

PICKUP / DELIVERY REQUEST

☐ PICKUP

☐ DELIVERY

APPROVAL #

DATE: _____
TIME: _____

CLIENT _____

CARRIER _____

FROM / TO:

TO / FROM:

WHAT IS BEING PICKED-UP OR DELIVERED?:

☐ EMPTY BBLs
☐ EMPTY GLASS
☐ BBL RACKS

☐ BULK WINE
☐ WINE IN BBL
☐ WINE CASES

(requires BOL with request)
(requires BOL with request)
(requires BOL with request)

☐ OTHER _____

EQUIPMENT REQUIRED:

☐ None Required

☐ Forklift
☐ Pallet Jack

☐ Yamada Air Pump ☐ Pump #
☐ Other _____

AREA RESERVED:

☐ None Required

☐ AREA A
☐ AREA B
☐ AREA C

☐ AREA D
☐ AREA E
☐ AREA F

LABOR REQUIRED AND WHO WILL PROVIDE: ☐ None Required

☐ STAFF COUNT
☐ CUSTOMER PROVIDED

☐ CUSTOMER PROVIDED

PREP/POST WORK REQUIRED BEFORE / AFTER PICKUP / DELIVERY

Note: No pickups or deliveries will be allowed without a pickup/delivery approval number. This number MUST be given to the carrier and provided by the driver when they arrive.

No approvals for wine going in or out of the facility will be made without a Bill of Lading accompanying the bulk wine shipment.

We are open for pick-ups and deliveries from 8AM to 5PM Monday through Friday excluding all major holidays.