




PERSONAL INFORMATION

Praneesh Reddy Borra



-  20 Frank Flats, Flat No:1 ,Triq I-universita, I-Imsida, Mst - 1651,Malta
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WORK EXPERIENCE

06/01/2020-05/03/2020

KYC Analyst Intern

Mint Finance , Hal - Qormi, QRM 3000, Malta

- Performed independent check of KYC information provided by front office
- performed the required KYC screenings on customers documenting the Information obtained on the client's required by global procedures.
- Creating and Maintaining KYC records on corporate entities in the date base
- Inputting KYC and assisting the audit team with detailed audit testing
- Build strong working relationship with compliance team, audit & KYC officers.
- Awarded Intern of the month for performing great work.

2015-2017

call coordinator in credit card swipe machine

Axis Bank Ltd / Maha Electronics (India)

- Duties and responsibilities include troubleshooting and providing services to the customers both manual and Online.

EDUCATION AND TRAINING

02/02/2017-01/02/2019

Master's in Business Administration

University of Euro-Regional Economy (WSGE), Warsaw (Poland)

01/07/2018-28/09/2018

Internship

Genius IT Solutions, Hyderabad (India)

- Study on Digital Marketing
- Search Engine Optimization (SEO)
- Social Media Marketing (SMM) and
- Ad-words campaign Management (SEM) to meet Internet marketing challenges

01/03/2013-13/04/2016

Bachelor's in Commerce

Osmania University, Hyderabad (India)

- Accounting
- Taxation
- Costing

- 15/06/2012–21/01/2013 **CA-CPT**
The Institute of Chartered Accountants of India, Hyderabad (India)
- 01/06/2011–22/04/2013 **Intermediate**
Royal Junior College, Hyderabad (India)
-Math's
-Economics
-Commerce
- 01/06/2010–30/03/2011 **High School**
Shanthi nikhetan Educational Institutions, Hyderabad (India)

PERSONAL SKILLS

Mother tongue(s) Telugu

Foreign language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
Hindi	C2	C2	C2	C2	C2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user

Communication skills -Good communication skills gained through my experience.
-Excellent contact skills.

Organizational / managerial skills -Good management Skills
-Leadership quality
-Creative thoughts
-Positive Thinking
-MS-Office skills

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	independent	Basicuser	Independent user	Basicuser

Digital skills - Self-assessment grid