

## WORK REPORT

### Part 1: Personal Details -

**Name:** Aayushman Mishra

**Roll No.:** 160020034

**Position:** Institute Lawn Tennis Secretary

### Part 2: Events -

<i>Event</i>	<i>Details/Remarks</i>
Lawn Tennis GC March '18	<ul style="list-style-type: none"> <li>Conducted both the Boys and Girls GC smoothly.</li> <li>Schedules were changed and updated according to the requirements of the hostels. Ensured the participation of girls was appropriate.</li> </ul>
PG GC March '18	<ul style="list-style-type: none"> <li>Inter-Departmental GC was conducted in association with PG Council</li> <li>All the events were conducted on their given schedule with positive participation from various departments</li> </ul>
Colour Run March '18	<ul style="list-style-type: none"> <li>Ideated and conducted the event with the help of council, which saw participation of over 200 people</li> <li>Handled the logistics of the event as well as of the celebration of the post event</li> </ul>
Aavhan March '18	<p><b><u>Managing Events</u></b></p> <ul style="list-style-type: none"> <li>Conducted a Round of 64 Singles Open Knockout Tournament by contacting 100+ Players outside the Institute.</li> <li>Conducted a Round of 32 Doubles Open Knockout Tournament.</li> <li>Conducted Round of 32 Girls Singles Knockout Tournament ensuring participation was maintained.</li> <li>Conducted First time ever in Aavhan, <b>TieBreaker 10's</b>. Round of 16 knockout tournament of Super Tiebreaker was played.</li> </ul> <p><b><u>Hospitality Coordinator</u></b></p> <ul style="list-style-type: none"> <li>Managed and coordinated the Hospitality Requirements of over 4000 People.</li> <li>Arranged Rooms, Buckets, Mattress, Keys and the on spot requirements of the Teams.</li> </ul>
Summer School of Sports May to June '18	<ul style="list-style-type: none"> <li>Organized the Summer Camp with help of the Coach Mr. Prabhakaran Ramasamy</li> <li>Helped increase the participation of the same by publicizing the event.</li> </ul>
Advanced Summer Camp May to June '18	<ul style="list-style-type: none"> <li>Organized Trials for the Selection in Advanced Summer Camp.</li> <li>Took Care of the Room Retention of the people selected and proper feedback and attendance was taken at regular intervals</li> </ul>
NSO Trials Aug '18	<ul style="list-style-type: none"> <li>Ensured Fairness and Smoothness of the NSO trials. Girls participation was increased from 0 last year to 8 this year.</li> </ul>
Inter IIT Pre-Camp Trials Sep '18	<ul style="list-style-type: none"> <li>Conducted a Round of 32 Knockout tournament thorough top 8 qualified for the 1st round.</li> <li>Had a Round robin between the 8 players through which top 4 were selected for the Pre Camp.</li> </ul>

	<ul style="list-style-type: none"> <li>This way of selection helped in achieving maximum fairness for the players.</li> </ul>
Inter IIT Camp Trials Sep '18	<ul style="list-style-type: none"> <li>Currently conducting a 8 people Round Robin with a Best of 3 Sets format for Fairness for the Selection of Inter IIT Camp</li> </ul>
ITO Singles Oct '18	<ul style="list-style-type: none"> <li>Conducted a Round of 64 Singles open knockout tournament.</li> <li>The Event was a success and saw some amazing matches</li> </ul>
Freshiesta Oct 18	<ul style="list-style-type: none"> <li>Oversaw the administrative requirements for the event like booking of all sports venues for the tournaments and OAT for the closing ceremony and medals distribution</li> <li>Successfully conducted the Lawn Tennis tournament among 5 teams with a Round robin format</li> <li>Ensured presence of at least one girl in each team to increase girls participation</li> </ul>
Inter IIT Camp Nov 18	<ul style="list-style-type: none"> <li>Conducted a structured Camp which saw participation of 8 boys and 3 girls with regular attendance in both morning and evening sessions with the help of the Coach.</li> </ul>
Inter IIT 2018	<ul style="list-style-type: none"> <li>The Girls Team won Gold. The Boys team Lost in the Quarter Finals. Same Result as last year</li> </ul>
ITO Doubles '19	<ul style="list-style-type: none"> <li>Conducted a Round of 32 Doubles tournament which saw participation of a lot of amazing teams.</li> </ul>
Racketlon '19	<ul style="list-style-type: none"> <li>Conducted a Round of 32 knockout format tournament in Lawn Tennis which saw some amazing matches.</li> </ul>
PG GC '19	<ul style="list-style-type: none"> <li>Assisted sayanthan in conducting this year's both PG Boys and Girls GC which saw good participation and some great matches</li> </ul>
UG Girls GC '19	<ul style="list-style-type: none"> <li>Conducted the Girls GC by getting participation from the girls hostel's. The matches were smoothly conducted.</li> </ul>
UG Boys GC '19	<ul style="list-style-type: none"> <li>Currently conducting the UG Boys GC. The matches were publicized properly and also the results and the schedule was updated promptly. The Event saw amazing participation from all hostels.</li> <li>For Ambience, Cutouts were put on the fences with names of all hostels.</li> </ul>
Ladder Ranking	<ul style="list-style-type: none"> <li>Ladder Ranking was successfully started in Lawn tennis which has seen more than 60 matches played till date in just 2 month.</li> <li>All the scores have been made visible to people on whatsapp groups. A lot of new members were added who are not a part of the team.</li> </ul>

\*\*\* implies event yet to be completed

### Part 3 : Administrative and Maintenance Work -

Work	Details/Remarks
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Purchase of Ladder, Grips, Balls	<ul style="list-style-type: none"> <li>Completed the Procurement of the the mentioned items timely for the smooth functioning and fitness of the Inter IIT Pre Camp</li> </ul>
Synthetic Layering of Courts	<ul style="list-style-type: none"> <li>An approval was made with the help of Senior Sports Officer: Mr. Prabhakaran Ramasamy and was forwarded to Dean IPS</li> </ul>
Budget	<ul style="list-style-type: none"> <li>Budgeted an amount of about ₹2 million for expenses towards administrative revamps, Equipments, Events, Camps and workshops for the Lawn Tennis team and NSO.</li> </ul>
Logistic requirement	<ul style="list-style-type: none"> <li>Changed the shift of 4 ground-staff to evening hours with permission of ground in-charge and SAC in-charge</li> <li>Move was made to provide Athletics team with mats and other heavy equipments during their practice thus saving their time and energy</li> </ul>
Court Wipers	<ul style="list-style-type: none"> <li>Negotiated with a company called Credence Indomechanics to buy court wipers for Volleyball, Basketball, Kho-Kho and Lawn Tennis courts</li> <li>To be bought in January due to budget constraints</li> </ul>
Court Maintenance	<ul style="list-style-type: none"> <li>Successfully completed the washing and cleaning of all the 6 Courts and sitting area after the completion of Monsoons</li> </ul>
Notice Board	<ul style="list-style-type: none"> <li>A glass door Notice board was constructed and put up on the courts to provide a better platform for notices and events.</li> </ul>
Roll of Honor Board	<ul style="list-style-type: none"> <li>A Roll of Honor board was constructed and put up on the courts to honor Dhruvi for her outstading performances in the Last two years and also for all the amazing talent yeat to come.</li> </ul>
Painting of Courts	<ul style="list-style-type: none"> <li>The Sitting area around the courts as well as the boundary of all the six courts were Whitewashed and painted after <b>5 years</b>.</li> </ul>

#### Part 4 : Council Work and Miscellaneous-

Work	Details/Remarks
Dhyan Chand Donation Drive	<ul style="list-style-type: none"> <li>Ideated and executed the Dhyanchand Donation Drive from 5th to 15th September</li> <li>Campaign was launched on 29th August on the account of National Sports Day/ Birth Anniversary of Hockey Legend Major Dhyan Chand</li> <li>Collections from the drive were donated to Goonj (NGO working upon empowering and spreading sports awareness in the underprivileged areas and communities)</li> </ul>
Convener Interviews	<ul style="list-style-type: none"> <li>Part of the Interview Panel for selection of Events Conveners from the pool of Freshmen applicants</li> </ul>
Freshie Lavista April '18	<ul style="list-style-type: none"> <li>Ideated the event with help of the Events Team and Assigned the work to Respective Sports Convenors.</li> </ul>

Freshmen Orientation Aug '18	<ul style="list-style-type: none"> <li>Planned the timeline of the events to be held in the orientation</li> <li>Supervised and managed the logistics of the event and made sure that it ran smoothly.</li> <li>Officially released the Aavhan Aftermovie (4k+ views) during event.</li> <li>Chief Guest: Miss Shweta Rathore, Bodybuilder and Fitness icon</li> <li>Garnered 20k+ views on the Freshmen Introduction video on Youtube</li> </ul>
Independence Day Biathalon '18	<ul style="list-style-type: none"> <li>Co-conducted the event with Prof. KS Momaya and his team</li> <li>Last year's remaining BIBs were used in order to avoid wastage</li> <li>Managed the on ground logistics of the event and the Final ceremony with the help of the council</li> <li>Chief Guest for the event was Prof. Muzumdar, Deputy Director</li> </ul>
IIT Bombay Half Marathon Aug'18	<ul style="list-style-type: none"> <li>Conducted the IIT Bombay Half-Marathon together with hostel affairs council and FITIZEN</li> <li>Responsible for handling on ground logistics of the event and supervising the Food and Medals section</li> </ul>
Premier League Trophy Tour Oct 18	<ul style="list-style-type: none"> <li>Managed the on ground logistics of the unveiling of the Premier League Trophy in Convocation Hall in coordination with the Manchester City promotional team</li> <li>Led the conduction of a panel talk involving Manchester City legend, 'Paul Dickov'</li> </ul>
GC Calendar	<ul style="list-style-type: none"> <li>Completed the Sports Calendar for this Semester with the tentative timings of various GC's and Sport specific events with the help of Events Team.</li> </ul>
Pre Camp Messing	<ul style="list-style-type: none"> <li>Oversaw the process of InterIIT pre-camp messing in Hostel 2 for all the sports</li> <li>Sent letters to all hostel managers for opting out the specified students from their respective hostel mess</li> </ul>
Fencing and Udghosh	<ul style="list-style-type: none"> <li>Successfully achieved in getting the Sports of the month initiative 'Fencing' and participation in Udghosh of the contingent approved for smooth working.</li> </ul>
Collaboration with C4 Wellness	<ul style="list-style-type: none"> <li>Approached C4 Wellness to begin a fitness program for institute players with an aim to improve performance in Inter-IIT</li> <li>Negotiated the price for the program to an affordable level</li> <li>Scheduled and arranged for physiotherapy sessions for the Inter-IIT Aquatics contingent as trial for the Main Contingent</li> <li>Organised a talk on the benefits of the program for the contingent</li> </ul>
Institute Ladder System	<ul style="list-style-type: none"> <li>Led the launch of the Institute Ladder System, an initiative that offers racket-sports players an opportunity to play against other players in the institute in a competitive atmosphere</li> </ul>
Annual Sports Yearbook	<ul style="list-style-type: none"> <li>Compiled the write-ups written by team members for passing out players</li> <li>Was presented to the passing out players on convocation day as a reminiscence of their contribution to IIT Bombay Sports</li> </ul>
Miscellaneous	<ul style="list-style-type: none"> <li>Approved ID card for trainers in the New gym by SAC Incharge</li> </ul>

	<ul style="list-style-type: none"> <li>• Conducted Gymkhana Awards ceremony along with other council members</li> <li>• Oversaw the process of PPT exemption for Inter IIT pre-camp students having placements with the help of Institute Admin Nominee</li> <li>• Looked after the administrative requirements for the '100 days to Inter IIT' event</li> </ul>
Manager Associations and LYP Aavhan	<ul style="list-style-type: none"> <li>• One of the 2 managers of Associations and LYP.</li> <li>• Currently in contact with 2-3 associations for Aavhan.</li> <li>• Got Lawn Tennis as a listed event on the website of YoGems.</li> <li>• In Deal with Enerzal and Decathlon for procuring suitable deliverables.</li> <li>• Working with sport head and new secretary towards procuring scoreboards and radar gun for this edition of Aavhan.</li> </ul>

## Part 5: Declaration

I declare that the above information is true to the best of my knowledge.

Aayushman Mishra  
Institute Lawn Tennis Secretary  
Institute Sports Council 2018-19

The reader's feedback regarding the current work or some suggestions regarding Issue of Balls or any other matter related to Sports in IIT Bombay is more than welcome.  
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