iCAST 2017 Registration Instructions for the Authors
The 8th International Conference on Awareness Science and Technology (iCAST 2017)

■ REGISTRATION GUIDELINES

The following steps are provided to help you in the registration for the iCAST 2017 conference. Please follow all STEPs to ensure that the registration process is completed successfully.

Step 1: About iCAST 2017 Registration Fee

(1) The author may pay the registration fee by either US dollar or NT dollar, and the exchange rate is fixed at USD : NTD = 1 : 30.

(2) Notices:

- For each paper, at least **one author** should register with "**Regular Registration**" by October 1, 2017 accompanied with paper ID#, which shall be obtained upon the submission of papers.

- Each regular registration includes 1 conference digest, 1 USB drive proceeding, and access to all sessions, coffee breaks, and banquet.

- Each student registration (non-author) includes all of the items in regular registration except the banquet.

- IEEE/TACE/TESII/TAWIC/CCISA/TAAI member registration: To qualify for the member rate your IEEE/TACE/TESII/TAWIC/CCISA/TAAI membership will be required.

- Student registration: To qualify for the student rate, a proof of current full-time student status (i.e., the system will request a copy of student card or certification from university) will be required. In addition, student registration means that he/she is **not** an author.

(3) **Registration Fee**

Category	Sub-Category	Early Registration (until Sep. 15, 2017)	Standard Registration (until Sep. 20, 2017)	Late Registration(until Oct. 01, 2017)
Regular registration	Non-IEEE/TACE /TESII/TAWIC/ CCISA/TAAI member	US$500 (NT$15,000)	US$550 (NT$16,500)	US$600 (NT$18,000)
	IEEE/TACE/ TESII/TAWIC/C	US$450 (NT$13,500)	US$500 (NT$15,000)	US$550 (NT$16,500)

Category	Sub-Category	Early Registration (until **Sep. 15**, 2017)	Standard Registration (until **Sep. 20**, 2017)	Late Registration(until **Oct. 01**, 2017)
	CISA/TAAI member			
Student registration (non-author)	US$300 (NT$9,000)			
Additional publication fee	Each additional paper charge is US$400 (NT$12,000). Note that one author is limited to register at most **three** papers.			
Over-length page charge (max **2** pages/paper)	For papers of more than 6 pages, the page charge is US$40 (NT$1,200) per additional page.			
Additional banquet ticket	Each additional ticket banquet is charged US$30 (NT$900).			

Step 2: iCAST 2017 Registration System

Please complete the following steps for registration:
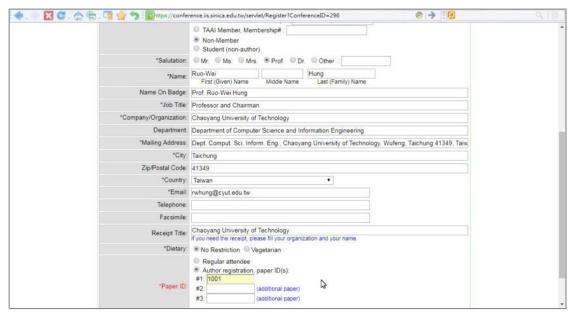
Step 2-1: Enter the registration system

(1) Enter the iCAST 2017 registration site:

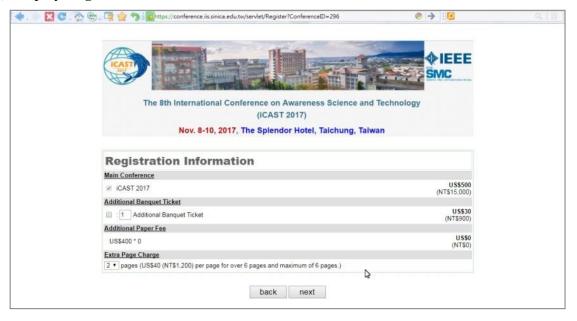**http://eform.iis.sinica.edu.tw/url/icast2017/reg**

(2) Fill in **Personal Information**

Note: An author registration should select "Author registration, paper ID(s):" and enter the paper ID.

(3) Display **Registration Information**

(2-1) Display **Registration fee**

(2-2) Fill in additional banquet ticket if it is necessary

(2-3) Display "**Additional Paper Fee**" (each additional paper charge is USD$400 (NTD$12,000) and one author is to register at most three papers)

(2-4) Select the **total extra** over-length page size in "Extra Page Charge":

- each additional paper charge is US$400 (NT$12,000).
- the length of each final camera-ready paper is 4-6 pages.
- a maximum of 2 extra pages is permitted with over-length payment, US$40 (NT$1,200) per page.
- if the author registers 3 papers, then the maximum total extra over-length

page size is 6. Note that the size of each paper is at most 8.

(4) **Data Confirmation** and **Payment Method selection**

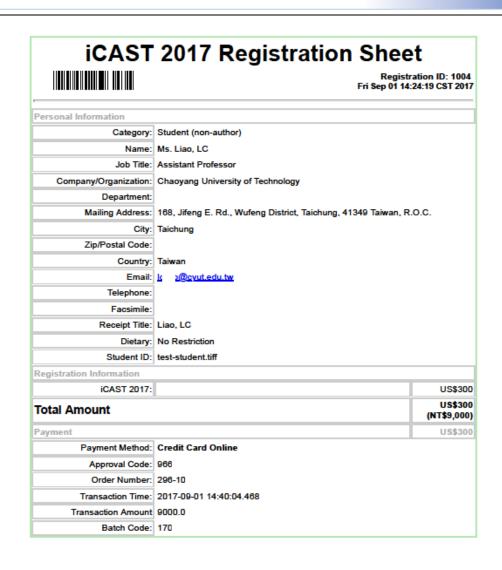## Step 2-2: Payment Method

(1) Credit Card Online:

- **Fill in** your credit card information and **confirm** the payment.
- After confirming the payment by credit card, you we will see the following "Registration Sheet" on your browser:

iCAST 2017 Registration Sheet

Registration ID: 1004
Fri Sep 01 14:24:19 CST 2017

Personal Information

Category:	Student (non-author)
Name:	Ms. Liao, LC
Job Title:	Assistant Professor
Company/Organization:	Chaoyang University of Technology
Department:	
Mailing Address:	168, Jifeng E. Rd., Wufeng District, Taichung, 41349 Taiwan, R.O.C.
City:	Taichung
Zip/Postal Code:	
Country:	Taiwan
Email:	lc___@cyut.edu.tw
Telephone:	
Facsimile:	
Receipt Title:	Liao, LC
Dietary:	No Restriction
Student ID:	test-student.tiff

Registration Information

iCAST 2017:		US$300

Total Amount		**US$300 (NT$9,000)**

Payment		US$300

Payment Method:	**Credit Card Online**
Approval Code:	966
Order Number:	296-10
Transaction Time:	2017-09-01 14:40:04.468
Transaction Amount	9000.0
Batch Code:	170

- Then you will receive a confirmation email as follows:

iCAST 2017 Registration Sheet

Registration ID: 1004
Fri Sep 01 14:24:19 CST 2017

Personal Information

Category:	Student (non-author)
Name:	Ms. Liao, LC
Job Title:	Assistant Professor
Company/Organization:	Chaoyang University of Technology
Department:	
Mailing Address:	168, Jifeng E. Rd., Wufeng District, Taichung, 41349 Taiwan, R.O.C.
City:	Taichung
Zip/Postal Code:	
Country:	Taiwan
Email:	lc____@cyut.edu.tw
Telephone:	
Facsimile:	
Receipt Title:	Liao, LC
Dietary:	No Restriction
Student ID:	test-student.tiff

Registration Information

iCAST 2017:	US$300	
Total Amount	US$300 (NT$9,000)	
Payment		US$300
Payment Method:	**Credit Card Online**	
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Order Number:	296-10__	
Transaction Time:	2017-09-01 14:40:04.468	
Transaction Amount	9000.0	
Batch Code:	170____	

- After iCAST 2017 Finance Committee verify your payment, you will receive an email as follows:

iCAST 2017 REGISTRATION CONFIRMATION LETTER
☐☐☐☐☐☐

Dear Ms. Liao ,

This is to confirm that we have received your payment. Thank you for your interest in participating in "The 8th International Conference on Awareness Science and Technology". Your registration confirmation is as follows.

Registration ID:	1004	
Registration Type:	Student (non-author)	
Registration Name:	Ms. Liao, LC	
Received Date	Payment Method	Payment Amount
09/01/2017	Credit Card Online	US$300

Please note if you choose to pay by credit card, the deducted amount will be in New Taiwan Dollars. The exchange rate depends upon your credit card's center. We will issue an official receipt at the conference.

If you have any question about the conference, please feel free to contact with us. We are looking forward to seeing you at the conference.

Best regards,

iCAST 2017 Secretariat

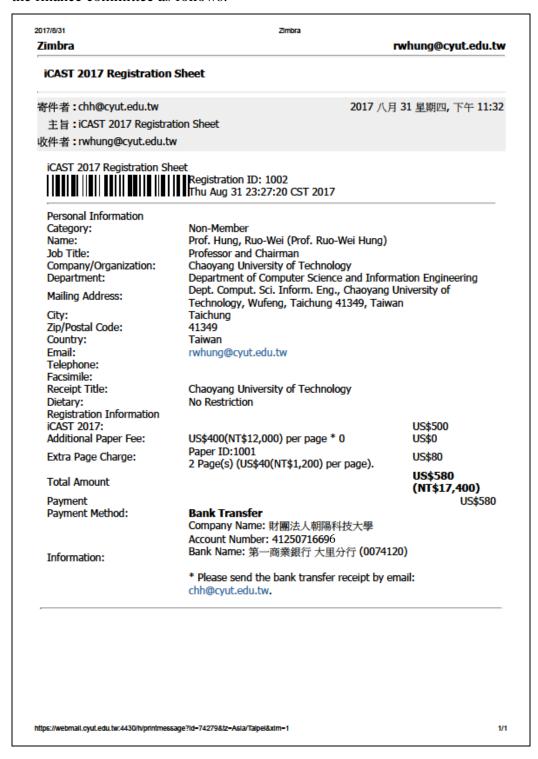In this time, you have completed the registration for iCAST 2017.

(2) **Bank Transfer**: (This payment method is more suitable for **Taiwan authors**)

- iCAST 2017 Registration Sheet: (The completion of registration)

- The iCAST 2017 bank information is shown as follows:
  - Company Name: 財團法人朝陽科技大學
  - Account Number: **41250716696**
  - Bank Name: 第一商業銀行 大里分行 **(0074120)**
- Please remark the "**Paper ID**" when you pay the register fee by bank transfer.
- After paying the registration fee by bank transfer, please email the **receipt of remittance** to **chh@cyut.edu.tw** in **5** days.

- When you complete the above registration steps, you will receive an email from the finance committee as follows:

After completing the above steps, please remember to **upload the final camera-ready paper** for iCAST 2017 (**http://eform.iis.sinica.edu.tw/url/icast2017/submit**).

We appreciate your attendance in iCAST 2017 and we believe you have a wonderful and exciting stay in Taichung City, Taiwan. We are looking forward to meeting you at the conference. Thanks again.

Important Dates:

Submission deadline of final camera-ready papers: **September 15**, **2017**

Deadline for registration: **October 01**, **2017**

iCAST 2017 conference: **Nov. 8-10**, **2017**