

# INTER-HALL GAMES

Dean of Students Challenge Trophy



## GENERAL RULES & REGULATIONS

### 1 TITLE

- 1.1 The name of the games series shall be known as the NUS Inter-Hall Games hereafter referred to as the IHG.

### 2 OWNERSHIP

- 2.1 The IHG is organised by and for the following 6 Halls of Residences hereafter referred to as the halls:

- 2.1.1 Eusoff Hall
- 2.1.2 Kent Ridge Hall
- 2.1.3 King Edward VII Hall
- 2.1.4 Raffles Hall
- 2.1.5 Sheares Hall
- 2.1.6 Temasek Hall

- 2.2 The IHG is presided by the IHG Board. The Board's responsibility is to provide leadership and strategic direction for the IHG.

- 2.2.1 The members of the Board are the Hall Masters.
- 2.2.2 The Chairman of the Board is the Hall Master of the convening hall.
- 2.2.3 The Vice-Chairman of the Board is the Hall Master of the co-convening hall.
- 2.2.4 In the absence of the Chairman, the Vice-Chairman will preside at the meetings of the Board.

- 2.3 The Board is assisted by the IHG Sports Council. The Sports Council's responsibility is to ensure that the IHG is organised in accordance to the IHG General Rules & Regulations and the IHG Sports Rules.

- 2.3.1 The members of the Sports Council are the Sports Directors from the 6 halls.

- 2.4 The IHG is organised by the Convening Committee from the convening hall with assistance from the co-convening hall.

- 2.4.1 The halls will take turns to be the convening hall and co-convening hall for each IHG in accordance with the following schedule:

Academic Year	Convening Hall	Co-Convening Hall
13 / 14	Raffles Hall	Eusoff Hall
14 / 15	Sheares Hall	Kent Ridge Hall
15 / 16	King Edward VII Hall	Temasek Hall
16 / 17	Kent Ridge Hall	Raffles Hall
17 / 18	Eusoff Hall	Sheares Hall
18 / 19	Temasek Hall	King Edward VII Hall

In view of King Edward VII Hall's 100<sup>th</sup> Anniversary, there have been changes made to the IHG convening and co-convening schedule. The changes are as follows:

Academic Year	Convening Hall	Co-Convening Hall
15/16	Temasek Hall	Sheares Hall

16/17	Kent Ridge Hall	Raffles Hall
17/18	Eusoff Hall	King Edward VII Hall
18/19	King Edward VII Hall	Temasek Hall
19/20	Raffles Hall	Eusoff Hall

After AY19/20, the convening and co-convening schedule to return to the original schedule as shown in the first table with Sheares Hall and Kent Ridge Hall as convening and co-convening halls respectively.

2.4.2 The Convening Hall is the overall in charge of IHG.

2.4.3 The role of Co-Convening Hall is to support the Convening Hall in providing administrative assistance in the areas of sports logistics and safety issues for IHG.

### 3 OBJECTIVES

3.1 The objectives of the IHG are:

- 3.1.1 To develop character and sportsmanship
- 3.1.2 To foster goodwill and friendship
- 3.1.3 To build community spirit
- 3.1.4 To promote participation in sports

### 4 CONDUCT & DISCIPLINE

4.1 All participants and officials of IHG shall display integrity, sportsmanship and mutual respect for each other.

4.2 A Disciplinary Committee shall be convened for serious offences that breached NUS Code of Conduct. The members of the Disciplinary Committee shall be appointed by the Board taking into consideration the severity of the offence.

NUS Code of Conduct: [http://www.nus.edu.sg/osa/images/osa/downloads/code\\_of\\_student\\_conduct.pdf](http://www.nus.edu.sg/osa/images/osa/downloads/code_of_student_conduct.pdf)

### 5 SCHEDULE

5.1 The IHG shall be held annually in Semester 2 with priority given to avoid clashes with Inter-Tertiary Competitions.

5.2 The duration of the IHG should be kept to within 5 consecutive weeks starting no earlier than Semester 2 Week -1. Any exception will have to be approved by the Board.

5.3 The start and end dates of the IHG shall be proposed by the Sports Council and approved by the Board.

5.4 The first tentative schedule of the IHG shall be ready by the last working day of Semester 1 Week 13.

### 6 ELIGIBILITY

6.1 Eligible

Individuals who are eligible to participate in IHG are:

- 6.1.1 Senior Common Room Committee (SCRC) members, their spouses and children who are residing in the hall in the duration of the IHG.
- 6.1.2 Students who were Hall Residents in Semester 1\* and subsequently continue to be Hall Residents in the same hall in Semester 2\*\*.
- 6.1.3 Students who could not be Hall Residents in Semester 1\* because they were away due to NUS-approved Leave of Absence or NUS programmes (eg. NUS Overseas Colleges Experiences, NUS Exchange Programmes, NUS Industrial Attachments) but are subsequently Hall Residents in Semester 2\*\*. If such a student was also an ex-Hall Resident, clause 6.1.4 must also apply.
- 6.1.4 Ex-Hall Residents who were away due to NUS-approved Leave of Absence or NUS programmes (eg. NUS Overseas Colleges Experiences, NUS Exchange Programmes, NUS Industrial Attachments) must subsequently return as Semester 2\*\* Hall Residents in that same hall where he / she resided in the last semester when he / she studied in NUS.
- 6.1.5 Exchange Students\* who could not be Hall Residents in Semester 1\* because they did not arrive in NUS in time to be Semester 1\* Hall Residents but are subsequently Hall Residents in Semester 2\*\*. Exchange Students must provide a letter that clearly states that he/she only arrived at the particular hall concerned in Semester 2 to be eligible to play in IHG. If Exchange Students were already in NUS in Semester 1 but was not a Hall Resident in any hall in Semester 1, he/she will not be allowed to play in IHG.
- 6.1.6 Students who were Hall Residents in Semester 1\* and will be away in Semester 2 due to NUS-approved programmes (e.g. NUS Overseas Colleges Experiences, NUS Exchange Programmes, NUS Industrial Attachments) or Leave of Absence from NUS, provided that they are registered residents of the hall at the time the games are played.

## 6.2 Not Eligible

Individuals who do not satisfy any criteria as stipulated in clause 6.1 are not eligible to participate in IHG. For clarity, some examples of individuals who are not eligible to participate in IHG are listed below:

- 6.2.1 Students who were Hall Residents in Semester 1\* but could not be Hall Residents in Semester 2\*\* because they are away due to NUS-approved Leave of Absence. This includes exchange students who have finished their exchange programme but are still residing in a hall until they leave for their home country.
- 6.2.2 Students who were Hall Residents of one hall in Semester 1\* and subsequently became Hall Residents of a different hall in Semester 2\*\* are not eligible to participate in IHG. They are not eligible to represent neither their Semester 1\* Hall nor their Semester 2\*\* Hall in that particular year's IHG.
- 6.2.3 Ex-Hall Residents who were away due to NUS-approved Leave of Absence or NUS programmes (eg. NUS Overseas Colleges Experiences, NUS Exchange Programmes, NUS Industrial Attachments) and subsequently became Semester 2\*\* Hall Residents in a different hall will not be eligible to represent either halls.
- 6.2.4 Ex-Hall Residents who have already graduated are not eligible to participate in IHG.

- 6.2.5 Individuals who were Hall Residents in Semester 1 but graduated at the end of Semester 1.

*\* The Hall Resident List as at the last working day of Semester 1 Week 9 will be used to determine Hall Residents in Semester 1.*

*\*\* The Hall Resident List as at the last working day of Semester 2 Week -2 will be used to determine Hall Residents in Semester 2.*

## 7 ELIGIBILITY CHECK

- 7.1 The halls shall submit 1 hardcopy and 1 softcopy of the following to the Convening Committee by the last working day of Semester 2 Week -2:
- 7.1.1 Semester 1 Hall Resident List (as at the last working day of Semester 1 Week 9) certified correct by the Hall Master (or nominee) by way of the Hall Master's (or nominee's) signature accompanied with the hall's official stamp on every page
  - 7.1.2 Semester 2 Hall Resident List (as at the last working day of Semester 2 Week -2) certified correct by the Hall Master (or nominee) by way of the Hall Master's (or nominee's) signature accompanied with the hall's official stamp on every page
- 7.2 The submitted Hall Resident Lists must provide the following details of all Hall Residents:
- 7.2.1 Full Name
  - 7.2.2 Matriculation Number (or NRIC number/FIN for SCRC members, their spouses and children)
  - 7.2.3 Faculty & Year of Study (not applicable for SCRC members, their spouses and children)
  - 7.2.4 Room Number
- 7.3 In addition, the halls must highlight individuals as described in clauses 6.1.1, 6.1.3, 6.1.4, 6.1.5 6.1.6, and 6.1.7 and attach photocopies of relevant documents as proof when submitting the Hall Resident Lists to the Convening Committee.
- 7.4 It is the responsibility of the halls to check and verify that all individuals listed on the submitted Hall Resident Lists are eligible to participate in IHG.
- 7.5 All IHG participants must bring their matriculation cards (or NRIC/FIN card for SCRC members, their spouses and children) for every match that they participate in. Participants must produce a photo identity card if they have lost their matriculation cards or if the photograph on their matriculation cards are too faded for recognition and the respective Sports Directors must vouch for these participants' eligibility by signing and submitting the **Declaration Form** (Annex 1) before these participants are allowed to participate in the match. A separate declaration form must be signed and submitted for every match.
- 7.6 A team that fields an ineligible player will be disqualified from IHG for that particular sport the team is representing the hall in.

## 8 SAFETY

- 8.1 The IHG must be conducted in a manner that ensures the safety of all participants. All IHG trainings and matches must adhere to safety regulations as set by the university as well as relevant sports governing bodies. Please refer to <http://nus.edu.sg/osa/src/safety> for more information.

- 8.2 All halls must ensure that all their respective participants in IHG are covered by insurance schemes under the NUS University Health Centre (for students) or NUS Office of Human Resources (for staff).
- 8.3 Individuals as stipulated in 6.1.1 may not be covered by any insurance schemes under the NUS University Health Centre or NUS Office of Human Resources. Hence, all halls must either provide or validate that these individuals have personal insurance schemes which cover them for their participation in IHG before allowing them to participate in IHG.

## **9 VARSITY ATHLETES**

- 9.1 Varsity Athletes are defined as any students who had represented NUS in Inter-Tertiary Competitions as endorsed by the NUS Sports & Recreation Centre (SRC) that took place in the Academic Year of 2014/15 (Semester 1 and Semester 2) or Semester 1 of the Academic Year of 2015/15 i.e. Athletes who only started to represent NUS in inter-tertiary competitions in Semester 2 will be eligible to play in IHG.
- 9.2 To determine if a student is a Varsity Athlete, the Convening Committee shall use a Varsity Athlete List as provided by SRC (SUniG and IVP list) for the timeframe stipulated in clause 9.1 and enforced by the Convening Captain of each respective IHG sport. The list will be attained by the second week of December.
- 9.3 There is no quota for the number of Varsity Athletes that can be registered for any IHG Sports Team. However, the IHG Sports Team must ensure that at any one time, only a maximum of 40% of players (round down) fielded are Varsity Athletes. This applies to all IHG sports and all events within each sport.

*(Example A: While an IHG Soccer Team may consist of 23 registered players of which 16 of them are Varsity Soccer Athletes, this team can only field 4 Varsity Soccer Athletes out of the 11 fielded players during a match. Example B: In a Swimming event like 4x50m freestyle, of the 4 swimmers, only 1 may be a Varsity Swimmer).*

## **10 SPORTS**

- 10.1 The sports to be competed in the IHG shall be proposed by the Sports Council and approved by the Board.
- 10.2 The Convening Committee shall work with the Sports Council to appoint Convening Captains for each IHG Sport.
- 10.3 The Convening Captain is responsible for proposing and confirming the IHG Sports Rules governing the respective IHG Sport with the Sports Council.
- 10.4 The IHG Sports Rules cannot override the IHG General Rules and Regulations.
- 10.5 All IHG Sports Rules shall follow the official rules adopted by the respective sports governing body. Convening Captains are allowed to deviate from these official rules only if these exceptions are specifically provided for in the IHG Sports Rules.

## **11 SEEDING FOR GROUPING OF TEAMS**

- 11.1 If the format of play of any IHG Sport requires teams to be grouped in the preliminary stage, seeding will be based on previous year's finalists (i.e. Previous IHG Champion and 1st Runner-Up will be placed in different groups).

## 12 TEAM REGISTRATION

- 12.1 The **Team Line-Up List** (Annex 2) is to be submitted by respective Sports Captains to the Convening Committee on the day of the match. This list is only binding for that particular match only. A different list can be submitted for different matches as long as the participants are eligible as defined in clauses 6 & 7.
- 12.2 It is the responsibility of the respective Sports Captains to identify and declare all Varsity Athletes (as defined in clause 9) in their respective teams on the **Team Line-Up List**. This is regardless of whether the Varsity Athlete will be subsequently fielded or not.

## 13 REFEREES

- 13.1 As far as possible, all IHG matches shall be presided by neutral referees appointed by the respective sport's governing body. Such referees are hereby referred to as External Referees.
- 13.2 If it is not possible to have External Referees, these IHG matches may then be refereed by experienced players from a hall not in the same grouping (eg. National Athletes, Varsity Athletes, seniors who have competed in that IHG sport). Such referees are hereby referred to as Internal Referees.
- 13.3 Convening Captains must arrange for external or internal referees for their respective sport.
- 13.4 Convening Captains must inform the Convening Committee of their decision whether to have External or Internal Referees by the last working day of Semester 1 Week 9.
- 13.5 Convening Captains, in consultation and agreement with the Sports Captains, must submit a list of appointed referees (where players from hall can also be certified referees) to the Convening Committee at least 2 weeks before the first match of their respective sport. As far as possible, referees should not have any affiliation to any hall or NUS.
- 13.6 If the Sports Captains fail to agree on the list of referees, the matter will be decided by the Sports Council based on simple majority.

## 14 SPECTATORS

- 14.1 Referees are given the authority to warn unruly supporters to exercise restraint.
- 14.2 The respective Sports Captains will be summoned by the referee to advise their unruly supporters to exercise restraint.
- 14.3 Should the spectators fail to heed the warning of the referee, the match will still continue as scheduled but the referee shall make a report to the Convening Captain immediately after the match.
- 14.4 The Convening Captain shall then refer the matter to the Sports Council. The Sports Council consisting only of parties not involved or implicated in the matter, will deliberate over the matter and, based on simple majority, decide on course of action within 24 hours after completion of that match.

- 14.5 Appeal, if any, against the decision of the Sports Council may be submitted to the Board within 24 hours from the announcement of the Sports Council's decision. The Board's decision will be final.
- 14.6 If the matter involves a serious offence which breached the NUS Code of Conduct, it may be referred to the Board who shall then appoint a Disciplinary Committee to commence disciplinary proceedings.

## 15 POSTPONEMENT

- 15.1 Postponement of any preliminary match must be made in writing on the **Postponement Form** (Annex 3) and approved by the Sports Council. This form is to be submitted by the Convening Captain to the Convening Committee at least 1 week in advance of the affected match.
- 15.2 Postponement of any semi-final or final match must be made in writing on the **Postponement Form** and approved by the Sports Council. This form is to be submitted by the Convening Captain to the Convening Committee no more than 24 hours after the last preliminary match.
- 15.3 In the event of inclement weather for outdoor sports, the Convening Captain of the affected sport shall have discretion to postpone the match by up to 1 hour. In such cases, all teams must remain and wait at the official meeting place for the entire 1 hour.
- 15.4 No postponement on the actual day of the match is allowed unless:
  - 15.4.1 The weather conditions do not allow for match to proceed
  - 15.4.2 The referees failed to turn up for the match
  - 15.4.3 The match venue has been closed by SRC
- 15.5 In the event of inclement weather for outdoor sports, the official meeting places of affected teams are as follow:
  - 15.5.1 All sports played at SRC Fields and Track will meet at MPSH 5 Foyer
  - 15.5.2 All sports played at SRC Outdoor Courts will meet at MPSH 5 Foyer
- 15.6 For postponement as stipulated in clause 15.4, the Convening Captain must submit the **Postponement Form** to the Convening Committee within 24 hours of the scheduled start time of the postponed match. All such postponed matches shall be played on another date as approved by the Sports Council.
- 15.7 All postponements shall be finalised by the Convening Committee in writing and the teams and referees involved shall be informed on the same day or the very next day by the Convening Captains.
- 15.8 In the event of inclement weather setting in during an outdoor match (ie. after the match has started), the Convening Captain may decide on the following options based on any existing IHG Sports Rules or official rules from the sports governing body:
  - 15.8.1 End the match and use the existing scores as the match result.
  - 15.8.2 Abandon the match, discard any existing scores and postpone the match to another time starting from scratch.
  - 15.8.3 Suspend the match, keep all scores and postpone the match to another time starting from where it was suspended (based on individual sports rules).
- 15.9 A match may be postponed or stopped by the Convening Captain or members of the Convening Committee if there is evidence of non-compliance to safety rules and guidelines pertaining to that particular sport.

## 16 PUNCTUALITY

- 16.1 All competing teams must be present at the competition venue at least 15 minutes before the scheduled start time of their matches. A team would be deemed as conceded a walkover if they fail to field the minimum number of players (as required by respective sports rules) after 15 minutes of the scheduled start time of their match.
- 16.2 The match will start once the teams have fielded the minimum number of players. Players arriving subsequently will have to register with the Convening Captain for verification before being referred to the referee to join the match. Such players must have already been included in **Team Line-Up Lists** submitted before the start of the match.
- 16.3 In the event of inclement weather, all competing teams must still turn up punctually (as stipulated in clause 16.1) at the relevant venue (as stipulated in clause 15.5).

## 17 WALKOVER & WALKOUT

- 17.1 Any hall may withdraw from any sports prior to the official commencement of the IHG without penalty. The official commencement of the IHG is the date of the very first match of the IHG.
- 17.2 A team would be deemed as conceded a walkover if they fail to field the minimum number of players (as required by respective sports rules) after 15 minutes of the scheduled start time of their match.
- 17.3 In the event of a walkover, the team conceding the walkover will be considered to have lost the match. The score for a match involving a walkover will follow the individual sports rules and regulations.
- 17.4 Abandoning any match before the match is declared over is considered as a walkout.
- 17.5 A team guilty of a walkout will be disqualified from the rest of the tournament for that sport. All results from previous matches involving this team will be null and void. The team will automatically be given 0 points. There's no need to have a walkout score because all the scores for that particular team will be wiped out.

## 18 PROTEST & APPEAL

- 18.1 All protests pertaining to a match shall be submitted by the respective Sports Captains to the relevant Convening Captains within 30 minutes after the completion of the disputed match.
- 18.2 The Convening Captain shall then refer the protest to the Sports Council. The Sports Council consisting only of parties not involved or implicated in the protest, will deliberate over the protest and decide unanimously upon a course of action within 24 hours after the completion of the disputed match. If a unanimous decision is not reached by the Sports Council within 24 hours after the completion of the disputed match, the protest shall then be submitted to the Board. The Board's decision will be final.
- 18.3 Appeal, if any, against the decision of the Sports Council may be submitted to the Board within 24 hours from the announcement of the Sports Council's decision. The Board's decision will be final.



- 18.4 If the protest involves a serious offence which breached the NUS Code of Conduct, it may be referred to the Board who shall then appoint a Disciplinary Committee to commence disciplinary proceedings.

## 19 PENALTIES

- 19.1 For any infringement of the IHG General Rules & Regulations as well as IHG Sports Rules, the Sports Council may decide, based on simple majority, to disqualify the team and/or ban the individual from continuing to participate in the IHG. A disqualified team will be awarded zero points for the particular game.
- 19.2 Appeal, if any, against the decision of the Sports Council may be submitted to the Board within 24 hours from the announcement of the Sports Council's decision. The Board's decision will be final.
- 19.3 If the infringement involves a serious offence which breached the NUS Code of Conduct, it may be referred to the Board who shall then appoint a Disciplinary Committee to commence disciplinary proceedings.

## 20 CONVENING COMMITTEE & CAPTAINS

- 20.1 Convening Committee is responsible for confirming facility bookings with SRC.
- 20.2 Convening Captains are responsible for working closely with SRC to check that the facility is ready (eg. lines are painted and suitably clear) at least 2 days before each match.
- 20.3 Convening Captains are responsible to make arrangements for necessary safety plans or precautions (as detailed in clause 8.1) as well as all logistics and manpower required for running the respective sport.
- 20.4 Convening Captains are responsible for proposing and confirming the respective sports rules as stated in clause 10.
- 20.5 Convening Captains are responsible for proposing and confirming the match fixtures. However, the dates of the matches are decided by the Sports Council.
- 20.6 Convening Captains are responsible for arranging and confirming referees for all matches as detailed in clause 13.
- 20.7 Convening Captains are to be present to supervise every match of the respective sport. If the Convening Captain is unable to attend any match, he/she must appoint a responsible person as replacement. Responsibilities on match day include:  
20.7.1 Ensuring Safety  
20.7.2 Setting up all necessary logistics
- 20.8 A Convening Committee Member is to be present for every IHG match. Responsibilities on match day include:  
20.8.1 Collecting and verifying **Team Line-Up List** (as detailed in clause 12)  
20.8.2 Checking eligibility of participants (as detailed in clauses 6, 7 and 9)

## 21 POINTS ALLOCATION

- 21.1 Points will be awarded to halls as follow:

	1st	2nd	3rd	4th	5th	6th
Carnival Games (Sports that does not require groupings such as Track & Field, Swimming and Road Relay)	6	5	4	3	2	1
All Others	5	4	3	3	1	1

- 21.2 In the event of a tie, tie-breaking rules of respective sport will be used to decide on positions and subsequent point allocations.
- 21.3 In the event of a team disqualification, no points will be awarded to the disqualified team. The disqualified team will assume 6<sup>th</sup> position but with no points awarded. The 1<sup>st</sup> to 5<sup>th</sup> positions and its corresponding points will be awarded to the remaining 5 teams based only on the results of the matches amongst these 5 teams.

## 22 IHG CHAMPION

- 22.1 The Dean of Students Challenge Trophy shall be awarded to the hall with the most number of points.
- 22.2 In the event where 2 or more halls have the same number of points, the placing will be determined by the number of Gold medals attained by the hall of concerned. (If the number of Gold medals is the same, decision will be made based on the number of Silver medals, and so on.)

## 23 IHG OVERALL MALE / FEMALE CHAMPION

- 23.1 The Overall Male Champion Trophy shall be awarded to the hall with the most number of points awarded to Male Teams.
- 23.2 The Overall Female Champion Trophy shall be awarded to the hall with the most number of points awarded to Female Teams.
- 23.3 Points awarded for Mixed events will be divided evenly and distributed to both the Male and Female points tally. These points will count towards the determination of Overall Male/Female Champions.

*Example A: Points awarded to sports that involve both male and female participants (e.g. Softball, Frisbee) will be included in the tabulation of overall male/female champions). Thus, if a Hall finishes 2<sup>nd</sup> in a mixed event, they will be awarded 5/4 points overall (depending on tournament style) and 2.5/2 points will be awarded to the male and female points tally each.*

- 23.4 In the event where 2 or more halls have the same number of points, the placing will be determined by the number of Gold medals attained by the hall of concerned. (If the number of Gold medals is the same, decision will be made based on the number of Silver medals, and so on.)

## 24 INTERPRETATION OF IHG GENERAL RULES & REGULATIONS

- 24.1 If there are differing interpretations of the IHG General Rules & Regulations, clarification must be sought from the Board.

**25 MATTERS UNPROVIDED FOR**

- 25.1 All matters not provided for in these rules and regulations shall be dealt with by the Board.

**26 AMENDMENTS TO IHG GENERAL RULES & REGULATIONS**

- 26.1 All amendments to the IHG General Rules & Regulations must be approved by the Board.

***Approved By IHG Board:***

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Dr. Muhammad Arafat Bin Mohamad  
On behalf of  
Assoc. Prof. Goh Beng Lan  
Eusoff Hall Master

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Dr. Ng Kah Loon  
On behalf of  
Prof. Kuldip Singh  
Kent Ridge Hall Master

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Dr. Chen Zhi Xiong  
On behalf of  
Assoc. Prof. Ho Yew Kee  
King Edward VII Hall Master

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Assoc Prof Ho Chee Kong  
Raffles Hall Master

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Assoc. Prof. Sim Tick Ngee  
Sheares Hall Master

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Assoc. Prof. Victor Tan  
Temasek Hall Master

on  
15<sup>th</sup> September 2015