



# GROWTH from GRASSROOTS

Ref: GG/018/2024-2025

Date: 11/07/2024

## OFFER LETTER

To,

Sri Pol Jyoti Sonowal

Dear Pol,

We are pleased to extend this offer to you for the position of Centre Coordinator for our upcoming Summer Camp program “#iĩĩĩ\_M” at Ouphulia High School. Though the position of your involvement is of hard working to the success of our camp, we believe your skills and experience will be invaluable in ensuring a smooth and enjoyable experience for all participants.

**Job Title:** Centre Coordinator.

**Duration:** From 12-07-2024 to 23-07-2024 (12 days).

**Remuneration:** Rs 7000/- (Rupees Seven Thousand only) for the entire camp period and Rs.100/- (One Hundred only) per day for refreshment.

**Technical Support:** Overseeing and managing all technical equipment and ensuring they are in proper working condition throughout the camp duration.

**Participant Relations:** Acting as the main point of contact for all participants and their families regarding any issues or concerns that may arise during the camp.

**Logistics Management:** Coordinating logistics related to the venue, equipment setting up, and daily schedules to ensure efficient operation of the camp.

**Team Leadership:** Leading a team of assistants and volunteers, ensuring they are well-informed and supported in their roles.

**Emergency Response:** Being prepared to handle any emergencies or unexpected situations that may occur, ensuring the safety and well-being of all participants.

We are confident that your dedication and expertise will contribute significantly to the success of our program.

We look forward to your positive response and to working with you during this exciting Summer Camp season.

Warm regards,

JAHNABI BORAH  
President

GOURI KONWAR BORAH  
Secretary

Acknowledgement & Acceptance

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Signature