

Brent Perez

On-the-Job Trainee

Global Headstart Specialist, Inc.

Subject: Summary of Attendance**Start Date:** 6/4/2024**End Date:** 10/15/2024**Course:** Bachelor of Science in Information Technology**School:** ABE International Business College**Required Training Hours:** 486**A. Month of JUNE - total of 87 hours rendered**

DATE	DAY	TIME IN	TIME OUT	HOURS	Absent	Late / Undertime
Jun 01	Saturday					
Jun 02	Sunday					
Jun 03	Monday					
Jun 04	Tuesday	9:00	18:00	8.00		
Jun 05	Wednesday	8:52	18:00	8.12		
Jun 06	Thursday				1	
Jun 07	Friday				1	
Jun 08	Saturday					
Jun 09	Sunday					
Jun 10	Monday	8:44	19:30	9.77		
Jun 11	Tuesday	8:36	18:00	8.40		
Jun 12	Wednesday				1	
Jun 13	Thursday				1	
Jun 14	Friday	8:34	18:16	8.70		
Jun 15	Saturday					
Jun 16	Sunday					
Jun 17	Monday				1	
Jun 18	Tuesday	8:36	18:00	8.40		
Jun 19	Wednesday	8:38	19:30	9.87		
Jun 20	Thursday				1	

Jun 21	Friday				1	
Jun 22	Saturday					
Jun 23	Sunday					
Jun 24	Monday	8:41	18:00	8.32		
Jun 25	Tuesday				1	
Jun 26	Wednesday	8:26	18:00	8.57		
Jun 27	Thursday				1	
Jun 28	Friday	8:27	18:00	8.55		
Jun 29	Saturday					
Jun 30	Sunday					
Total				86.68527778	9	0.00

B. Month of JULY - total of 112 hours rendered

DATE	DAY	TIME IN	TIME OUT	HOURS	Absent	Late / Undertime
Jul 01	Monday	8:37	18:00	8.38		
Jul 02	Tuesday	8:41	18:00	8.32		
Jul 03	Wednesday	8:42	18:00	8.30		
Jul 04	Thursday				1	
Jul 05	Friday				1	
Jul 06	Saturday					
Jul 07	Sunday					
Jul 08	Monday	8:47	18:00	8.22		
Jul 09	Tuesday	8:37	18:00	8.38		
Jul 10	Wednesday				1	
Jul 11	Thursday	8:41	18:00	8.32		
Jul 12	Friday				1	
Jul 13	Saturday					
Jul 14	Sunday					
Jul 15	Monday	8:57	18:00	8.05		
Jul 16	Tuesday	8:43	18:00	8.28		
Jul 17	Wednesday	8:51	18:00	8.15		
Jul 18	Thursday				1	

Jul 19	Friday	8:43	18:00	8.28		
Jul 20	Saturday					
Jul 21	Sunday					
Jul 22	Monday				1	
Jul 23	Tuesday	8:36	18:00	8.40		
Jul 24	Wednesday				1	
Jul 25	Thursday				1	
Jul 26	Friday				1	
Jul 27	Saturday					
Jul 28	Sunday					
Jul 29	Monday	8:36	18:00	8.40		
Jul 30	Tuesday	8:47	18:00	8.22		
Jul 31	Wednesday	8:34	18:04	8.50		
Total				112	9	0.00

C. Month of AUGUST - total of 105.43 hours rendered

DATE	DAY	TIME IN	TIME OUT	HOURS	Absent	Late / Undertime
Aug 01	Thursday				1	
Aug 02	Friday	8:30	18:00	8.50		
Aug 03	Saturday					
Aug 04	Sunday					
Aug 05	Monday	8:58	18:00	8.03		
Aug 06	Tuesday	8:45	18:00	8.25		
Aug 07	Wednesday	8:59	18:00	8.02		
Aug 08	Thursday				1	
Aug 09	Friday	8:57	18:00	8.05		
Aug 10	Saturday					
Aug 11	Sunday					
Aug 12	Monday				1	
Aug 13	Tuesday	8:58	18:00	8.03		
Aug 14	Wednesday	8:59	18:00	8.02		
Aug 15	Thursday				1	

Aug 16	Friday	8:59	18:00	8.02		
Aug 17	Saturday					
Aug 18	Sunday					
Aug 19	Monday	8:52	18:00	8.13		
Aug 20	Tuesday	9:00	18:00	8.00		
Aug 21	Wednesday	8:46	18:00	8.23		
Aug 22	Thursday				1	
Aug 23	Friday	8:54	18:00	8.10		
Aug 24	Saturday					
Aug 25	Sunday					
Aug 26	Monday				1	
Aug 27	Tuesday				1	
Aug 28	Wednesday				1	
Aug 29	Thursday				1	
Aug 30	Friday	8:57	18:00	8.05		
Aug 31	Saturday					
Total				105.43	9	0.00

D. Month of SEPTEMBER - total of 106 hours rendered

DATE	DAY	TIME IN	TIME OUT	HOURS	Absent	Late / Undertime
Sep 01	Sunday					
Sep 02	Monday				1	
Sep 03	Tuesday				1	
Sep 04	Wednesday				1	
Sep 05	Thursday				1	
Sep 06	Friday	8:56	18:00	8.07		
Sep 07	Saturday					
Sep 08	Sunday					
Sep 09	Monday	8:51	18:00	8.15		
Sep 10	Tuesday	9:04	18:00	7.93		
Sep 11	Wednesday				1	
Sep 12	Thursday				1	

Sep 13	Friday				1	
Sep 14	Saturday					
Sep 15	Sunday					
Sep 16	Monday	8:53	18:00	8.12		
Sep 17	Tuesday	8:52	18:00	8.13		
Sep 18	Wednesday	8:50	18:00	8.17		
Sep 19	Thursday	8:54	18:00	8.10		
Sep 20	Friday	8:47	18:00	8.22		
Sep 21	Saturday					
Sep 22	Sunday					
Sep 23	Monday	8:46	18:00	8.23		
Sep 24	Tuesday	8:54	18:00	8.10		
Sep 25	Wednesday	8:43	18:00	8.28		
Sep 26	Thursday	8:46	18:00	8.23		
Sep 27	Friday				1	
Sep 28	Saturday					
Sep 29	Sunday					
Sep 30	Monday	8:44	18:00	8.27		
Total				106	8	0.00

E. Month of OCTOBER - total of 76.05 hours rendered

DATE	DAY	TIME IN	TIME OUT	HOURS	Absent	Late / Undertime
Oct 01	Tuesday	8:44	18:01	8.28		
Oct 02	Wednesday	8:36	18:02	8.43		
Oct 03	Thursday					
Oct 04	Friday				1	
Oct 05	Saturday					
Oct 06	Sunday					
Oct 07	Monday	8:51	18:02	8.18		
Oct 08	Tuesday	8:37	18:03	8.43		
Oct 09	Wednesday	8:52	18:03	8.18		
Oct 10	Thursday	8:40	18:03	8.38		

Oct 11	Friday	8:39	18:03	8.40		
Oct 12	Saturday					
Oct 13	Sunday					
Oct 14	Monday	8:38	18:02	8.40		
Oct 15	Tuesday	8:41	19:02	9.35		
Total				76.05	1	0.00

F. Conclusion

The trainee has completed and rendered his internship with a total of **486.17 hours**.