

WORK REPORT / INSTITUTE BADMINTON SECRETARY

Part 1: Personal Details -

Name: Rushil Heda
Roll No.: 17D070020
Position: Institute Badminton Secretary

Part 2: Events -

Event	Details/Remarks
Institute Doubles Open & Girls GC	<ul style="list-style-type: none">● Organised Institute Doubles Open with participation of 16 teams● Planned a structured camp for girls before the start of GC ensuring proper practice for them● Made sure each hostel forms a complete team of their own and conducted the Girls GC
Racketlon	<ul style="list-style-type: none">● Helped in pre-publicity of the event launching a promo video explaining the concept of racketlon which includes the 4 racquet sports● Conducted the event having participation of over 50 participants in coordination with all the racquet sport secretaries
Institute Badminton League	<ul style="list-style-type: none">● Organised the Institute Badminton League which saw participation of 80 participants spread out in 6 different teams● Sorted the players in different teams by auctioning them among the managers making the tournament competitive● Introduced Rolling Trophy thereby fixing the names of the teams for future editions● Smoothly conducted around 100 matches in a week● Provided customised team T-Shirts at minimum rates
Swimathon	<ul style="list-style-type: none">● Hosted the event for 3 hours, looking after the number of laps completed by the swimmers, and announcing the total distance covered on an hourly basis● Looked after the refreshments provided to the participants, ensuring no shortage of the same during the event
Freshie La Vista	<ul style="list-style-type: none">● Ideated the event from scratch with a team of dedicated conveners thereby capping off a successful send-off event for freshmen● Handled logistical requirements along with the structured ambiance in Open Air Theatre (OAT) for the same
Summer School of Sports Badminton	<ul style="list-style-type: none">● Conducted Summer School of Sports with over 40 enthusiastic participants under the guidance of Mr.

	<p>Shailendra Rasaniya, Sports Officer Incharge, Badminton and Namrata Ghole Mam</p> <ul style="list-style-type: none"> ● Provided T-Shirts as a memento to all those who registered and regularly attended the camp
SSOF and Get Set Fit	<ul style="list-style-type: none"> ● Organised Summer School of fitness along with a team of 6 secretaries for 6 different genres being the point of contact of “Zumba” in the same ● Get Set Fit - Reinitiated the campaign looking into all the 6 different genres ● Structured the year-long fitness programme handling the logistical issues related to it
Freshmen Sports Orientation	<ul style="list-style-type: none"> ● Handled all the logistical requirements for the event and ensured a timely set up of the same ● Facilitated pre-publicity of the event resulting in a crowd of over 400 UG freshmen ● Contacted “Adidas” for freebies garnering 5 kit-bags worth 15k as freebies for freshmen ● Headed a team of conveners and ensured smooth conduction of the event
PG Sports Orientation	<ul style="list-style-type: none"> ● Coordinated with the PG-Sports Council and helped in the conduction of the event ● Looked into the logistical requirements for the event
100 Days to Inter IIT Celebration	<ul style="list-style-type: none"> ● Handled all the logistical requirements for the event and ensured a timely set up of the same ● Made it compulsory for NSO students to attend the event, allowing them to get a glimpse of Inter IIT, and promote bonding with other senior players in the team
IITB Half Marathon	<ul style="list-style-type: none"> ● Allocated different execution duties to 200+ volunteers thereby ensuring smooth conduction of event ● Assisted Fitizen (Title Sponsor) in event conduction
Prithvi ‘19	<ul style="list-style-type: none"> ● Assisted the PG coordinators of SJMSOM for the football tournament in their Annual Festival ● Ensured smooth conduction of matches and helped with all the logistical requirements
Freshiesta	<ul style="list-style-type: none"> ● Structured the tournament by segregating freshmen into groups of 3 based on their current hostel ● Ensured smooth conduction of Badminton tournament which had participation of over 150 freshmen

Work	Details/Remarks
Aavhan Badminton Tournament Sports Head Badminton	<ul style="list-style-type: none"> Conducted over 320+ badminton matches over 3 days with 45% rise in participation from previous edition Affiliated with MBA (Official governing body of Badminton) hired officials/referees for the event
Co-ordinator Logistics and F&B Department	<ul style="list-style-type: none"> Optimized the logistic requirement of 16 sports, 5+ workshops and 6+ informal activities Co-ordinated with 7+ food vendors and helped in setting up a dedicated food court for the first time in Old SAC Overhauled Open Air Theatre for prize distribution and closing ceremony along with IPL match screening

Part 4 : Inter-IIT & Udghosh

Event	Details/Remarks
Advanced Training Summer Camp	<ul style="list-style-type: none"> Executed a month long advanced training summer camp for team members (15 players) with the help of newly recruited sports officer providing base for the in-semester Inter IIT Camp
In-Semester Camp	<ul style="list-style-type: none"> Proper organisation of in-semester training camp with regular attendance of more than 70% team players Regular conduction of team meets to ensure proper guidance and healthy competitive atmosphere among team members
Practice Matches	<ul style="list-style-type: none"> Inviting players from local circuits to play against institute team ensuring proper practice for Inter-IIT every fortnight
NSO	<ul style="list-style-type: none"> Primarily involved in the selection of freshmen for NSO Conducted trials for 200+ freshmen; selecting a batch of 40 out of them
Weekend Badminton League	<ul style="list-style-type: none"> Improvised, Planned and Conducted first-ever “Weekend Badminton League” involving the participation of 30 regular players ensuring proper practice for camp players Monetized the league collecting participation fee from players and awarding the winners with the same Conducted tournaments on 8 such weekends over the course of 2 months including both singles and doubles matches
Udghosh ‘19	<ul style="list-style-type: none"> Participated in Udghosh - Annual Sports Fest of IIT Kanpur (both boys and girls team)

Part 5: Council Work & Miscellaneous -

Work	Details/Remarks
Convocation of Graduating Students Sports	<ul style="list-style-type: none">Presented the annual Yearbook of Sports written by team members for passing out players as a gratitude for their contribution in sportsReleased an official Council Yearbook of graduating students that were a part of the Sports Council during their stay in the Institute
Convener Interviews	<ul style="list-style-type: none">Part of the Interview Panel for selection of Conveners from the pool of Freshmen applicantsSelected 35 conveners out of 150+ applicants in 7 categories i.e, Events, Journalism, Design, Coverage, Web, Board Games & Admin
Inter IIT Pre Camp Messing	<ul style="list-style-type: none">Coordinated with the Hostel 18 mess manager to provide dinner to the Pre Camp players, extending dinner time to ensure the availability of highly nutritious food for the players after practice sessionsCirculated the hostel wise list of players for whom the night messing facility was provided, after getting necessary approvals and informing Hall Managers of all hostels about the same
NSO T-Shirts	<ul style="list-style-type: none">Partnered with “Adidas” introducing the concept of common NSO T-Shirt for all sports; to be distributed to students before end-semester exams
Institute Ladder Ranking	<ul style="list-style-type: none">Ideated the concept of Ladder Ranking incorporating important changes in the same from previous edition making it user friendlyLaunched the same which will help in gauging top performers on weekly/monthly basis thereby awarding them for their exceptional performances
Miscellaneous	<ul style="list-style-type: none">Looked after the process of room retention in the summers through sports and ensured that necessary steps were taken to streamline the retention processSet up a dedicated weekly 2 hour training regime for NCC cadets in football under the guidance of Mr. Shailendra Rasaniya, Sports Officer Incharge, Badminton

Part 6: Administrative and Maintenance Work

Work	Details/Remarks
Budget	<ul style="list-style-type: none">Budgeted an amount of about INR 0.4 million thereby allocating it into events, equipment, camps and

	community of IIT Bombay with special emphasis on Institute Team & NSO
Maintenance of Badminton Courts	<ul style="list-style-type: none"> • Proper maintenance of lights ensuring enough and perfect distribution of lights on all the courts in coordination with EMD department • Approval for renovation and refurbishment of current courts signed by Dean SA, work on which will be started after Inter IIT • Ensured application of Anti-Termite solution avoiding further damage to the courts
Equipment Pooling for Inter IIT Team	<ul style="list-style-type: none"> • Ordered all the necessary equipments including training racquets, wrist roller, weights, therabands, skipping ropes, etc. ensuring proper practice of players all of which were approved by SAC Incharge and Dean Student Affairs
Replacing Halogen lights with LED lights on the Badminton Courts	<ul style="list-style-type: none"> • Spoke with the Electrical Maintenance Department regarding the current condition of halogen floodlights on the courts, to be replaced by LED lights to improve lighting, reduce power consumption and increase lifespan • Drafted an approval regarding the same, which is in loop (work to be done on it after Inter IIT)
Installation of Biometric Facility in Indoor venues	<ul style="list-style-type: none"> • Approval for installation of PC's passed by Dean SA, order to be placed before end-semester exam • This will ensure a centralised structured entry process in gymkhana venues
Procurement of Mini Fridge	<ul style="list-style-type: none"> • Proposed the acquirement of a mini fridge on the courts to tend to the first aid requirements of the players practicing on the courts, to be stocked with ice packs and other necessary items • Order to be placed with the registered vendor after being approved by Dean IPS

Part 7 : Declaration -

I declare that the above information is true to the best of my knowledge.

Rushil Shyam Heda

**Institute Badminton Secretary
Institute Sports Council 2019-20**

The reader's feedback regarding the current work or some suggestions regarding Basketball at IIT Bombay or any other matter related to Sports in IIT Bombay is more than welcome.
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