

VISA Application

Dear IIH-MSP 2018 contributed authors,

When VISA is required to enter Japan, please do not hesitate to contact us for the documents for VISA.

We will send VISA documents by **airmail** for a person who obtains the acceptance of a submitted paper.

We start issuing the documents from **August 15, 2018**. The delivery takes about **10 to 20 days** after posting by airmail to arrive at your hand.

When requesting the VISA documents, you have to inform us the paper title, the list of authors, and the abstract of which corresponding to you.

Relating to the VISA issue, you have to send your name, (Given name and Family Name), your birth date, your residence address, the nationality, the institute name, its position, and its address including your mobile phone number.

If your passport is available, please send its photocopy to our corresponding staff as well.

Attendees are very welcome to send your information to us at any time if a VISA is required for you to participate IIH-MSP 2018.

Please send us the required information listed as follows for preparing the VISA application:

- (1) Your name (SURE, given name)
- (2) Your birth date (yyyy/mm/dd) or English month and day, year. If the numerical expression can be accepted as (yyyy/mm/dd) in other expressions cannot be understandable.
- (3) Your age when November 28, 2018.
- (4) Gender.
- (5) Nationality.
- (6) Your passport number if available.
- (7) Your paper title.
- (8) **All the authors in full name. Please note that we are not able to start the VISA application WITHOUT an accepted paper of yours.**
- (9) Your position.
- (10) Your affiliation.
- (11) Affiliation address.
- (12) Your residence address with the zip code. If you would like to receive your VISA documents, please indicate the mailing address you prefer to receive them.
- (13) Your phone number (Cell).
- (14) Your schedule and the staying hotel name. **Please note that we are not able to start the VISA application for you WITHOUT this information.** If you are not able to provide this information at this moment, our staffs will fill in the information on behalf of you.

Please send your application or any query about the visa application to the contact information listed as follows:

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