Ref.No: IBITF/Recruitment/2025-26/049   **Date: 26.07.2025**

Advertisement: IIT Bhilai Innovation and Technology Foundation (IBITF)

Applications are invited from eligible Indian nationals for various additional positions at the IIT Bhilai Innovation and Technology Foundation (IBITF) for the implementation project of the **"Vidya Samiksha Kendra (VSK) in the State of Chhattisgarh"** initiative. The positions are purely on a temporary basis for a period of 89 days and are co-terminus with the duration of the project.

The walk-in interview will be held on **30th July at 10:00 AM**.

1. Technical Support Engineer (Call Center Staff) - (03 Posts)

Place of Posting	IIT Bhilai, Samagra Shiksha Raipur, Chhattisgarh Madhyamik Shiksha Mandal
Essential Qualification	Scientific/Technical/Engineering 1. Science Graduate/Diploma in Engineering of three years duration 2. Minimum 2 years of experience in the relevant area **or** Engineering Graduate/MSc/Equivalent
Desirable Qualifications and Experience	• Work closely with our web development teams to understand project requirements and technical aspects. • Offer timely technical assistance and support throughout the project lifecycle. • Possess a fundamental understanding of web development technologies, including HTML, CSS, JavaScript, and popular frameworks. • Identify and troubleshoot technical issues related to web development projects. • Clearly communicate technical information to both technical and non-technical team members.

	● Maintain detailed documentation of technical issues, solutions, and best practices.
Roles and Responsibilities	● Provide technical support for project-related tools and software. ● Provide expert technical support for MS Office applications, HTML, CSS, and JavaScript-related queries. ● Collaborate with web development teams, offering technical assistance in the production of projects. ● Document support cases, and project details, and maintain a knowledge base for future reference. ● Conduct training sessions for team members and end-users on project tools and office applications. ● Contribute to project success by providing technical insights and support.
Emoluments (INR)	**Upto 2.5 Lakhs (per annum)**
Upper Age Limit	**Maximum Age 32 years (as on date of application)**

2. **Accounts and Operation Coordinator– (02 Positions)**

Place of Posting	IIT Bhilai, Samagra Shiksha Raipur, Chhattisgarh Madhyamik Shiksha Mandal
Essential Qualifications	Graduate in Commerce, or a related field. - Proficiency record management, and operational coordination. - Strong communication skills in Hindi and English
Desirable Qualifications and Experience	- Familiarity with inventory tracking and distribution management. - Experience in data entry and record management. - Familiarity with MS

	Office, Excel, and database software. - Strong problem-solving skills and ability to manage multiple tasks efficiently.
Roles and Responsibilities	-Systematically track book distribution under the VSK project, ensuring proper inventory management. -Oversee the call center team to enhance stakeholder communication and query resolution. - Support report generation and data analysis. - Coordinate with other teams for data-related tasks.
Emoluments (INR)	**Upto 2.5 Lakhs (per annum)**
Upper Age Limit	**Maximum 45 years (as on the date of application)**

General Terms and Conditions:

1. No TA/DA will be payable to candidates appearing for the interview.

2. The candidates will be required to bring all certificates/testimonials, in original (Degree/Diploma certificates, Mark Sheets, Experience Certificates, Proof of age and identity), along with one set of self-attested photocopies for verification and record purposes of IBITF, and two recent passport size color photographs.

3. The walk-in interview will be held on 30th July at 10:00 AM.

4. The place of deployment will be in Raipur, Chhattisgarh.

5. IBITF reserves its right to cancel the advertisement at any stage without assigning any reason.

6. Canvassing in any form will be a disqualification.