

Project Module Documentation

1. User & Interviewer Management

- User signup and profile management (personal info, password, profile pictures).
- User roles and permissions (e.g., regular user, interviewer).
- Interviewer application process including submission, approval workflow, profile setup.

2. Interview Scheduling & Management

- Schedule interviews (human and mock AI).
- Interview rescheduling and cancellation support.
- Reminder notifications via email/push.
- Session join links, live interview access.
- Interviewer and candidate availability management.

3. Interviewer Onboarding

- Profile creation/update including bio, experience, skills, hourly rate, availability.
- Upload and manage certifications and additional documents.
- Onboarding guides and rules access.
- Dashboard for interviewers showing earnings, session stats, notifications.

4. Live Interview Sessions

- Join/start session real-time (video, audio, chat).
- Real-time tools: timers, note-taking, chat during live sessions.
- Save interviewer notes and feedback internally.
- Incident reporting mechanism (technical or user conduct issues).

5. Feedback & Moderation

- Post-session structured feedback submission (ratings and text).

- Admin review and moderation of feedback (flag, edit, delete).
- Issue warnings or sanctions for abuse or policy violations.
- Historical feedback retrieval for interviewers and admins.

6. Payment & Subscription Management

- Subscription plans management (create/update, pricing, features).
- Payment processing and payouts to interviewers.
- Coupons and promotions management.
- Payment history and invoice generation/management.
- Auto reminders for upcoming expirations and suspensions.

7. Admin Dashboard & Analytics

- Platform-wide usage analytics (user engagement, session counts).
- Financial reports (revenue, payouts, refunds).
- Custom report generation and export (CSV / PDF).
- Admin controls for user management, session management, content.

8. Notifications & Messaging

- Create, schedule, and send notifications (email, push, in-app).
- Admin to user or interviewer messaging system.
- Notification preference management.
- Broadcast urgent or targeted alerts.

9. System Settings & Configuration

- Branding and theme customizations (logos, colors, languages).
- Feature toggles for enabling/disabling platform features.
- API keys management for external integrations.
- Maintenance mode scheduling with alert messages.
- Security settings (password rules, 2FA options).

10. Support & Helpdesk

- User support ticket monitoring and resolution workflows.
- Live chat transcript logging and review.
- Admin assignment, prioritization, and communication history.
- FAQ and knowledge base management.

11. Security & Compliance

- Audit log tracking admin actions and sensitive changes.
- Role and permission management for admin users.
- GDPR compliance support (data requests, deletions, exports).
- Session expiry handling and forced logout controls.

12. Error, Alert & Auxiliary Pages

- Custom error page management (404, 403, maintenance).
- Session expiry warnings and logout alerts for security.
- Maintenance notifications and user communication.