xCSC106

Group Norms and Team Contract

Group Member Names: Ilanna Langton, Kishan Patel

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Majority both need to agree

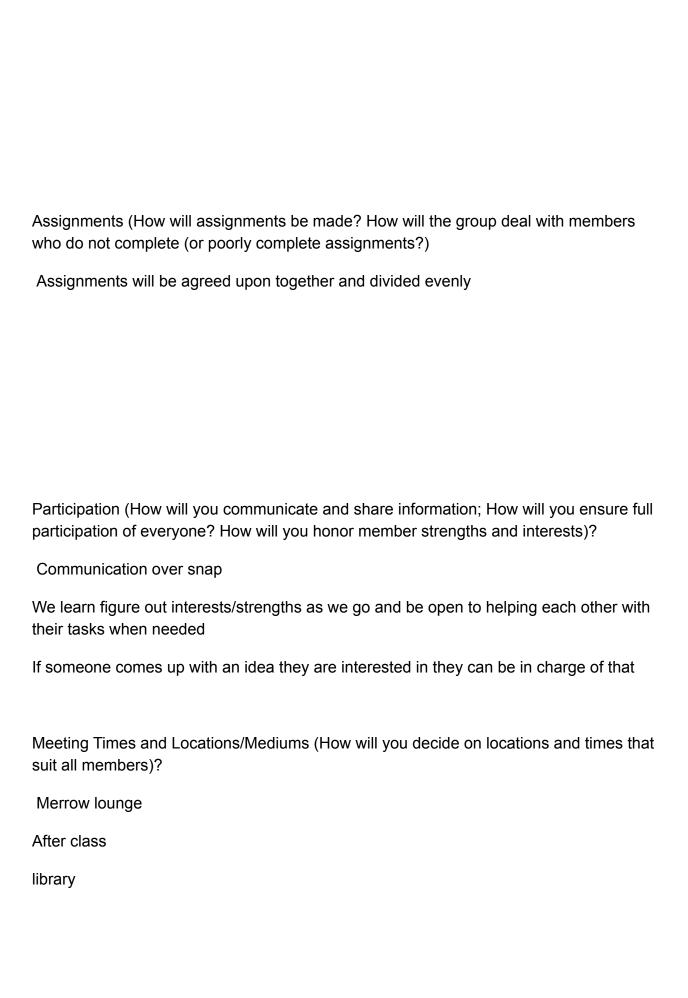
Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Make sure you aren't missing very important class days

Let the other know ahead of time if you are going to be out

Make up partner work as soon as possible

Don't prevent further progress from being made



Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)
The SCRUM will be filled out during in person/class meetings when we can communicate ideas
Promptness (What do you expect and how will you handle lateness?)
If there is a real reason it is understandable but understand that work needs to be completed on time so we can finish quickly
Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc.)
Being respectful of each other's time, ideas, and abilities

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals

We both understand that we are learning and won't know anything. Don't be afraid to

prefer to give and receive feedback?)

critique each other's work as well as ask for help.

You may add additional norms here.