**Faculty Assembly Meeting**

**Christine E. Lynn College of Nursing**

**Florida Atlantic University**

**Date: November 22, 2010**

**Attendance:** C. Archibald**,** C.Barry,C. Blum, A. Boykin, A. Dahnke, S. Dormire, D. Dunn, S. Dyess, T. Eggenberger, E. Etheridge-Bagley, S. Folden, S. Garnett, S. Gibson, R. Goodman, S. Gordon, C. Hickman, K. Keller, B. Lange, P. Liehr, J. Longo, J. Lowe, R. McCaffrey, R. Medina-Shepherd, L. Palma, M. Purnell, D. Rollins, M. Smith, S. Stephenson, K. Valentine, L Wands, J. Weiss, K. White, J. Winland-Brown

**Gathering:** J. Lowe. Shared a thank you letter from the Cherokee Nation of Oklahoma

**Guest Presentations:** Dr. M. J. Saunders, President, Dr. D. Alperin, Provost and Dr. E. Pratt, Dean of Undergraduate Studies: Quality Enhancement Plan.

**Facilitator:** M. Smith

**Recorder:** K. Andersen

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| **Agenda Item** | **Discussion** | **Action Taken** | **Person Responsible** |
| Approval of Minutes | Approved with corrections. |  | K. Andersen |
| **New Business** |  |  |  |
| Dean’s report | The COF has made recommendations for salary increases based on equity. Faculty salary recommendations have been submitted to Provost.  Enhancement awards next year – the criteria remains the same.  Executive Counsel: We are looking at the structure of the College for the future.  S. Folden has served as Interim Director of the Doctoral Program. This will be her last year in that role.  Gift: The College received a 5 million dollar bequest. 4 million dollars for our College of Nursing, 1 million for The Memory and Wellness Center. |  | A. Boykin |
| Associate Dean’s report | The Academic Leadership Team prepared a list of goals for 2010-11. Please see the report.  There is a collaborative move to work in tandem with the School of Medicine.  Discussed creating a new degree program in Health Sciences, in lieu of Nursing degree.  Accreditation process: we need a five year plan to improve student learning. There are certain requirements that are imposed by SACH’s  SPOT evaluations – possibility of having these forms on line versus paper. Will look at strategies to pilot this for academic year 2011-12.  An extension has been requested for this term for the due date for our Doctoral programs. |  | M Smith |
| Assoc. Dean for Research report | Report sent out.  First meeting for Research Counsel was today with 15 people present. New NIH guidelines were discussed and a Research roundtable will be held. The first meeting is January 7th. |  | P Liehr |
| **Committee Reports** |  |  |  |
| Committee on Faculty  Co-chairs | Discussed the Equity salary increase, over 23,000 to be distributed. R. Sherman developed a grid for distribution. This was voted on and approved – it was sent forward to the meeting.  Faculty search date has been extended to January 3rd. We have applicants who have applied on line.  No statistician has applied as of last Friday. |  | R. Sherman  J. Lowe |
| Committee on Programs | 5 motions:  Approve Post Masters Certificate in Advanced Holistic Nursing  Approve 6 credit reduction in undergraduate program elective pre requisites.  Approve revised syllabus NUR 4195, Nursing Situations in End of Life Care  Approve Graduate syllabus template  Approve Undergraduate syllabus template | Approved.  Approved.  Approved.  Approved.  Approved. | M. Purnell |
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| Committee on Students | We are finishing the Student handbooks and are working on revising Graduate and Undergraduate. This should be completed by the end of the semester.  The week of final exams we are providing healthy snacks for the students – December 2nd – 8th. |  | C. Archibald  D. Sutton |
| Learning Resource report |  |  |  |
| **Department Reports** |  |  |  |
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| Master’s Program Director | Fall 2010 Preliminary graduations – currently 19 names on the list.  Admission decision for Spring progressing. Currently 15 admissions to Administration and 4-5 to the CNL program. 14-18 new admissions to the Education program are anticipated.  Alumni survey is going to take place to see where the students are working. The survey is being developed and will be sent to IRB.  May be new funding possibilities for the Emerging Leader.  There are a number of NP course sections we need to fill for Spring. The committee is exploring possibility of hiring a FT Clinical Faculty member for Spring semester. |  | S. Gordon |
| Director for Doctoral Studies | Admission and Retention:  DNP students – 14 completing requirements for their capstone project and anticipate graduating December 2010.  PhD students – 2 have successfully defended their dissertations for Fall semester 2010 and completed the requirements for dissertation. 39 students are progressing. 7 DNS graduates are completing the requirements to obtain the PhD. Several have submitted abstracts for the poster presentation at SNRS.  Curriculum issues – the BSN to DNP program curriculum will be considered by the Graduate Program Committee in their December meeting. |  | S. Folden |
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| Undergraduate Programs Boca Raton | We are collaborating with Boca Regional Hospital to pilot a Clinical Scholar model of clinical education.  Spring semester faculty will be working with The Neighborhood program to integrate it into courses in summer 2011.  Applications to date: Traditional program 490 students, Accelerated option 325 students.  There were 2 successful RN-BSN information sessions. Potential students are highly motivated to come to FAU.  Open houses held with demonstration of a nursing situation with C. Hickman’s leadership.  The Vision team will begin it’s work December 1. |  | S. Dormire |
| Director of Nursing -Davie Campus | Deferred to Dr. Archibald.  Many students coming in for registration.  Dr. Lowe has approximately 40 students going to Oklahoma. |  | S. Dormire |
| Director of Nursing- Treasure Coast Campus | There aren’t any video classes at this campus. We are trying to make people more aware of what is being offered here. |  | J. Weiss |
| Director of Nursing Leadership Institute |  |  | R. Sherman |
| Director of Center for Innovation School and Community Well-being | Over $175,000 was raised by “Caring Hearts”  Dr. Saunders visited the Memory and Wellness Center November 8th. |  | K. Valentine |
| Iota Xi Chapter |  |  |  |
| Initiative for Intentional Well-being | Many programs have been sponsored this past year. Dr. Goodman presented the “Singing Bowls” most recently. |  | R. McCaffrey |
| Casual Learning Center |  |  | C. Hickman |
| Faculty Fund |  |  | K. Andersen |
| Special Presentations & Reports | J. Weiss opened the discussion on our Caring Philosophy of living. E. Bagley thought perhaps she would have been assigned a mentor when she was a new clinical faculty.  How to address these concerns.  Discussion held at new faculty orientation. S. Stephenson is being assigned a mentor.  We have two Master teachers, C. Barry and K. Keller. Will consult with them to see how we may be more active with the clinical faculty.  S. Dyess suggested team meetings.  J. Weiss discussed the interconnectedness between faculty and campuses. |  |  |
| Announcements | Holiday Party December 8th. |  |  |
| Other: | Dr. Saunders discussed University wide projects. We have 194 students who are native American.    Research is important in our curriculum, our culture. We are taking steps University wide to do these things. We need to think on a larger scale. This is a core value to our University.  Financial factors: the Board of Governors will be meeting. The service areas up for discussion. We need to increase our resources and have balance of control between the Board of Governors and our local Governors.  Out of State students – commuting versus living on campus.  Need for on line teaching to be centralized in order to be successful. |  |  |
| Adjournments | Meeting adjourned 12:45 AM |  |  |
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Respectfully submitted,

Karen Andersen

Faculty Secretary