Trinity M. Freeman

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OBJECTIVE

Knowledgeable, reliable, multi-tasker, skilled at time management and learning quickly. Proven track record of approaching various tasks and achieving successful outcomes.
Currently seeking an opportunity to utilize my existing skillsets and acquire new opportunities for growth, while fostering a winning environment for my team and clients.

LANGUAGES

- **LSL**
  (Level – Advanced)
- **C++**
  (Level – Intermediate)
- **Python**
  (Level – Beginner)
- **HTML**
  (Level – Beginner)
- **CSS**
  (Level – Novice)

SOFTWARE

- **Adobe Photoshop**
  (Level – Advanced)
- **Adobe Illustrator**
  (Level – Beginner)
- **Blender**
  (Level – Advanced)
- **Microsoft Office**
  (Level – Expert)

CERTIFICATIONS

- CPR
- First Aid
- Child Abuse Recognition and Prevention
- Communicable Disease

EXPERIENCE

EARLY CHILDHOOD EDUCATOR • NPCDC • SEP 2018 – DEC 2019

- Monitor the safety and educational performance of 12 students, ages 6 weeks to 18 months on a day-to-day basis.
- Provide efficient and healthy learning objectives and daily routines for students on a day-to-day basis.
- Provide adequate follow-up to parents on daily learning objectives and educational progression of each student.
- Manage and coordinate the training plans and activities of new employees, providing feedback and follow-up as needed.

FOOD SERVICE WORKER • COMPASS • AUGUST 2017 – MAY 2018

- Proficiently maintained integrity of kitchen functions while providing outstanding services to patrons.
- Executed the accurate food ordering process, by preparing various meals and successfully serving customers in differing capacities and venues.
- Oversaw the training and on-boarding activities of new employees, providing feedback and follow-up as needed.

SPECIAL EVENTS COORDINATOR • BGSU • SEP 2017 – MAR 2018

- Attended all Bowling Green State University hockey and football events and successfully performed crowd control management for all attendees.
- Served as liaison between attendees and University security/BGSU's event management department.
- Acted as POC for any escalated issues involving event attendees.

CHILD CARE PROVIDER • AUG 2016 – JUNE 2017

- Managed and oversaw the safety and security of 25 students.
- Provided a pleasant and educational childcare experience in a safe and healthy manner, while facilitating each child's daily learning plan.

EDUCATION

BACHELORS • 2019-2021 • KENT STATE UNIVERSITY

- Bachelor of Science: Computer Science

BACHELORS • 2017-2018 • BOWLING GREEN STATE UNIVERSITY

- Bachelor of Science: Computer Science

VOUNTEER EXPERIENCE

ACADEMIC COACH (TUTOR) • 2015-2018 • BEDFORD HIGH SCHOOL

- Monday-Friday during school hours was granted the opportunity to academically mentor and tutor struggling students.