er **logo-sevima-new**

**FORMULIR REKRUTMENT PT. SENTRA VIDYA UTAMA**

|  |
| --- |
|  |

**APPLIED POSITION :**

**DATA PRIBADI** :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Nama |  |  | | | |
| Tempat & Tanggal Lahir |  |  |  | | |
| Jenis Kelamin |  |  | Agama |  | |
| Status |  |  | | | |
| Alamat |  |  | | Kode Pos |  |
|  |  |  | |
| Kota |  |  | Propinsi |  | |
| No. Telepon |  |  | Handphone |  | |
| Alamat Email |  |  | | | |
| No. KTP |  |  | | | |

**DATA KELUARGA** :

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Nama |  | L/P |  | Usia |  | Pendidikan |  | Pekerjaan |
| Ayah |  |  |  |  |  |  |  |  |  |
| Ibu |  |  |  |  |  |  |  |  |  |
| Suami/Istri |  |  |  |  |  |  |  |  |  |
| Saudara 1 |  |  |  |  |  |  |  |  |  |
| Saudara 2 |  |  |  |  |  |  |  |  |  |
| Saudara 3 |  |  |  |  |  |  |  |  |  |

**PENDIDIKAN FORMAL** :

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Tingkat | Nama Sekolah |  | Tahun Masuk |  | Tahun Keluar |  | Jurusan |  | Nilai |
| SMA/SMK |  |  |  |  |  |  |  |  |  |
| Diploma |  |  |  |  |  |  |  |  |  |
| S 1 |  |  |  |  |  |  |  |  |  |
| Apakah anda memiliki skor / nilai TOEFL? Sebutkan | | | | | | | |  |  |

**PENDIDIKAN NON FORMAL & KETERAMPILAN** :

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No | Nama Sertifikasi/ Pelatihan |  | Dikeluarkan Oleh |  | Tahun |  | Kota |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |

**PENGALAMAN ORGANISASI / EKSTRAKULIKULER** :

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No | Tahun Masuk |  | Tahun Keluar |  | Nama Organisasi |  | Jenis / Kegiatan Organisasi |  | Jabatan |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |

**PENGALAMAN BEKERJA** :

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No | Tahun Masuk |  | Tahun Keluar |  | Instansi / Perusahaan |  | Jabatan dan Deskripsi kerja |  | Nilai Gaji |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |

**BAHASA ASING YANG DIKUASAI** :

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No | Bahasa |  | Tertulis | | |  | Lisan | | |
|  |  |  | Baik | Cukup | Kurang |  | Baik | Cukup | Kurang |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |

**PRESTASI YANG PERNAH DIRAIH** :

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No | Prestasi / Penghargaan |  | Nama Lembaga |  | Tahun |  | Keterangan |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |

**Uraikan dengan singkat Kelemahan yang Anda miliki (min. 3)** :

|  |
| --- |
|  |

**Uraikan dengan singkat Potensi yang Anda miliki (min.3)**:

|  |
| --- |
|  |

**KEMAMPUAN DESKTOP :**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Visual Basic |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Delphi |  |  |  | Pemula |  | Lanjut |  | Mahir |
| java |  |  |  |  |  |  |  |  |
|  |  |  |  | Pemula |  | Lanjut |  | Mahir |
|  |  |  |  | Pemula |  | Lanjut |  | Mahir |

**KEMAMPUAN WEB :**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PHP |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Java Script |  |  |  | Pemula |  | Lanjut |  | Mahir |
| JAVA |  |  |  | Pemula |  | Lanjut |  | Mahir |
| .NET |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Lainnya ..... |  |  |  |  |  |  |  |  |
|  |  |  |  | Pemula |  | Lanjut |  | Mahir |
|  |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Basic Query : |  |  |  |  |  |  |  |  |
| DDL |  |  |  | Pemula |  | Lanjut |  | Mahir |
| DML |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Join |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Aggregate |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Sort |  |  |  | Pemula |  | Lanjut |  | Mahir |
|  |  |  |  |  |  |  |  |  |

**KEMAMPUAN DATABASE :**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| MySQL |  |  |  | Pemula |  | Lanjut |  | Mahir |
| SQL Server |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Oracle |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Lainnya ..... |  |  |  |  |  |  |  |  |
|  |  |  |  | Pemula |  | Lanjut |  | Mahir |
|  |  |  |  | Pemula |  | Lanjut |  | Mahir |

**KEMAMPUAN NETWORK :**

|  |
| --- |
| Troubleshooting : |
| 1. Dekstop PC/Note book |  |  |  | Pemula |  | Lanjut |  | Mahir |
| 1. Server |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Jaringan : |
| 1. LAN |  |  |  | Pemula |  | Lanjut |  | Mahir |
| 1. WAN |  |  |  | Pemula |  | Lanjut |  | Mahir |
| 1. Internet |  |  |  | Pemula |  | Lanjut |  | Mahir |
|  |  |  |  |  |  |  |  |  |
| Cisco : |
| 1. Router |  |  |  | Pemula |  | Lanjut |  | Mahir |
| 1. Catalys |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Mikrotik |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Juniper |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Wireless Acces Point : |
| 1. Indor |  |  |  | Pemula |  | Lanjut |  | Mahir |
| 1. Outdoor |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Sistem Operasi : |
| 1. Windows Server |  |  |  | Pemula |  | Lanjut |  | Mahir |
| 1. Linux Server |  |  |  | Pemula |  | Lanjut |  | Mahir |
| 1. Unix Server |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Cabling : |
| 1. Coaxial |  |  |  | Pemula |  | Lanjut |  | Mahir |
| 1. UTP |  |  |  | Pemula |  | Lanjut |  | Mahir |
| 1. FO |  |  |  | Pemula |  | Lanjut |  | Mahir |
| PABX |  |  |  | Pemula |  | Lanjut |  | Mahir |
| CCTV |  |  |  | Pemula |  | Lanjut |  | Mahir |

**KEMAMPUAN DESIGN :**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Corel Draw |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Photoshop |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Ilustrator |  |  |  | Pemula |  | Lanjut |  | Mahir |
| Flash |  |  |  | Pemula |  | Lanjut |  | Mahir |

1. Apakah Anda bersedia untuk menjalani kontrak kerja ?

2. Apakah Anda bersedia ditugaskan keluar kota ?

3. Berapakah Gaji yang anda harapkan **per bulan** ?

4. Bersedia bergabung dengan PT SEVIMA per tanggal

**PERNYATAAN**

Saya menyatakan bahwa data yang saya isi adalah benar. Apabila terdapat ketidaksesuaian maka saya bersedia menerima sanksi sesuai ketentuan yang berlaku.

|  |  |
| --- | --- |
|  | Hormat Saya,  ( ) |