IJAZ AHMAD

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Iqama: Transferable | Nationality: Pakistani

PROFESSIONAL SUMMARY

Data Analyst with strong hands-on experience in **SQL, Python, and Advanced Microsoft Excel**, specializing in data analysis, reporting, and database management. Proven ability to build **end-to-end data analytics solutions**, including ETL pipelines, KPI development, and executive dashboards using real-world business data. Experienced in extracting and analyzing data from ERP systems, cleaning large datasets, and delivering accurate, insight-driven reports to support management decision-making. Currently based in Saudi Arabia with transferable Iqama.

CORE DATA ANALYTICS SKILLS

- Advanced Microsoft Excel (Formulas, Pivot Tables, Dashboards)
- Data Cleaning & Data Validation
- SQL Database Management & Queries
- Data Analysis & Reporting
- ERP Data Extraction & Reporting
- Python for Data Analysis (Pandas, NumPy)
- Trend & Performance Analysis
- MIS Reporting

DATA ANALYTICS PROJECT EXPERIENCE

Olist E-Commerce Analytics Dashboard
Independent Data Analytics Project

- Built an **end-to-end e-commerce analytics solution** using SQL, Python, and Excel on ~100,000 real transaction records.
- Designed **ETL pipelines** to load and structure raw CSV data into a SQLite analytics database.
- Developed SQL reporting views to calculate key KPIs including **revenue, order volume, delivery SLA, seller performance, and payment mix**.
- Used **Python (Pandas)** for data cleaning, aggregation, KPI extraction, and **RFM customer segmentation**.
- Created an **executive-level Excel dashboard** with KPI cards and visualizations for business reporting.
- Published the complete project on GitHub with documentation and dashboard previews.

Tools: SQL, Python (Pandas), Microsoft Excel, SQLite, GitHub

PROFESSIONAL EXPERIENCE
Al Rabeh Pack – Jeddah, Saudi Arabia

IT Assistant / Data & MIS Support | May 2025 – Present

- Extract, clean, and analyze data from ERP (NAV) and internal systems.
- Prepare Excel based reports, summaries, and dashboards for management.
- Maintain structured data records related to inventory, attendance, and operations.
- Support departments with data queries, reports, and performance tracking.
- Ensure data accuracy, consistency, and proper documentation.
- Assist in database updates and controlled data access.

BrainSoft IT Academy

Principal / Data & Academic Records Analyst | Jan 2021 – Jan 2025

- Managed and analyzed student academic records using Excel and databases.
- Created performance reports, attendance summaries, and evaluation analysis.
- Maintained structured datasets for students, courses, and assessments.
- Used SQL queries for data retrieval, updates, and reporting.
- Supported management with analytical insights for academic planning.

Buner College of Nursing & Health Sciences

MIS / Data Support Officer | Sep 2023 – Jan 2025

- Maintained student and academic datasets using Excel and internal databases.
- Prepared reports related to student performance, attendance, and records.
- Assisted administration with data analysis and reporting tasks.

EDUCATION

- BS Software Engineering
- CECOS University, Peshawar | 2016 – 2020

CERTIFICATIONS

- Computer Information Technology – SDC Peshawar
- Web Designing – DigiSkills
- Graphic Designing – SDC Peshawar

TECHNICAL SKILLS

- Microsoft Excel (Advanced)
- SQL (Tables, Relationships, Queries, CRUD Operations)
- Python (Pandas, NumPy)
- Google Sheets
- ERP Data Handling
- Microsoft Office Suite

LANGUAGES

- English
- Urdu
- Arabic: Beginner (Listening & Speaking)