

- ♥ Speaker needs to try not to read directly from the notes. No new info that way.
- **♥** Get the listeners involved

Would you recommend this workshop to other students?

- **♥** Yes
- **♥** Yes

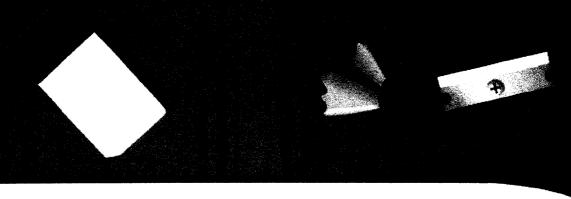
Additional comments:

♥ One of the best I've heard in a long time.

February 26, 2009 2-4pm

- © Introductions & Expectations © Ice Breaker: Two Truths & a Lie
 - Notetaking Quiz
- © Notetaking Presentation © Questions & Answers

Office for Students with Disabilities
777 Glades Road, SU 133
Boca Raton, FL 33431
Phone: 561-297-3880
http://osd.fau.edu



Notetaking Workshop: February 26, 2009

Seven students attended this Notetaking Workshop on February 26th and five of them completed the evaluation form.

<u>Presenters</u>	Excellent	Good	Fair	Poor
Knowledge of Topic	5			
Rate of Speech	5			
Use of Visual Aids	4	1		
Rapport with Audience	4	1		
The Session				
Relevance of Topic	5			
Length of Presentation	3	2		
The Handouts				
Appropriate to Presentation	5			
Organization	5			

What did you like best about this workshop?

- ♥ Organization, handouts, examples
- ♥ The information and how informative and effective it's methods are
- ♥ The presenter was vibrant and knew the topic well. She was nice and welcoming as well.
- ♥ I liked that the PowerPoint's were printed out
- **♥** Small details

How could this workshop be improved?

- **♥** Maybe show examples of shorthand notetaking
- **▼** Tips for Math courses and foreign languages
- ♥ N/A

Would you recommend this workshop to other students?

- **♥** Yes
- **♥** Yes to members of the LLC Program
- **♥** Yes
- **♥** Yes

- ♥ I learned a lot on how to improve myself as a student
- ♥ I'm glad I came
- ♥ Thank you very much

March 23, 2009 10-12pm

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 © Ice Breaker: Two Truths & a Lie
 © Notetaking Quiz
 © Notetaking Presentation
 © Questions & Answers
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 Boca Raton, FL 33431
 Phone: 561-297-3880
 http://osd.fau.edu

Notetaking Workshop: March 23, 2009

Five students attended this Notetaking Workshop on March 23rd and three of them completed the evaluation form.

<u>Presenters</u>	Excellent	Good	Fair	Poor
Knowledge of Topic	3			
Rate of Speech	3			
Use of Visual Aids	3			
Rapport with Audience	3			
The Session				
Relevance of Topic	3			
Length of Presentation	3			
The Handouts				
Appropriate to Presentation	3			
Organization	3			

What did you like best about this workshop?

- ▼ It was very organized in its presentation. The presenter, Michelle Shaw was open, friendly and knowledgeable.
- New information
- **▼** Interesting and very informative, I am going to start trying the Cornell Method in my lecture classes.

How could this workshop be improved?

♥ It was excellent – even snack food!

Would you recommend this workshop to other students?

- **y** Yes
- **♥** Yes
- ♥ Yes

- ♥ I was happy to attend and would strongly recommend this workshop to students.
- **▼** Actually have a textbooks in class

<u>March 26, 2009</u> <u>2-4pm</u>

- © Introductions & Expectations
 © Ice Breaker: Two Truths & a Lie
 © Notetaking Quiz
 © Notetaking Presentation
 © Questions & Answers
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 http://osd.fau.edu

Notetaking Workshop: March 26, 2009

One students attended this Notetaking Workshop on March 26th and one of them completed the evaluation form.

<u>Presenters</u>	Excellent	Good	Fair	Poor
Knowledge of Topic	1			
Rate of Speech	1			
Use of Visual Aids	1			
Rapport with Audience	1			
The Session				
Relevance of Topic	1			
Length of Presentation	1			
The Handouts				
Appropriate to Presentation	1			
Organization	1			

What did you like best about this workshop?

♥ One-on-one

How could this workshop be improved?

♥ More students should benefit from this

Would you recommend this workshop to other students?

♥ Definitely

<u>April 6, 2009</u> 7-9pm

- @ Introductions & Expectations
 - © Ice Breaker: Beach Ball© Notetaking Quiz
- © Notetaking Presentation
- © Questions & Answers
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Notetaking Workshop: April 6, 2009

This workshop was presented for the Athletic Department for At Risk Football players. We had 20 students attend this Notetaking Workshop on April 6th and seven of them completed the evaluation form.

<u>Presenters</u>	Excellent	Good	Fair	Poor
Knowledge of Topic	7			
Rate of Speech	7			
Use of Visual Aids	7			
Rapport with Audience	7			
The Session				
Relevance of Topic	6	1		
Length of Presentation	4	1	2	
The Handouts				
Appropriate to Presentation	6	1		
Organization	7			

What did you like best about this workshop?

- **♥** Relating all styles of notetaking
- ♥ She kept your attention, also very helpful
- ♥ She was very well knowledge
- **♥** PowerPoint
- **♥** Volleyball icebreakers
- **▼** The Handouts

How could this workshop be improved?

- ▼ I was very pleased overall with presentation
- Overall this presentation was very helpful, I do not believe that it needs improvement
- **♥** Keep it the way it is
- **♥** Better examples

Would you recommend this workshop to other students?

- **∀** Yes! All athletes
- ♥ Yes, ones that are failing
- ♥ Yes, because there is so many little things that can help you out so much
- ▼ Yes
- **♥** Yes
- ♥ Yeah!

- ♥ Email ehanse14@fau.edu
- **♥** Great presentation