

**EXAMPLE II.13**

**REQUEST LETTER FOR SIGNATURE SPECIMEN CREATION**

No. ...<sup>1</sup>

To

Bank Indonesia

(Payment System Management Department/Bank Indonesia Representative Office ...<sup>2</sup>)<sup>3</sup>

(Fund Settlement and Securities Operation Division/ ... Division)<sup>4</sup>

.....<sup>5</sup>

Re : **Request for Signature Specimen Creation for (Management/Management's  
Proxy Official/Proxy Officer)**<sup>6</sup>

We hereby lodge a request for signature specimen creation for the following  
Representative Official and/or officer:

1. Name : .....<sup>7</sup>

Position : .....<sup>8</sup>

Address : .....<sup>9</sup>

2. Etc.

to be used in (participation and operation in the Fund Settlements through Sistem BI-  
RTGS/physical money withdrawal)<sup>10</sup>.

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<sup>1</sup> Filled in with request letter number.

<sup>2</sup> Filled in with the name of Bank Indonesia Representative Office.

<sup>3</sup> Select one.

<sup>4</sup> Select one.

<sup>5</sup> Filled in with Bank Indonesia office address.

<sup>6</sup> Select one.

<sup>7</sup> Filled in with the name according to the identity of Management or Management's proxy official.

<sup>8</sup> Filled in with the position of Management or Management's proxy official.

<sup>9</sup> Filled in with the address according to the identity of Management or Management's proxy official.

<sup>10</sup> Select one.

If, until 3 (three) months as from the signing of this letter, (the name/names)<sup>11</sup> mentioned above does not create any signature specimen, this signature specimen creation request will be **declared annulled**. Further, to create signature specimen of the relevant name, we will lodge a new request letter on signature specimen creation.

Your kind attention and cooperation will be highly appreciated.

(City), (Date) (Month) (Year)

(Institution's Name)

Signature and institution's stamp

(Representative Official Name)

(Position)

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<sup>11</sup> Select one.