

Non Golf Event Registration

Functional Requirements

1. Requested By

PGA Sections, AGA's

2. Customers Affected

PGA Sections, AGA's and other Associations

3. High-Level Summary

With this feature we aim to add a new event type called "Non-Golf Events" within the GG product to cater to customer needs for managing non-golf related activities. The goal is to leverage existing functionality and streamline the user experience by minimizing irrelevant features.

Benefits:

- Broadens the utility of the GG Association product.
- Enhances customer satisfaction by offering different event management needs.
- Streamlines operations by using a single platform for various event types.

4. Functional Description

The new "Non-Golf Events" feature will enable customers to use the GG product to manage a variety of non-golf related events. This feature will leverage existing functionalities and streamline the user experience by reducing irrelevant elements.

4.1. Event Creation

- Users can select "Non-Golf Event" from the event type dropdown.

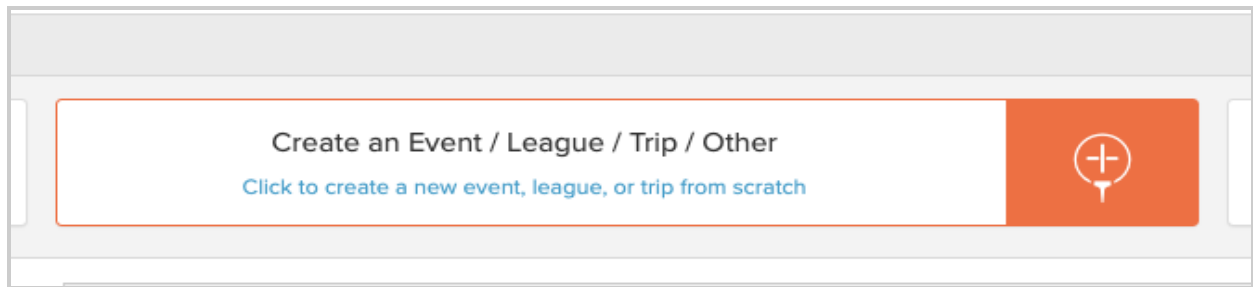


Fig 1. New “Non Golf Event” Option

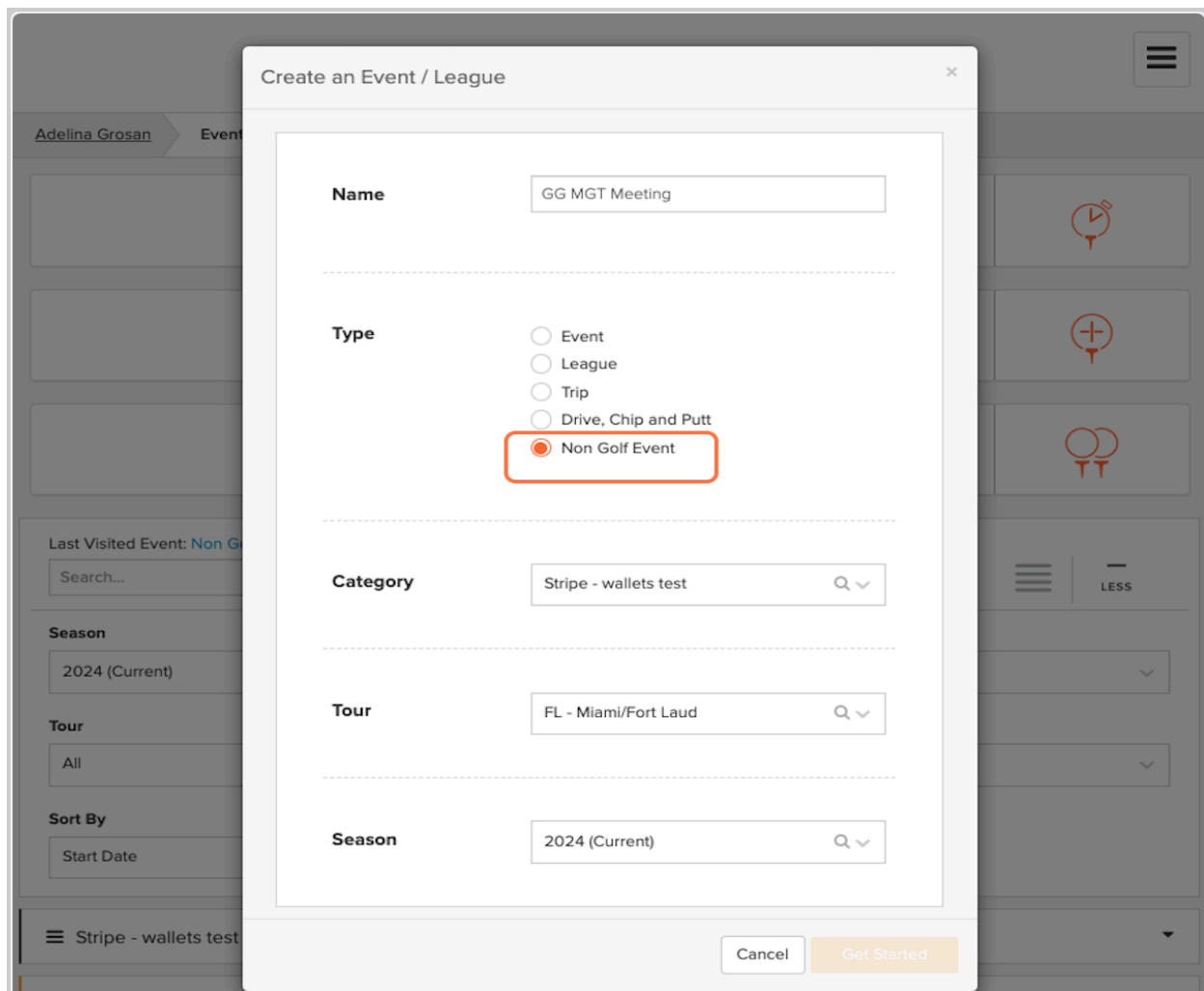


Fig 2. New “Non Golf Event” Option

4.2. Non Golf Event Menu

4.2.1. Event Tab

Inside the Event menu, the managers will have access to the following functionalities:

- **EVENT ADMINISTRATION**
 - Event Profile
 - Course Details
 - Roster Activity Log
- **PERSONALIZE YOUR EVENT**
 - Logos
 - Event Dashboard
- **EVENT MANAGERS**
 - Add / Remove / Reinvite Manager
- **CUSTOMER MANAGERS**

The following sections have been eliminated:

- **MULTI-ROUND TOOLS**
 - Multi-Round Tournaments

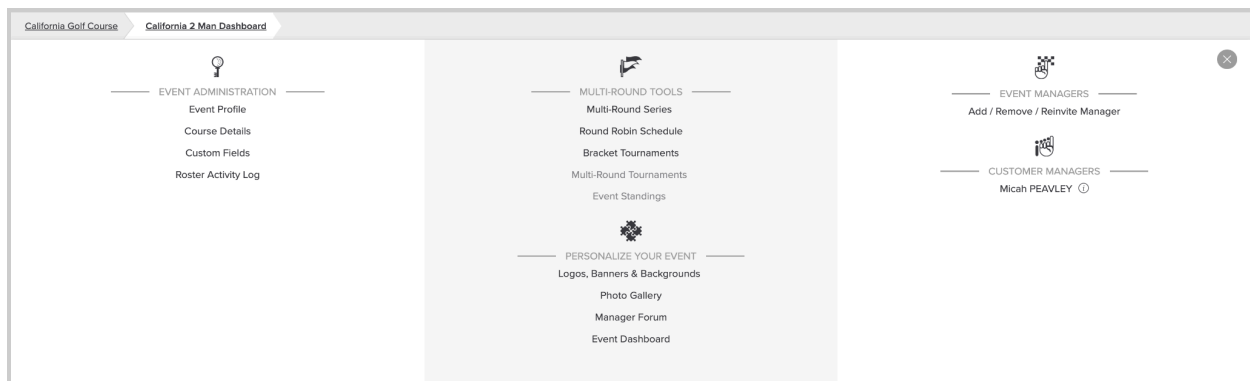


Fig 3. Event Menu for TM Club

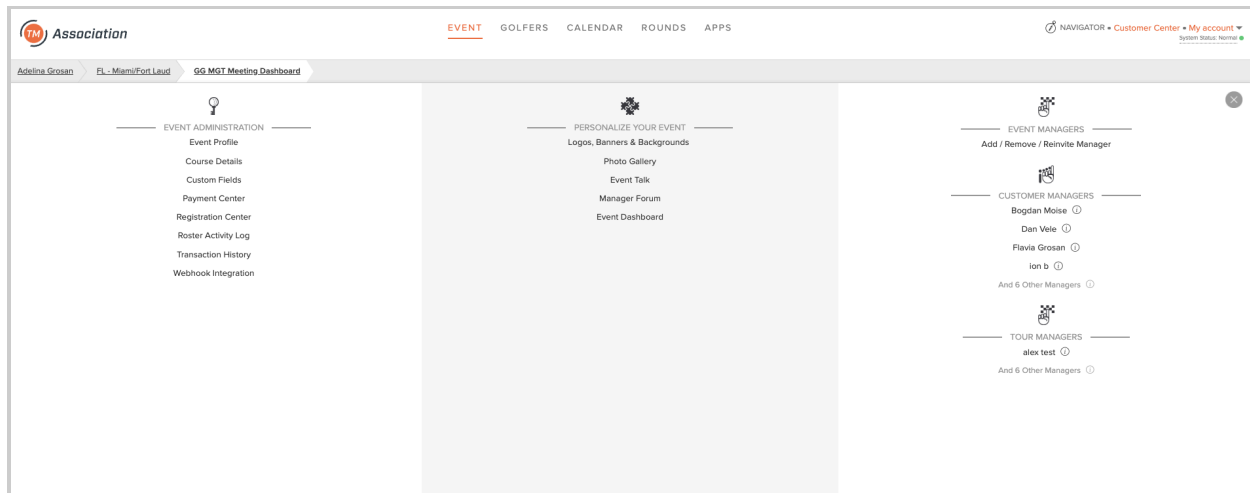


Fig 4. Event Menu for Non Golf Event

4.2.2. Golfers Tab

The Golfers menu will contain the following items:

- **EVENT ROSTER STATS**
 - Players
- **ROSTER MANAGEMENT**
 - Event Roster
 - Import Golfers from Master Roster / GHIN / Other
 - Manually Add Golfers to Roster
 - Upload Roster from Spreadsheet
 - Download Roster to Spreadsheet
- **DIVISION MANAGEMENT**
 - Event Divisions
 - Print Divisions

The following sections have been eliminated:

- **MANAGE HANDICAP INDEXES**
 - Access GHIN to Update Handicap Indexes
 - Update Handicaps from Spreadsheet
- **MULTI-ROUND ANALYSIS**

- Players Times Together Analysis
- Tee Time Analysis
- Player Course Analysis
- Player / Rounds Analysis
- Hole by Hole Course Statistics
- Export Event Scores

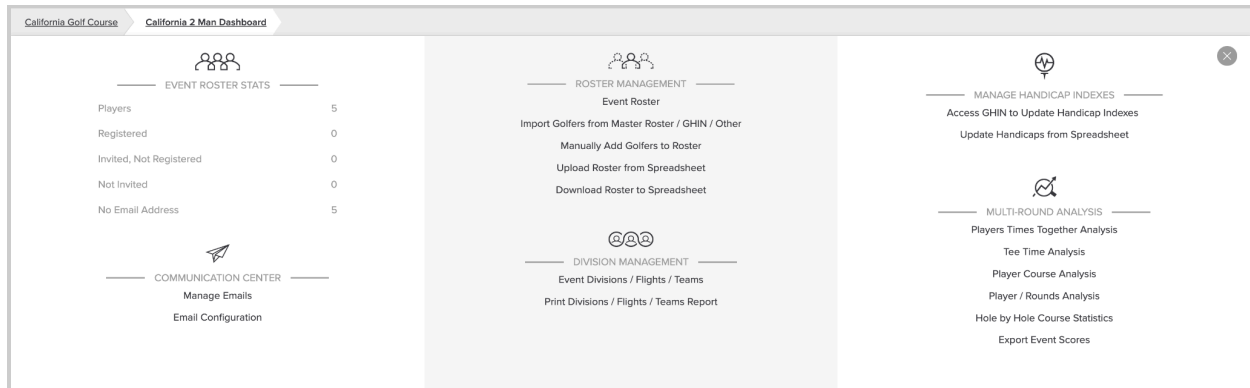


Fig 5. Golfers Menu for TM Club

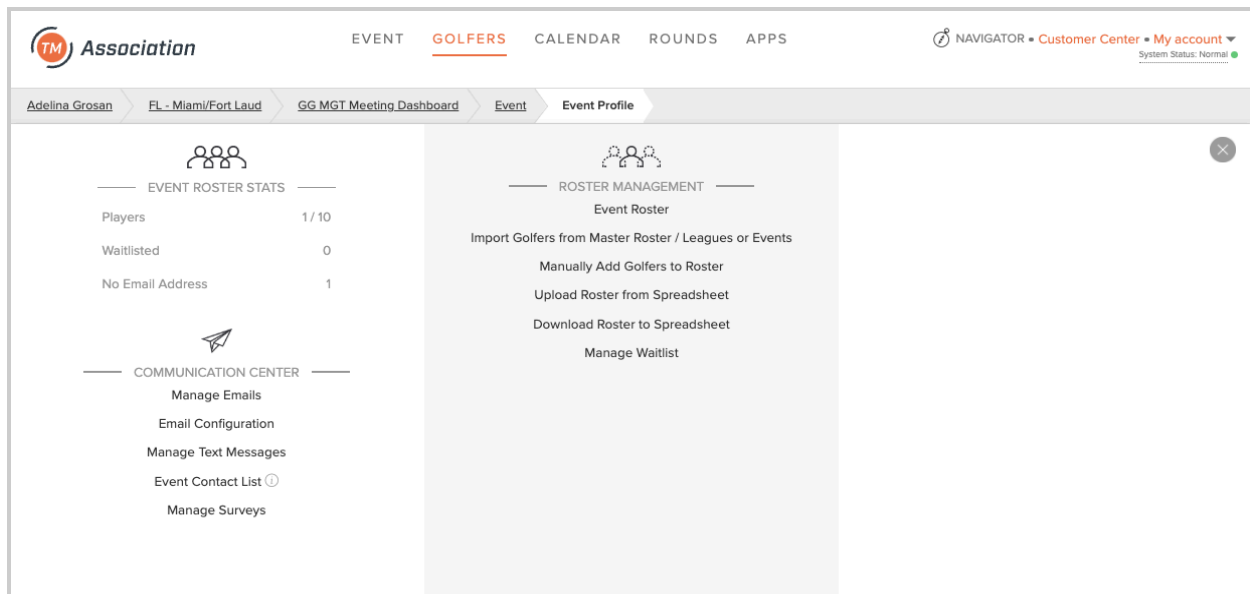


Fig 6. Golfers Menu for Non Golf Event Registration

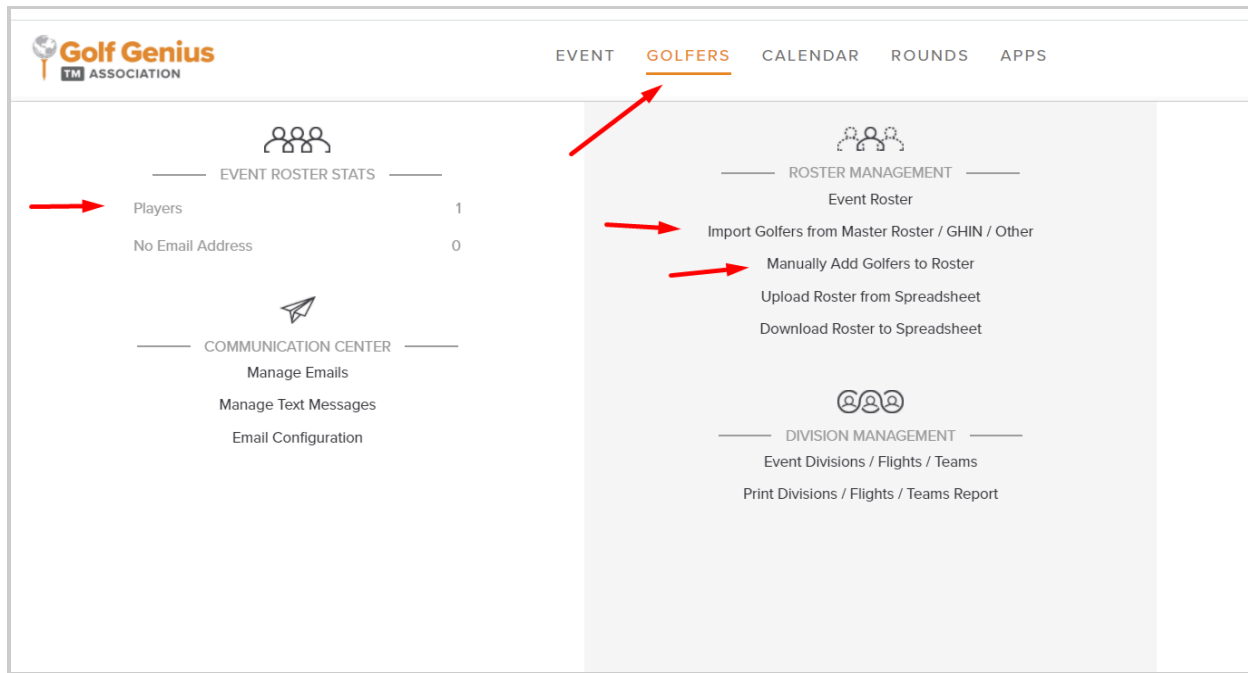


Fig 7. Event Dashboard for Non Golf Event

4.2.3. Calendar Tab

In the Calendar menu, the managers will have access to the following:

- **SET UP YOUR EVENT DATES**
 - Display Calendar
 - Tabular View of Calendar
 - Add Rounds

The following sections have been eliminated:

- **ROUNDS STATUS**
 - Rounds Completed
 - Rounds Remaining
- **MULTI-ROUND TOURNAMENTS**
 - Multi-Round Series
 - Multi-Round Tournaments

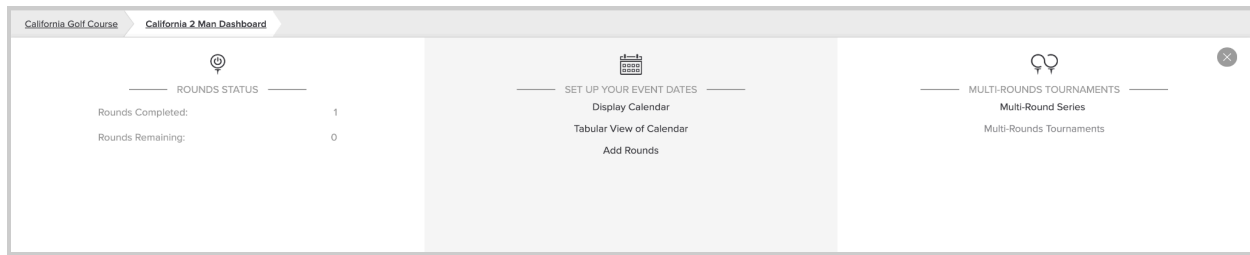


Fig 8. Calendar Menu for TM Club

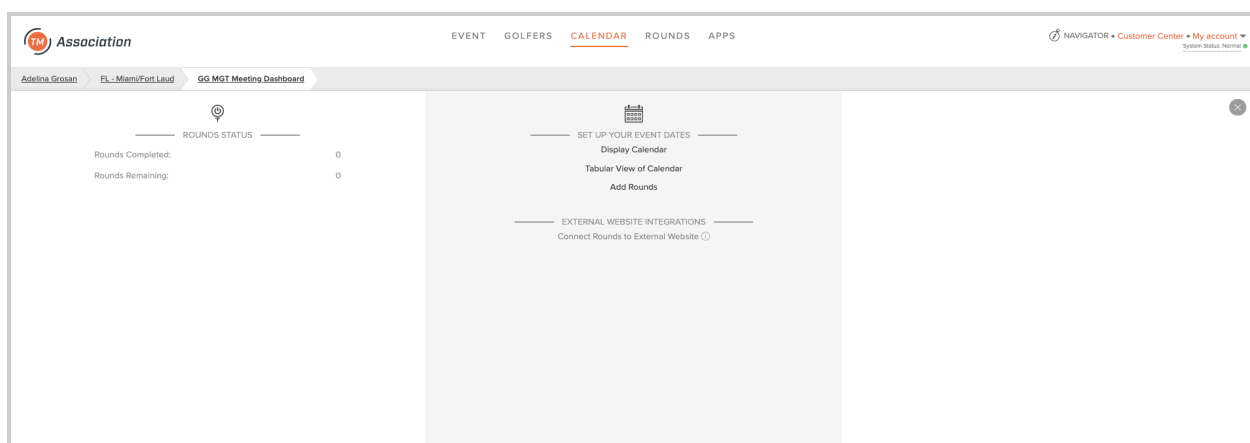


Fig 9. Calendar Menu for Non Golf Event Registration

4.2.4. Rounds Tab

The Rounds menu will have the following available options:

- **SELECT A ROUND**
 - For multiple dates for non-golf event
- All Round Signup options should still be available. This would be useful for a customer that uses an event like this for volunteer management, especially with the new options for Round Signups with Custom Fields coming later this year.
- **PROFILE & REPORTS**
 - Round Profile
 - Report Center
 - Handicap Analysis
 - Pre-Play Audit

- **ROUND COMMUNICATION CENTER**

- Manage Emails
- Text Messages
- Portal Messages from Members

- **ROUND ROSTER**

- **Available if/when Round Signups are used?**
- Round Player Roster

The following sections have been eliminated:

- **ROUND CHECKLIST**

- Pairings Created
- Course(s) and Tees Set
- Tournaments Defined
- Scores Entered
- Leaderboard Created

- **ROUND COMMUNICATION CENTER**

- **Email Tee Sheet - do we need?**

- **PAIRINGS & SCORING**

- Round Flights / Groups
- Create New Pairings
- Edit Existing Pairings
- Tournaments
- Print Scorecards
- Enter Scores
- Post Scores to GHIN
- Display Leaderboard

- **ROUND STATUS**

- Not Started
- Completed

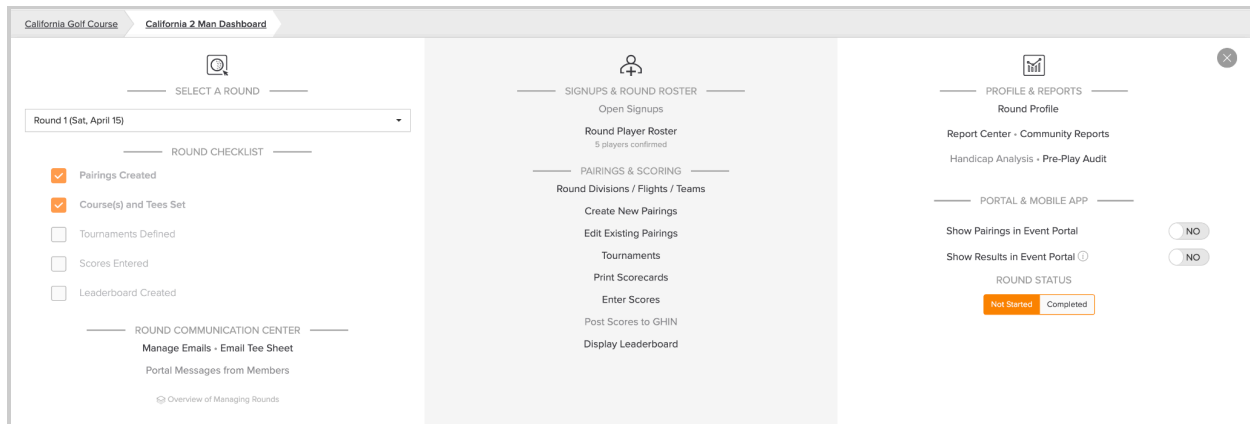


Fig 10. Rounds Menu for TM Club

4.2.5. Apps Tab

The Rounds menu will have the following available options:

- **EVENT PORTAL**
 - Register Golfers to Use the Event Portal
 - Send Event GGID to Golfers
 - Set Flash Message
 - Guide to Event Portal
- **MOBILE APP CUSTOMIZATION**
 - Color & Logo
 - Mobile Pages
 - Mobile banners
- **TOUR GAMES**
 - Tour Games Center
- **MY GOLF HUB**

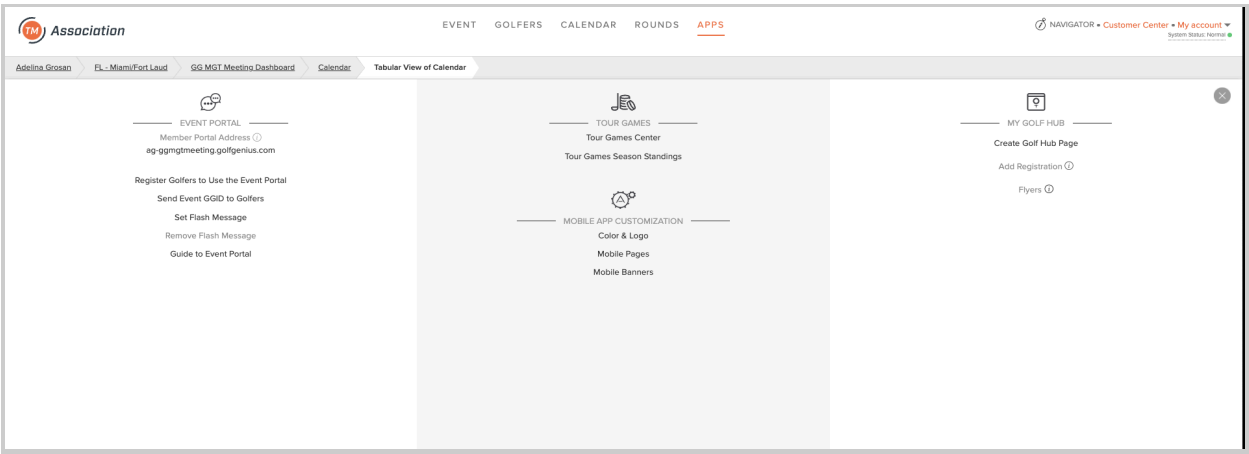


Fig 11. Apps Menu for TM Club

4.3. Non Golf Event Dashboard Plus

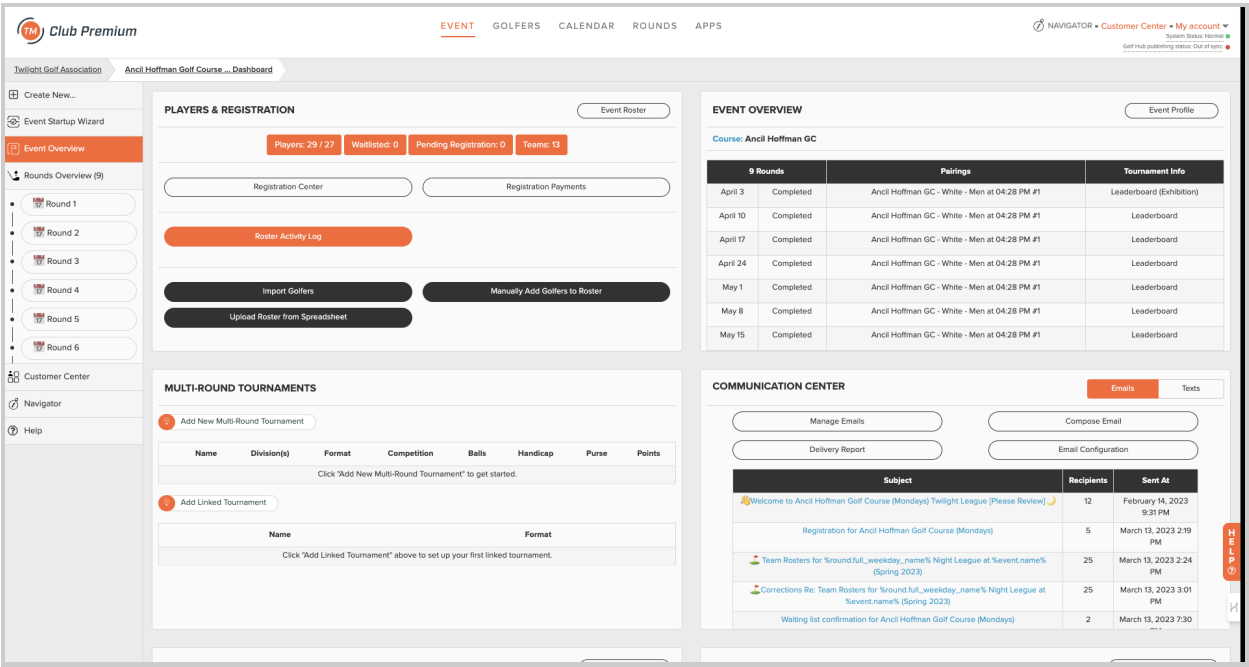


Fig 12. Event Dashboard for TM Club

The screenshot shows the 'Event Setup' section of the TM Club Premium dashboard. The top navigation bar includes the TM Club Premium logo, a red 'EVENT' tab, and links for 'GOLFERS' and 'CAL'. The breadcrumb trail shows 'Adelina Grosan' > 'FL - Miami/Fort Laud' > 'Sheet Test Dashboard'. The left sidebar lists 'Event Setup' (with a grid icon) and 'Event Overview' (with a document icon). Under 'Event Setup', there is a red 'Event Settings' button and a list of options: 'Registration & Players', 'Rounds', 'Divisions & Flights', 'Tee Sheet', 'Tournaments', and 'Import Golfers'. The main content area is titled 'GENERAL SETTINGS' and contains two sections. The first section, 'Default Gender', has two radio buttons: 'M' (unselected) and 'F' (selected). The second section, 'What is the name of the event?', has a text input field containing 'Sheet Test'. Below this is a section titled 'ROUND SIGNUPS' with a sub-section 'Open Tee Times'.

Fig 13. Event Dashboard for TM Club

The following sections have been eliminated:

- **ROUNDS OVERVIEW**
 - Rounds Completed
 - Rounds Remaining
- **MULTI-ROUND TOURNAMENTS**
 - Multi-Round Series
 - Multi-Round Tournaments

TM

Club Premium

EVENT

GOLFERS

CAL

Adelina Grosan

FL - Miami/Fort Laud

Sheet Test Dashboard

Event Setup

Event Settings

Registration & Players

Rounds

Divisions & Flights

Tee Sheet

Tournaments

Import Golfers

Event Overview

GENERAL SETTINGS

Default Gender

☐ M

☒ F

What is the name of the event?

The event name appears on the Event Portal, TV Leaderboard, a

Sheet Test

ROUND SIGNUPS

Open Tee Times

Fig 14. Should we eliminate from event setup rounds, tournaments

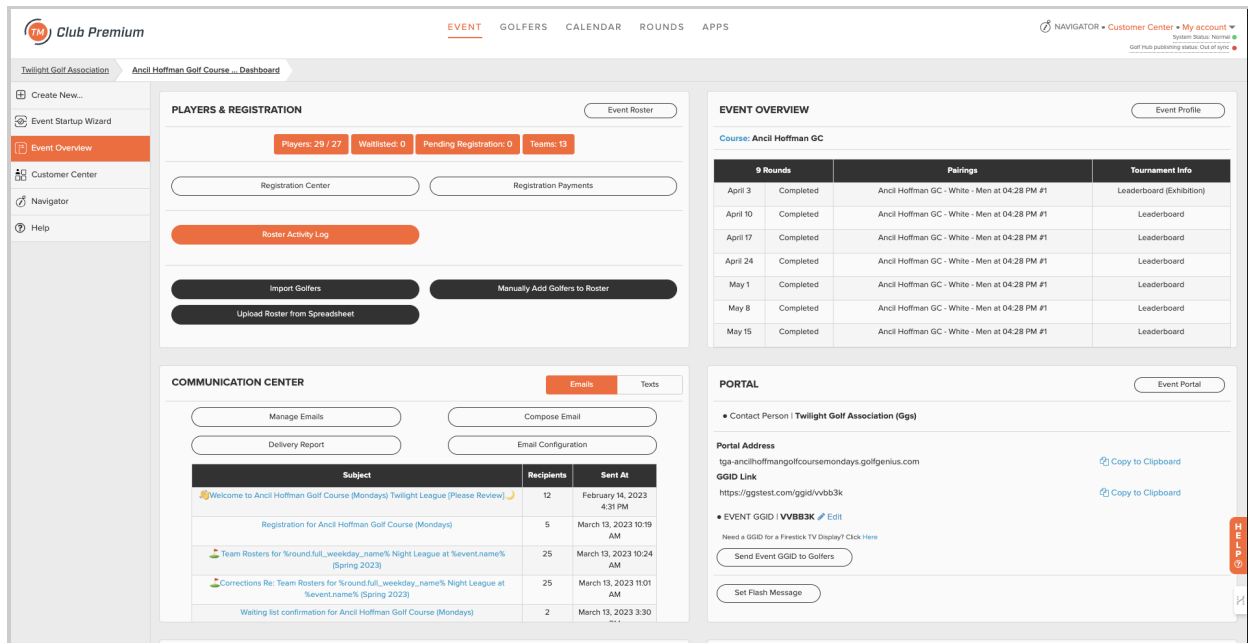


Fig 15. Event Dashboard for Non Golf Event

4.4. Terminology

Tournament waiver

golfer, golfers, an golfer

Golfer, Golfers

4.4.1. Registration Center

- Eliminate Junior Golf Event
- Update List of Participants
 - Update Golfers on the waitlist
 - Update Golfers on the pending registration list
- Remove tee time selection
- Remove tournament waivers

Registration Enablement

Registration Setup

Registration Dates

Registration Description

Registration

If you enable registration, golfers will be able to register themselves for this event

You will be able to customize the form presented to the golfers and collect additional custom fields. We recommend you to start with an empty event roster which will be po

☒ Enable Registration

☐ This is a Junior Golf Event ⓘ

☒ Enable Registration with Credit Card Payments

Player Limit (4 golfers currently registered) ⓘ

72

List of Participants

Show the list of participants on the portal

☒ Include List of Participants in Registration

Additionally, include the following lists:

☐ Golfers on the waitlist

☐ Golfers on the pending registration list

Fig 16. Event Dashboard for Non Golf Event

Additional Information

Member Form

Member Eligibility Criteria

Here you can enable or disable eligibility criteria if you want to control who can register for this event. You can setup eligibility criteria by gender to restrict events for men or ladies only, you may require a GHIN number on file, or you can setup a handicap index or age range and more.

☐ Gender

☐ Golfers must have a GHIN number on file

☐ Golfers must be a member of selected membership programs

☐ Handicap Index Range

☐ Age

☐ Other Custom Field(s)

Fig 17. Event Dashboard for Non Golf Event

Registration Setup

Registration Type

- ☐ New Member (can register themselves and other New Members)
- ☐ Member (can register themselves and other Members)
- ☐ Member and New Member (Member can register themselves and other Members or New Members)
- ☒ Membership or New Membership (Either a Member or a New Member can register independently)
- ☐ Other non-membership (this option is business membership)
- ☐ Would you like us to review some of the website automatically to ease on-boarding?
- ☐ Would you like to provide registration?
- ☐ Allow players to choose how closely they are registering for
- ☒ Present registrants from changing their name when editing their registration
- ☐ Should email notifications from event manager

Fee Structure

☐ No fee (players to select their preferred event but does not charge registration)

Tournament Winners

No Tournament Winners defined yet. Define From [Tournament Winner](#) page.

Additional Information

Member Form

Member Eligibility Criteria

New Member Form

Select custom field in the Member Order to validate membership

Check all Custom Fields to include in the registration form, including if the member is required to proceed with registration. Then, click and drag the items to member form.

Field	Include Field in Form	Is Member Required
Email	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Card Number	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cardholder Name	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fig 18. Event Dashboard for Non Golf Event

Registration Center

Registration is closed. [Change](#)

Registration Enablement

Registration Setup

Registration Dates

Registration Description

Registration Opens for Invitation List

Registration Opens for Golfers with

Red River Am Tour Membership

membership

2021/01/01 12:00 PM

2021/01/01 12:00 PM

2021/04/11 11:00 PM

Fig 19. Update the word membership

4.4.2. Add-ons

New Add-on

Name

Price (\$)

Reporting Field

This will use a custom field which will be set to "Yes" when a golfer has successfully paid his invoice. You can then use this field to sort and filter golfers in various places: setting up divisions, setting up pairings.

No Custom Field

Description

no need to reference pairings

☐ This add-on can be purchased separately from main registration options

Bundling

This add-on is bundled in the price of the following registration options:

[select all](#) | [unselect all](#)

☐ Tournament Entry Fee

Purchase

Purchases can be done by registrants of the following options:

[select all](#) | [unselect all](#)

☐ Tournament Entry Fee

Cancel **Save**

Fig 20. Event Dashboard for Non-Golf Event

Golf Genius
THE ASSOCIATION

EVENTGOLFERSCALENDARROUNDSAPPS

NAVIGATORCustomer CenterMy accountSystem Status: Normal

Red River Am TourDallasCOMMANCHE LAKES OPEN DashboardRegistration PaymentsEdit Registration Option

Name

Tournament Entry Fee

Registrations

☐ Limit number of registrations of this type to:

☒ This registration includes golf players

Registration includes team(s) of to members

Pricing

☒ Flat Fee (fixed fee for entire registration)☐ Per Individual

Amount (\$)

The word team will be confusing for one person registering a table of 4 or 3 other additional attendees. Maybe a better word here

Event Registration • 18		
Name		Actions
When golfer registers for event and is confirmed...	<input checked="" type="checkbox"/>	Edit
When golfer cancels registration without automatic refund...	<input checked="" type="checkbox"/>	Edit
When golfer cancels registration with automatic refund...	<input checked="" type="checkbox"/>	Edit
When golfer updates his registration...	<input checked="" type="checkbox"/>	Edit
When golfer is invited to register for event (invitation list)...	<input checked="" type="checkbox"/>	Edit
When golfer registers for event and is confirmed (with skipped payment)...	<input checked="" type="checkbox"/>	Edit
When golfer registers on the pending list (with skipped payment)...	<input checked="" type="checkbox"/>	Edit
When golfer registers on the waitlist (with skipped payment)...	<input checked="" type="checkbox"/>	Edit
When golfer registration is pending payment authorization to be promoted from the pending list to	<input checked="" type="checkbox"/>	Edit

Fig 22. Event Dashboard for Non Golf Event

Hi %first_name%,
Your registration has been refunded.
Event Name: %event.name%
Event Date: %dates%
Amount Refunded: %amount% (%refund_rule% of the previously paid amount)

Thank you,
%customer.name%

Affiliation

Pro or Amat

Cell Phone

Have you re

Have you, o

Have you, o

☒ Send email notification when the team captain acts on behalf of the golfer

☒ Send email notification when the manager acts on behalf of the golfer

☐ Customize the email notification when the manager / team captain acts on behalf of the golfer

Preview

Fig 23. Event Dashboard for Non Golf Event

4.4.5. Event Roster

Bill Gombert

Marketing Campaign Test Ev... Dashboard

Golfers

Event Roster

Fields

Handle Format

Import Golfers

Add Golfers Manually

Upload Spreadsheet

Download Spreadsheet

Roster Report

APP, 1 golfer

Search...

Entry #	Handle	H.I.	GHIN	Email
1	Gombert, Bill			bill.gombert+pga@golfgenius.com

Fig 24. Event Dashboard for Non Golf Event

4.4.6. Edit Report

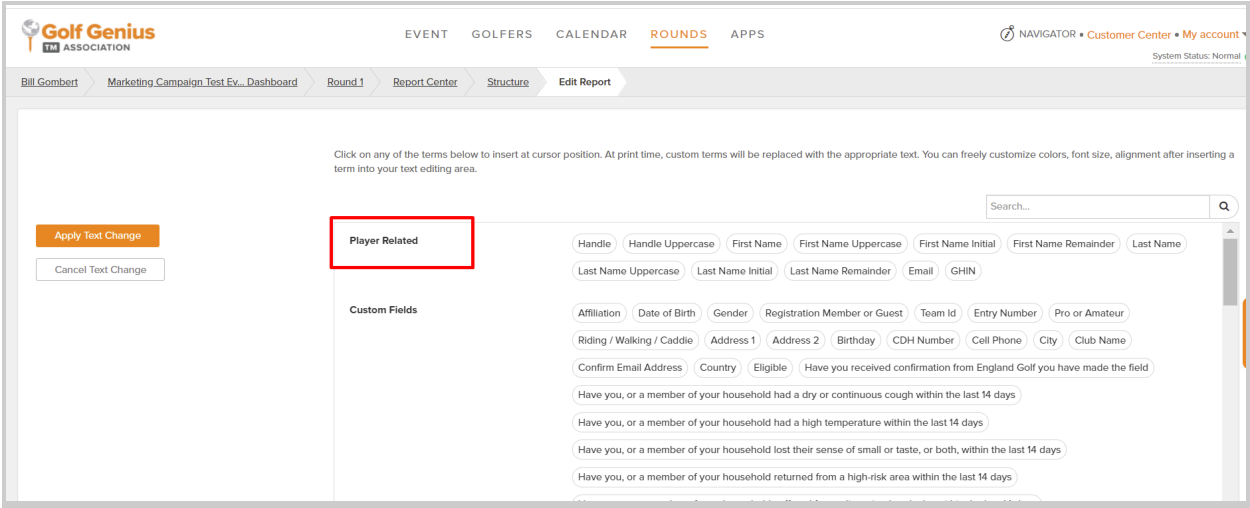


Fig 25. Event Dashboard for Non Golf Event

5. Use Cases

5.1. Registration

- Users can register multiple participants for an event or register a group (e.g., a table of 8).

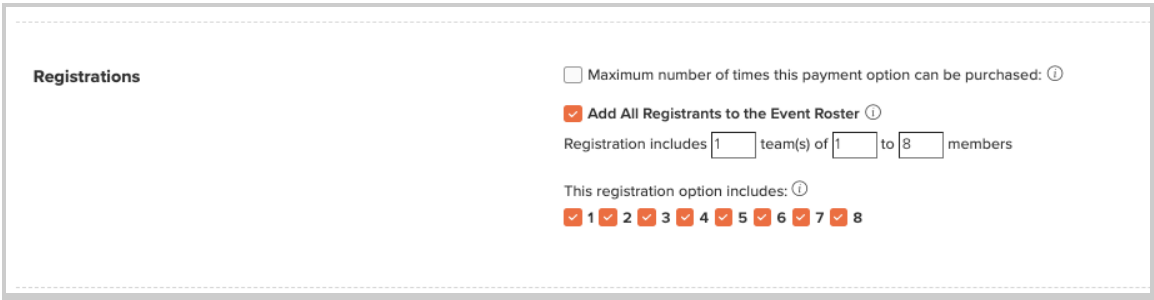
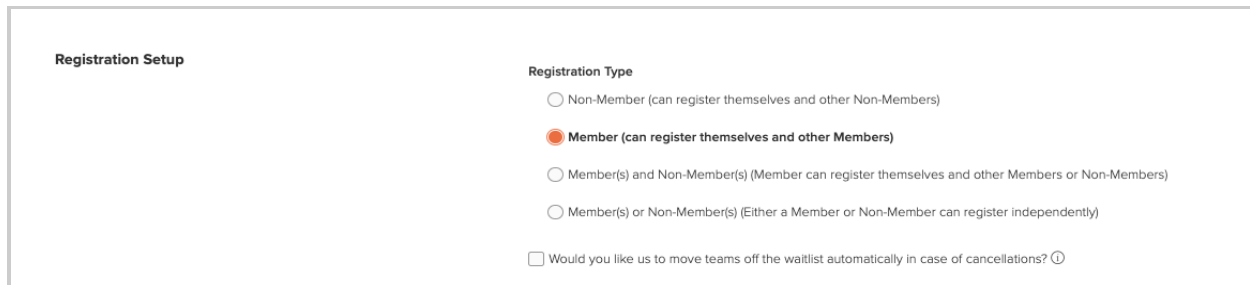


Fig 26. Users can register multiple participants for an event

- Custom questions and mandatory fields can be configured during registration.

Example of questions; mandatory fields

- The system will support different participant categories (e.g., member/non-member or member/guest).



Registration Setup

Registration Type

☐ Non-Member (can register themselves and other Non-Members)

☒ **Member (can register themselves and other Members)**

☐ Member(s) and Non-Member(s) (Member can register themselves and other Members or Non-Members)

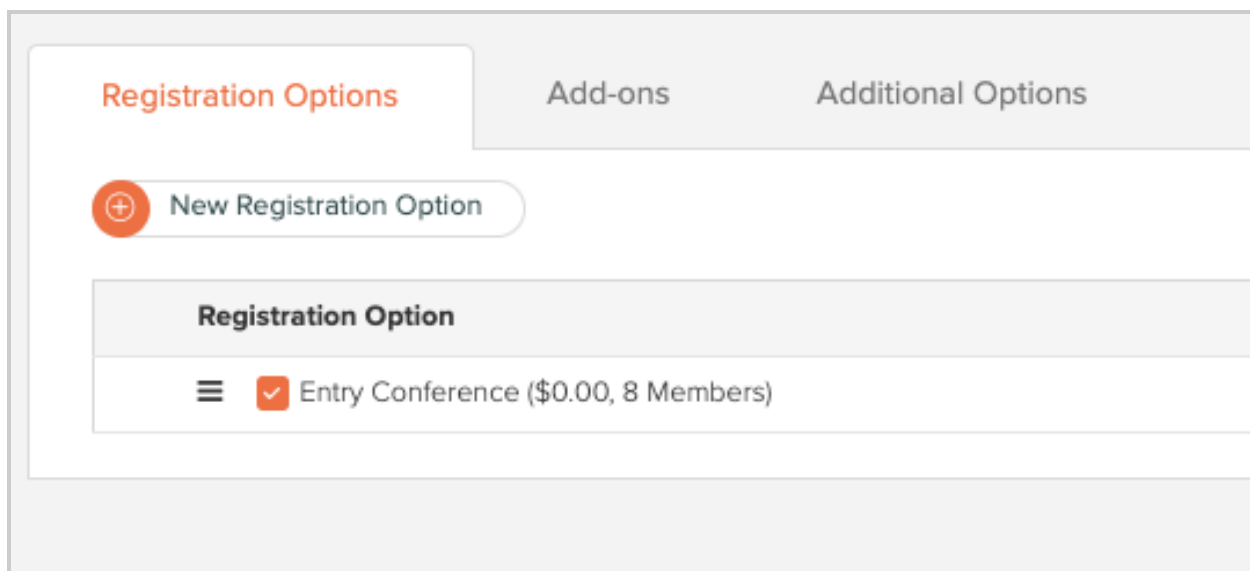
☐ Member(s) or Non-Member(s) (Either a Member or Non-Member can register independently)

☐ Would you like us to move teams off the waitlist automatically in case of cancellations? ⓘ

Fig 27. Ability to support different participant categories

5.2. Payments

- Registration can be free (registration items with \$0).



Registration Options Add-ons Additional Options

+ New Registration Option

Registration Option

≡ ☒ **Entry Conference (\$0.00, 8 Members)**

Fig 28. New Registration Option named Entry Conference with a free entrance and possibility to register

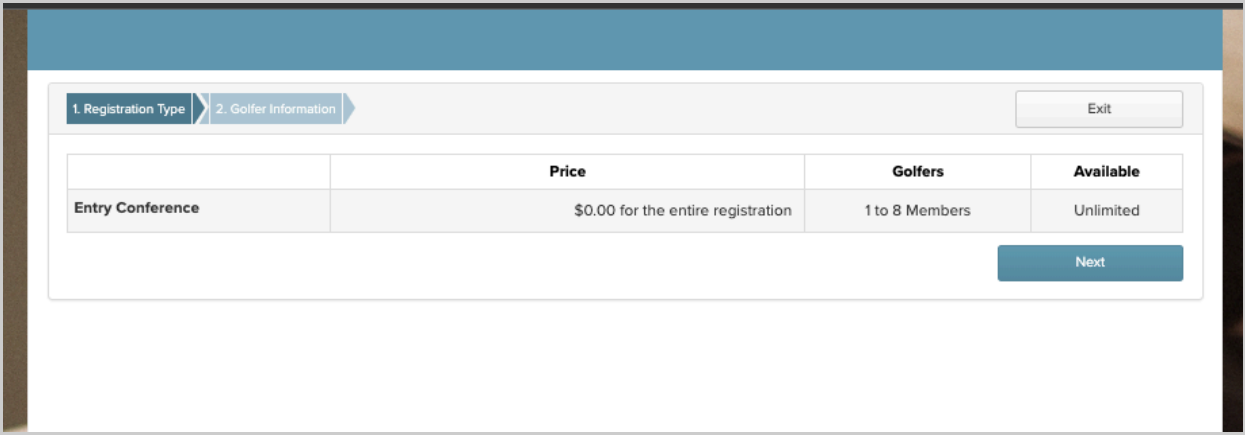


Fig 29. Portal with Free entry example

- Users can select multiple add-ons during registration.

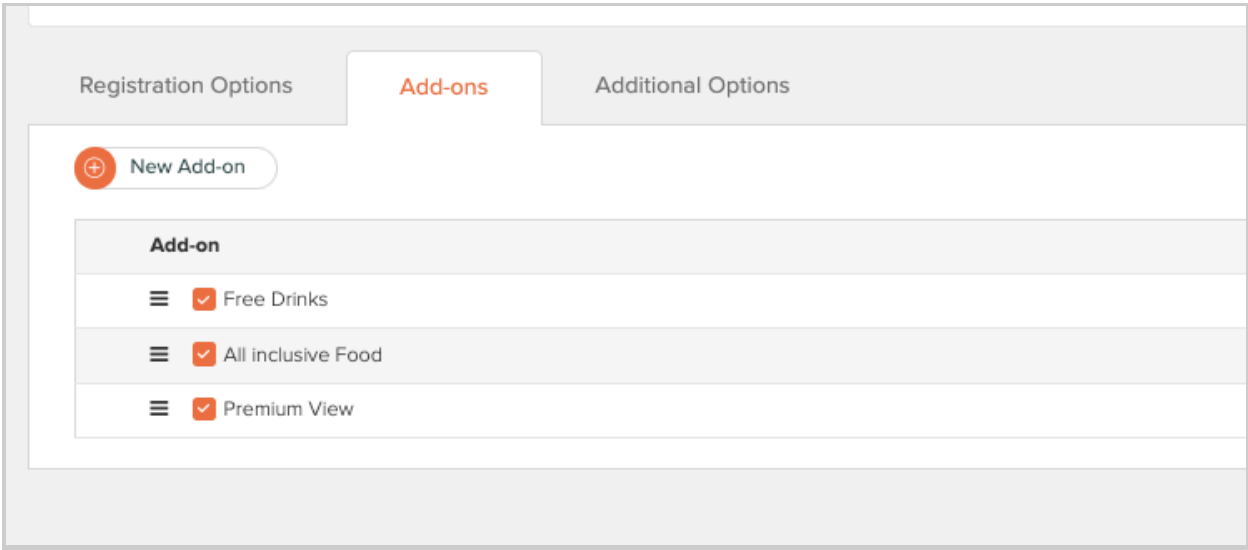


Fig 30. Manager has the ability to add add-ons like free drinks, view, food

The screenshot shows a web interface for an 'Entry Conference'. At the top, there are four tabs: '1. Registration Type', '2. Golfer Information', '3. Additional Purchases' (which is active), and '4. Payment'. To the right of these tabs are two buttons: 'Your Registrations' and 'Exit'. Below the tabs, the title 'Entry Conference' is displayed. A table lists the following items:

	Additional Quantity	Price per Unit	Total
Free Drinks	1	\$10.00	\$10.00
All inclusive Food	1	\$500.00	\$500.00
Premium View	1	\$100.00	\$100.00
Total			\$610.00

Below the table is a blue button labeled 'Next'.

Fig 31. Portal view with addons

- Split payments will be supported.
- Refunds will be supported.

5.3. Reporting

The screenshot shows a 'Content' section for report customization. It includes the following elements:

- Report Header:** A section to 'Customize the header of the report by adding logos, the event title or other fields' with a 'Design' button.
- Column Header:** A section to 'You can use the column header to define information which is repeated at the beginning of each column (e.g., a table header)' with a 'Design' button.
- Print for each:** A dropdown menu currently showing 'Course (assigned in ...)'. A red arrow points to this dropdown with the text 'player is an option in the drop down'.
- Buttons:** 'Remove' (red), 'Page Break' (radio button set to 'NO'), 'Filter', 'Sort', and 'Design'.
- New Content Area:** A button with a plus icon and the text 'New Content Area'.
- Report Footer:** A section to 'Customize the footer of the report by adding the event date, other logos or other fields' with a 'Design' button.

A vertical sidebar on the right contains a 'Help' button.

Fig 32. Event Dashboard for Non Golf Event

- Event roster and transaction history can be generated.
- Users can create custom reports tailored to their needs.
- Custom Reports

- Name tags can be printed for event participants.
- Check-in can be managed electronically.

5.4. Communication

- Email and text communications can be sent to participants.
- **[FUTURE WORK]** Scheduled reminder emails can be configured.
- **[FUTURE WORK]** Marketing campaigns can target specific events.

5.5. Portals

- Users can create and add to directories (schedules).

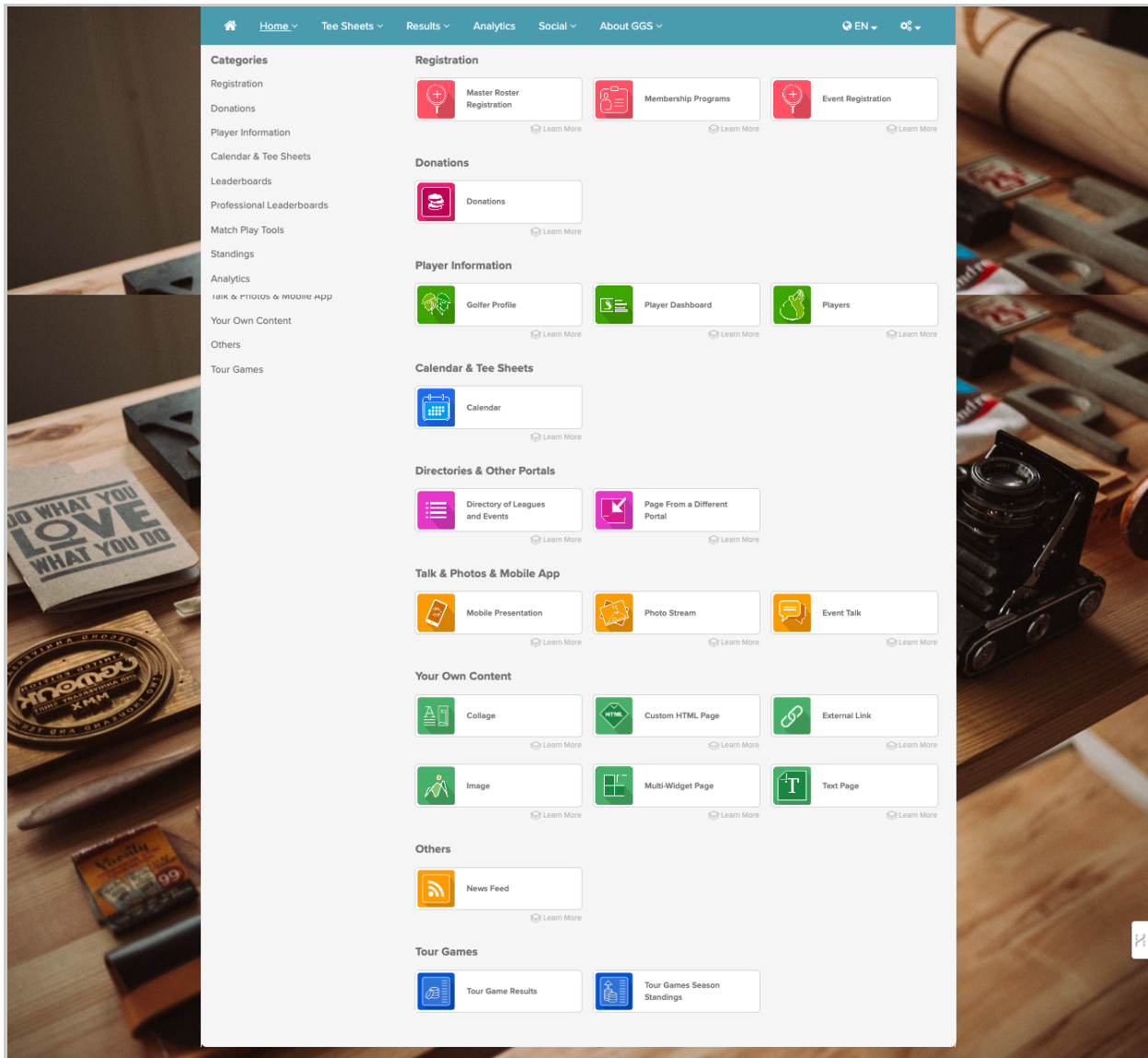


Fig 33. New portal view

6. Technical Details

Add a new @league.product type “non-golf-event”

```
[6] pry(##<Class:0x00007fe3efbbdc78>>) @league.product
=> "non-golf-event"
[7] pry(##<Class:0x00007fe3efbbdc78>>) >
```


****@participant_formats** 957

ParticipantFormats.format 56

window.participantFormats 135

All files: .coffee, .erb, .sass, .rb, .jsx, .js, .haml, .yaml, .csv, .map, .cache

%{participant}: 223

%{participant_capitalize}: 76

%{participant_plural}: 523

%{participant_plural_capitalize}: 229

%{participant_plural_uppercase}: 1

%{participant_article}: 38

Script

Unset

yaml_file, key, participant_term

customers/en.yaml, en.customers.manage_default_tees.info, %{participant}

customers/en.yaml, en.customers.manage_default_tees.info, %{participant_plural}

customers/en.yaml, en.customers.set_default_tee.for_selected_golfers, %{participant_plural_capitalize}

ce_event_rosters/en.yaml, en.ce_event_rosters.notifications.retrieving_golfers, %{participant_plural}

ce_event_rosters/en.yaml, en.ce_event_rosters.notifications.failed_to_retrieve_golfers, %{participant_plural}

```
ce_event_rosters/en.yml,en.ce_event_rosters.notifications.no_golfers,{participant_plural}
ce_event_rosters/en.yml,en.ce_event_rosters.notifications.importing_golfers,{participant_plural}
waitlist/en.yml,en.waitlist.manage_waitlist_tabs.move_selected_golfers,{participant_plural}
waitlist/en.yml,en.waitlist.manage_waitlist_tabs.no_golfers,{participant_plural}
```

7. Future Work

- Customizable event profile settings will allow users to define participant roles (e.g., participant, attendee, volunteer).
- Integration with video conferencing tools (e.g., Zoom, Microsoft Teams) for direct access from the portal.
- Users can add events to their calendars (Google, Outlook, etc.) for better planning.
- Scheduled reminder emails can be configured.
- Marketing campaigns can target specific events.

8. Demo

Organizing a Corporate Meeting

- **Scenario:** A company wants to organize a corporate meeting using the GG product.
- **Steps:**
 1. Select "Non-Golf Event" as the event type.
 2. Customize participant roles (e.g., attendee, speaker).
 3. Register employees and guests, including group registrations.

4. Set up mandatory fields and custom questions for registration.
5. Add the event to company calendars.
6. Process payments, including split payments for shared costs.
7. Generate event roster and transaction reports.
8. Send reminder emails and texts.
9. Check-in participants and print name tags.

9. Appendix

Jira: <https://golfgenius.atlassian.net/browse/RTM-2361>

Aha - <https://golfgenius8.aha.io/ideas/ideas/TM-I-1465>

<https://golfgenius.atlassian.net/browse/RTM-586>