**MEETING REPORT**

**Team Name: CEN Dental Clinic Project**

**Date of Meeting: 2.04.2024**

**Start Time: 16:30 End Time: 18:00 Meeting Location: Brand Design Studio**

**Members Present: Ilir Gjylbegaj, Aron Subashi, Bled Ibrahimi, Amira Shehi**

**Members Absent: -**

**Topics Discussed:**

* **Review of the website's navigation and mobile responsiveness.**
* **Finalizing content for the "Contact" section.**
* **Planning for the website launch and marketing strategy.**

**Decisions Made:**

* **Approved the website's navigation and mobile design.**
* **Agreed on the content for the "Contact" section.**

**Tasks Assigned:**

* **Ilir Gjylbegaj: Integrate and test advanced analytics tools to monitor user engagement and optimize the website’s performance pre-launch.**
* **Aron Subashi: Finalize all website content.**
* **Bled Ibrahimi: Plan for the website launch and marketing.**
* **Amira Shehi: Set up security measures and data integrity checks.**

**Time, Place, and Agenda for Next Meeting:**

* **Time: 18:00**
* **Location: Brand Design Studio**

**Agenda for Next Meeting: Review final website content and design, discuss SEO implementation, prepare for website launch.**