Sr. No: IBITF/Recruitment/2024-25/41   Date: 22/04/2025

**Advertisement for the posts of Technical Manager, Project Assistant (Technical/Engineering) and
Accounts and Operations Coordinator in VSK Project.**

Applications are invited from Indian nationals for the positions of Technical **Manager, Project Assistant (Technical/Engineering) and Accounts and Operations Coordinator** at the IIT Bhilai Innovation and Technology Foundation (IBITF).

Title of the Project: **"Vidya Samiksha Kendra (VSK) in the State of Chhattisgarh"**.

Principal Investigator: Dr. Santosh Biswas, Designation: Professor, Department CSE, IIT Bhilai, Kutelabhata, Bhilai, Durg, Chhattisgarh- 491002 (santosh@iitbhilai.ac.in). For other details and the project team, please visit the homepage- https://www.ibitf.co.in/index.html

The positions are purely on a temporary basis for a period of **1 year** and are co-terminus with the duration of the project whichever is earlier.

The last date to submit an online application is **28th April 2025**. Shortlisted candidates will be called for a written-test/interview.

1. Technical Manager – (01 Position)

Place of Posting:	IIT Bhilai, Samagra Shiksha Raipur, Chhattisgarh Madhyamik Shiksha Mandal
Essential Qualifications:	- M.Tech/ME/MS in Computer Science & Engineering/IT or an MBA with 5+ years of relevant experience. - OR B.Tech/B.E. in Engineering or equivalent with 7+ years of relevant experience. - OR MCA/M.Sc. in Computer Science, IT or equivalent with 7+ years of relevant experience.
Desirable Qualifications and Experience:	- Comprehensive knowledge and understanding of the School Education Department, including extensive experience and familiarity with initiatives such as the **Vidya Samiksha Kendra (VSK)**, **PM POSHAN**, school infrastructure development, **All School Monitoring Systems and their digitization**, **Human Resource Management Information System (HRMIS)**, **DIKSHA**, **NISHTHA**, **Performance Grading Index (PGI)**, **Teacher Training Management System (TTMS)**, and other significant educational models, programs, and government schemes related to the school education sector.

	- Proven experience in managing technical teams and IT infrastructure. - Strong leadership skills with the ability to guide and motivate teams. - Expertise in project planning, implementation, and oversight. - Ability to align technical strategies with organizational goals. - Excellent communication skills for stakeholder coordination. - Knowledge of emerging technologies and industry best practices. - Strong analytical and problem-solving abilities for technical challenges.
Roles and Responsibilities:	- Lead technical operations of the VSK project. - Supervise and support daily technical activities. - Develop and implement technical strategies to meet project goals. - Coordinate with vendors and third-party providers for technical solutions. - Monitor system performance, reliability, and security. - Prepare technical reports for senior management and stakeholders. - Manage resource allocation, project timelines, and budgets. - Conduct training sessions to keep the team updated on the latest technologies.
Emoluments (INR):	Up to ₹12 Lakh per annum
Upper Age Limit:	Maximum 45 years (as on the date of application)

2. Project Assistant – (02 Positions)

Place of Posting	IIT Bhilai, Samagra Shiksha Raipur, Chhattisgarh Madhyamik Shiksha Mandal
Essential Qualifications	- B.E./B.Tech in Computer Science/IT/EE or M.Sc. (IT/CS) or MCA. - OR Diploma in CS/IT/EE with 2+ years of experience.
Desirable Qualifications and Experience	- Proficiency in Python, Java, Node.js, PHP.

	- Strong HTML, CSS, JavaScript skills. - Experience with React, Angular for front-end development. - Database expertise in MySQL, PostgreSQL, and MongoDB. - Understanding of algorithms and data structures. - Experience with UI/UX tools (Figma, Photoshop). - Ability to create user-friendly and visually appealing interfaces.
Roles and Responsibilities	- Write clean, efficient, and well-documented code. - Conduct software testing and debugging. - Collaborate with designers, testers, and product managers. - Optimize database and software performance. - Stay updated with latest industry trends. - Create and maintain technical documentation. - Develop UI/UX designs and user-friendly interfaces.
Emoluments (INR)	28000 - 41000
Upper Age Limit	Maximum 35 years (as on the date of application)

3. Accounts and Operation Coordinator– (01 Positions)

Place of Posting	IIT Bhilai, Samagra Shiksha Raipur, Chhattisgarh Madhyamik Shiksha Mandal
Essential Qualifications	- Graduate in Commerce, or a related field. - Proficiency record management, and operational coordination. - Strong communication skills in Hindi and English
Desirable Qualifications and Experience	- Familiarity with inventory tracking and distribution management. - Experience in data entry and record management. - Familiarity with MS Office, Excel, and database software. - Strong problem-solving skills and ability to manage multiple tasks efficiently.

Roles and Responsibilities	-Systematically track book distribution under the VSK project, ensuring proper inventory management. -Oversee the call center team to enhance stakeholder communication and query resolution. - Support report generation and data analysis. - Coordinate with other teams for data-related tasks.
Emoluments (INR)	Up to ₹2.5 Lakh per annum
Upper Age Limit	Maximum 45 years (as on the date of application)

IIT Bhilai Innovation and Technology Foundation (IBITF) for the implementation project of the **Vidya Samiksha Kendra in the State of Chhattisgarh** initiative. The positions are purely on a temporary Basis and co-terminus with the duration of the project.

General Terms and Conditions:

1. Application will be accepted through the IBITF website only at the following link:

   https://www.ibitf.co.in/career

2. Shortlisted candidates will be called for an interview.

3. IBITF reserves its right to limit the number of candidates to be called for the interview/written test by applying appropriate shortlisting criteria.

4. Call Letters to the shortlisted candidates will be sent through email only.

5. No TA/DA will be payable to candidates appearing for the interview.

6. The candidates will be required to bring all certificates/testimonials, in original (Degree/Diploma certificates, Mark Sheets, Experience Certificates, Proof of age and identity for verification), along with one set of self-attested photocopies of the same for verification and records of IBITF and two recent passport size color photographs.

7. IBITF reserves its right to cancel the advertisement for any reason.

8. Canvassing in any form will be a disqualification.

9. IBITF shall not be responsible for any reason for delay or non-receipt of the application in part or full. All applications in the complete form must be submitted on or before the specified date and time. Incomplete applications or applications received after the specified date and time shall be rejected summarily.