

Work Report

Part 1: Personal Details -

Name: Pallav Banka
Roll No.: 17D110014
Position: Institute Lawn Tennis Secretary

Part 2: Events -

Event	Details/Remarks
Prarambh	<ul style="list-style-type: none">• Conducted the beginners camp, Prarambh, with over 15 participants under the guidance of Dr. Prabhakaran Ramasamy, Senior Sports Officer.• Provided t-shirts as a memento to all those who registered and regularly attended the camp
Battle of the Batches	<ul style="list-style-type: none">• Conducted Battle of Batches a tournament between the NSO batches for the first time.• The tournament brought the batches of tennis players together and provided the platform for juniors to interact with seniors.• Ended the tournament with an award ceremony.
Freshmen Sports Orientation	<ul style="list-style-type: none">• Looked into the entire detailed ambiance and publicity of the orientation venue.• Headed the conveners for the smooth conduction of the event, including publicity, freebies and event-flow.
Freshmen Open	<ul style="list-style-type: none">• Conducted Freshmen Open Lawn Tennis, a tournament to scout the talented freshmen and to introduce the competitive spirit among them.• Freshmen showed up in great numbers, including girls.• Held an award ceremony during NSO and in team presence to give recognition to the winners.
IIT Bombay Half Marathon	<ul style="list-style-type: none">• Led the conduction of the IIT Bombay Half Marathon witnessing a footfall of 4000+ participants.• Responsible for handling of sponsors during the event.• Responsible for handling on ground logistics of the event and supervising the Food and Medals section.• Responsible for handling the ambulance service.
Aavhan	<p>Sport Head, LawnTennis:</p> <ul style="list-style-type: none">• Contacted around 200+ individuals over the nation and invited them to participate in the Institute's Annual Sports Fest, Aavhan.• Publicized the lawn tennis tournament using popular Facebook and Instagram handles to garner a larger audience for the matches• Conducted the Lawn Tennis Men's Singles and Women's

	<p>Singles and Lawn Tennis Doubles Open tournament simultaneously which saw participation from across the country.</p> <p>Coordinator Hospitality and Food and Beverages:</p> <ul style="list-style-type: none"> Co-ordinated with 7+ food vendors and helped in setting up a dedicated food court for the first time in Old SAC Contacted multiple dormitories outside the institute for the accomodation of participants during the fest
Sports of the Month	<ul style="list-style-type: none"> Contacted with the sports centers for different sports (longboarding, pickleball) for conducting sports of the month workshops to introduce new and different types of sports, facility for which isn't available in the institute.
BMC & MAC	<ul style="list-style-type: none"> Contacted Atal Bihari Vajpayee Institute of Mountaineering and Allied Sports, Manali and scheduled a specialised course for IITB students in BMC. Launched Mountaineering Adventure Course (MAC) by contacting Jawahar Institute of Mountaineering & Winter Sports (JIM & WS). Organised an informative session for the freshmen regarding BMC & MAC which saw a huge turnout.
Racketlon	<ul style="list-style-type: none"> Successfully ideated and executed the 4-Racket Sports Tournament- Racketlon which saw a massive participation. Ended the tournament with an award ceremony gifting sports equipment and trophies to the winners.
Hum Fit Toh India Fit Campaign	<ul style="list-style-type: none"> Organised an Institute-Screening of Prime Minister Narendra Modi's address to the nation for Hum Fit Toh India Fit Campaign.
Dhyanchand Donation Drive	<ul style="list-style-type: none"> Launched the campaign on National Sports Day. Arranged the collection boxes in hostels and sports areas.
100 Days to Inter IIT Celebration	<ul style="list-style-type: none"> Conducted the event showcasing the progress of all teams, along with introducing the captains of various sports and felicitation of sports officers. Made it compulsory for NSO students to attend the event, allowing them to get a glimpse of Inter IIT, and to promote bonding with other senior players in the team.
Freshiesta	<ul style="list-style-type: none"> Led the team of sophomores who were assigned to mentor the freshmen floorwise to increase their participation. Structured the tournament by segregating the freshmen into 3 groups based on their future hostels. Ensured the presence of at least one girl in each team to increase girls' participation in sports.

Part 3: Council Work & Miscellaneous -

Work	Details/Remarks
Yearbook Convocation of graduating students	<ul style="list-style-type: none"> Presented the annual Yearbook of Sports written by team members for passing out players as a gratitude for their contribution in sports Released an official convocation video of graduating students from the Institute regarding their journey in sports
Convener Interviews	<ul style="list-style-type: none"> Part of the Interview Panel for selection of Conveners from the pool of Freshmen applicants Selected 34 conveners out of 150+ applicants in 7 categories i.e, Events, Journalism, Design, Coverage, Web, Board Games & Admin
Journalism	<ul style="list-style-type: none"> Ideated the revamped version of Kreedaa, the Sports Newsletter Designed the layouts and reviewed the articles Speculated changes and revised the format to be published (Work in Progress)
NSO Selection	<ul style="list-style-type: none"> Conducted NSO trials of over 200 students with the help of the coach
Miscellaneous	<ul style="list-style-type: none"> Looked after the process of room retention in the summers through sports and ensured that necessary steps were taken to streamline the retention process

Part 4: Administrative and Maintenance Work -

Work	Details/Remarks
Budget	<ul style="list-style-type: none"> Budgeted an amount of about ₹5 lakhs for expenses towards Equipment, Events, Camps and Community of IIT Bombay with special emphasis on the team & NSO Managed to use the resources efficiently so far by cutting down the extra expenditure.
Courts Resurfacing	<ul style="list-style-type: none"> Worked out the requirements of approvals for the resurfacing of all the courts in the Lawn Tennis Facility. Contacted the vendors for the start of work just after the monsoon and took care that it doesn't hinder with team practice.
Renovation of Wall Practice Area	<ul style="list-style-type: none"> The wall practice area is a very important facility for beginners as well as pros, and the current area dimensions are not appropriate, neither is there a facility to play during rains. Initiated the approval for renovation of the existing wall practice area by contacting vendors for quotations. (Work is in Progress, held due to lack of funds)

First Aid + Icing Equipment	<ul style="list-style-type: none"> • Weekly checks of First Aid requirement in the Lawn Tennis Arena. • Arrangements for Ice Packs and Ice Cups for NSO and Camp Members in New SAC. • Working on getting the Ice Packs storage facility at Lawn Tennis Arena.
Paint and Maintenance	<ul style="list-style-type: none"> • Contacted the Estate Office for the paint work of the Lawn Tennis Arena and change of the mesh. • Ensured timely cleaning of the courts after rain to remove grease, to ensure safety.

Part 5: Team and InterIIT -

Work	Details/Remarks
Advanced Summer Camp	<ul style="list-style-type: none"> • Trials were conducted for Summer Camp of Lawn Tennis before end sems. • Around 12 players attended the one month camp comprising of Sophomores and Thirdies. • Summer camp provided a better platform for the camp freshies and better progress of existing team members.
Pre-Camp	<ul style="list-style-type: none"> • Conducted trials for the Pre-Camp practice, which saw the highest turnout ever. • 12 boys and 4 girls were selected for the in sem camp. • Conducted regular team meets to discuss the progress and requirements for the practice sessions.

Part 6: Declaration -

I declare that the above information is true to the best of my knowledge.

Pallav Banka

Institute Lawn Tennis Secretary
Institute Sports Council 2019-20

The reader's feedback regarding the current work or some suggestions regarding Lawn Tennis at IIT Bombay or any other matter related to Sports in IIT Bombay is more than welcome.
Contact me at pallavbanka28@gmail.com or lawntennis@iitb.ac.in