
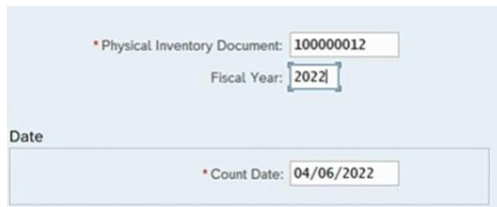


Enter physical inventory count: MI04

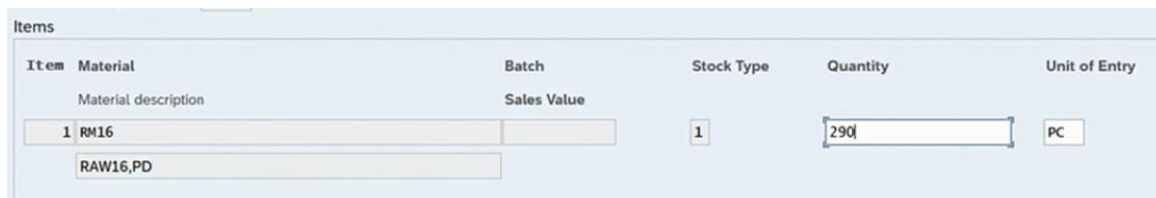
Once a physical inventory document has been created and the actual count has been conducted, the results must be entered into the system.

A screenshot of a dropdown menu in a software interface. The text 'mi04' is visible in the input field, and a small downward arrow is on the right side of the field.

To do this, we'll use transaction MI04.

A screenshot of a software screen for entering physical inventory data. It contains several input fields: 'Physical Inventory Document:' with the value '100000012', 'Fiscal Year:' with the value '2022', and 'Count Date:' with the value '04/06/2022'. There is also a 'Date' label and an empty input field.

The first field is the physical inventory document that was created previously. If needed, we can search for this document, but we have it handy so we'll paste it into this field. Next, we have to enter the fiscal year. We'll enter 2022. We also have to enter the day the count was conducted on. The system defaults this field to today, and we'll leave that. We're now ready to enter the count results so we'll press Enter.

A screenshot of a table titled 'Items' in a software interface. The table has columns: Item, Material, Batch, Stock Type, Quantity, and Unit of Entry. The first row shows '1' in the Item column, 'RM16' in the Material column, an empty Batch column, '1' in the Stock Type column, '290' in the Quantity column, and 'PC' in the Unit of Entry column. Below the table, there is a text input field containing 'RAW16,PD'.

This brings us to the inventory count collective processing screen. Our material from the physical inventory document is auto-populated, and this count was conducted on material RM16. In the quantity field, we'll enter the results of our count, which was 290. We're now ready to post this so we'll press the Post button. The system gives us a success message that our count has been entered for our physical inventory document.