



Project Briefs

Projects

**FDM Employee
Portal**

**FDM Online
Examination
Application**

**FDM Expenses
App**

**FDM Timesheets
App**

**FDM Trainer
Skills and
Availability**

**FDM Flat finder
App**

**FDM Wellbeing
App**

**FDM Mentor
Matching App**

FDM Employee Portal Project- additional information

FDM is a global organisation with centres in the follow regions:

- UK
- Germany
- Hong Kong
- Singapore
- China
- Australia
- US
- North America

In addition we have consultants placed with clients across Europe and South Africa.

Each year we look to hire in volume onto our three programmes.

FDM hires individuals into our three programmes:

- Graduate Programme
- Returners
- Ex forces

All of our programmes follow the Recruit, Train, Deployment model and in total we have 3500+ consultants working on site with our clients globally, who are still employed by FDM.

In addition to this we have a large number of internal staff, taking the number of FDM employees globally to 5000+.

FDM Employee Portal is required to allow all employees including internal staff and our consultant populations to complete various self service tasks some examples include:

- Updating personal info
- Booking annual leave
- Keep all employees up to date with any internal updates and HR process changes.

FDM Online Examination Application- additional information

FDM is a global organisation with centres in the follow regions:

- UK
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- Singapore
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- US
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Within all of the above centres we have our FDM training academies, where we run all the training our consultants will receive.

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FDM hires individuals into our three programmes:

- Graduate Programme
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All of our programmes follow the Recruit, Train, Deployment model and in total we have 3500+ consultants working on site with our clients globally, who are still employed by FDM.

All of our consultant will complete the 'train' part of their journey with us within one of our academies and for a period of 6-14 weeks, depending on the role they are in.

As FDM recruit throughout the year, we are continuously running training, with a different course running for each of our different roles.

Each week is a different module and each week our consultants are assessed on what they have learnt. Our training is delivered by our expert trainers, who are spread out across all of our regions.

The Online examination application is a project suggested to allow us to deliver all forms of our training assessments digitally in a centralised system, allowing us to move away from paper based tests and multiple different systems.

FDM Expenses Application- additional information

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- Ex forces

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FDM Expenses app is suggested to allow all employees including internal staff and our consultant populations to complete and submit their expenses claims for any business expenses they might incur. This could involve travel, overnight stays including breakfast and evening meals and items purchased for an event or meeting etc.

Individuals need to be able to track and submit their expenses through a user friendly system, where they can attach VAT receipts to show evidence of the claims too.

All expenses are to be approved by an individual's line manager prior to them being sent to finance to process. All of this is to be completed within the application.

FDM Timesheets Application- additional information

FDM is a global organisation with centres in the follow regions:

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Each year we look to hire in volume onto our three programmes. With 2000+ graduates hired each year globally

FDM Timesheet app is required for our FDM consultant population, who are working out on site with our clients but are still employed by FDM. Our current consultant population are required to submit a weekly timesheet, which in turn links into the daily rate they receive for their time on client site. The timesheets are provided as evidence of the times they have worked, the timesheets are then approved by the consultants line manager and are then processed by our finance teams. The system is required to be extremely user friendly for both the consultant and the approver. Each week a timesheet is required to be completed.

FDM Trainer Skills and Availability- additional information

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As FDM recruit throughout the year, we are continuously running training, with a different course running for each of our different roles.

Each week is different module and each week our consultants are assessed on what they have learnt. Our training is delivered by our expert trainers, who are spread out across all of our regions.

The trainer skills availability application is required to allow the Academy scheduling team to allocate the appropriate trainer to a specific week of training and to deliver a specific course.

FDM Flat Finder App- additional information

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FDM hires individuals into our three programmes:

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At FDM all of our consultants are required to be geographically flexible throughout a specific region- meaning a consultant trained in London could be required to relocate, for example, to Manchester when working with a client for up to a 2 year period.

The FDM Flatfinder app is required to help consultants who are relocating, to begin work with a client, connect up with other FDMers who are either also looking for someone to stay/live or who have a room available for rent. The application should also allow for property listings to be pulled through from other sites or listed as available for rent.

FDM Wellbeing App- additional information

FDM is a global organisation with centres in the follow regions:

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FDM Wellbeing app is requested in order to support our consultants and internal staff population. The app should provide fitness, mental health support and general well being support to our employees through step tracking, fitness tracking and mindfulness support.

FDM Mentor Matching app- additional information

FDM is a global organisation with centres in the follow regions:

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FDM offers every employee, whether they are internal staff or part of our consultant population, the opportunity to join our mentoring programme. The app is requested to support in the process of matching any mentees to a mentor. Mentors could be internal staff, consultants or part of our alumni network.

We are also currently trialling a new Reverse Mentoring programme which could also be considered.