



Yu Wen, Huang (Ilene)

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Certificate

iSpan International Front End developer Bootcamp

MAR 2024 – AUG 2024

Experience

TAIPEI ECONOMIC AND CULTURAL OFFICE | OVERSEAS ASSIGNEE AUG 2018 – FEB 2024

- **Cultural Diplomacy & Global Engagement**

- Promoted Taiwan's tourism, traditions, and cultural heritage through international cultural exchange programs, fostering cross-cultural understanding.
- Curated and managed high-impact events, inviting global representatives and key stakeholders to experience Taiwan's rich traditions and cultural legacy.

- **Event Coordination & Diplomatic Hospitality**

- Played a key role in organizing and facilitating national banquets and high-level diplomatic events, ensuring seamless execution and exceptional guest experience.
- Represented Taiwan in external meetings, engaging with international counterparts to strengthen diplomatic and cultural ties.

PRESIDENTIAL OFFICE | PROJECT COORDINATOR

FEB 2014 – AUG 2018

- **State Banquets & Diplomatic Receptions | Event Planning & Execution**

- **Led and coordinated 5+ state banquets**, including the inaugural banquet of former President Tsai Ing-wen.
- **Orchestrated 10+ high-profile diplomatic receptions and closed-door meetings per month**, ensuring flawless execution and high-level engagement.
- **Liaison between Presidential Office and central government agencies**, working directly with the President, Vice President, and Secretary-General to facilitate seamless coordination.

- **Master of Ceremonies (MC) | National Celebrations & Official Events**

Hosted major national events, ensuring seamless program flow, engaging distinguished guests, and managing on-the-spot crisis situations with poise.

- **Diplomatic Engagement & Representation**

Represented former President, Vice President, Secretary-General of the Presidential Office, and Secretary-General of the National Security Council in hosting foreign dignitaries, government officials, and esteemed guests.

TAIPEI VETERANS GENERAL HOSPITAL | ASSISTANT PROJECT COORDINATOR

OCT 2011 – FEB 2014

- **Supported senior project managers in planning and executing key healthcare projects**, including the implementation of the appointment and billing system.
- **Led the supervision of primary healthcare institutions under the Taipei City Department of Health**, ensuring regulatory compliance and operational efficiency.

- **Facilitated hospital accreditation processes and managed administrative workflows** to uphold healthcare standards.
- **Coordinated monthly hospital administrative meetings**, driving strategic discussions and process improvements.
- **Monitored project progress across hospital departments**, ensuring timely execution and adherence to compliance requirements.

Project

Dracarys Online Game Official Website

JUN 2024 – AUG 2024

- **Skill Stack:** React, Express, Next.js, Node.js, MySQL, and Sequelize.
- **Features:** voting system, player-created content showcase, drag-and-drop upload for player submissions and favorite list functionality
- **Team Lead Responsibilities:** Led a 5-member team, overseeing meeting coordination, progress tracking, and cross-functional collaboration to ensure smooth project execution.

Pastry Shop Official Website

APR 2024 – APR 2024

- Developed a fully responsive website utilizing Bootstrap for mobile-first design.
- Integrated HTML and CSS to create a seamless and adaptive user experience across various devices (desktop, tablet, mobile).

Education

National Taipei University of Education
Department of Arts and Design

SEP 2006 – JUL 2010

Skill

Language : **JavaScript** | **TypeScript**
Front-end : **React** | **Next** | **Bootstrap** | **HTML** | **CSS**
Back-end : **Node.js** | **Express** | **Laravel** | **php**
Database : **MySQL**
Others : **Github** | **Figma** | **Photoshop** | **NPM**