

Alana Stubbs

Sales Specialist

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@__arae__

Skills

Knowledge of Google suite, excellent writing proficiency, communicativeness with customers and coworkers, valid driver's license, ideal planning and organization skills, and artistic abilities.

Experience

REI / Sales Associate, Camping Sales Specialist, and Climbing Sales Specialist

October 2021-August 2023, Boston MA

Aided customers with finding the proper gear to feel confident for climbing/camping trips, ran transactions for the store including membership sales, through customer interaction was able to obtain over \$100 in donations to our REI cooperative action fund, and organized the floor/cashier set up to create a clean and accessible store.

Eva / Hostess

May 2023 - August 2023, Boston MA

Committed a vast floor plan of numbered tables to memory, planned and organized large party reservations while actively seating customers at the restaurant, greeted guests and created a welcoming restaurant atmosphere, and assisted the management of the restaurant.

Salt Lake Recreation Center / Front Desk Assistant

March 2021 - August 2021, Salt Lake City, UT

Sold gym memberships to interested customers, managed various activity groups such as junior soccer camps, stored membership records along with creating a new filing system for said records. .

Education

The Boston Conservatory at Berklee / Contemporary Dance Performance BFA,

Summa Cum Laude

September 2018 - May 2023, Boston MA

Completed a self made show as part of the Senior Thesis project. Directed the entire project including marketing, production, set/costume design, and choreography.

Volunteer Service

Mayoral Campaign / Volunteer

June 2019-July 2019, Salt Lake City UT

Worked on the mayoral campaign for Jim Debakis in 2019. Expressed the values held by Jim Debakis to the community via canvassing and had involvement with his social media aspects of the campaign.

