

Isimemen E. Inegbedion

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Github: <https://github.com/illimitableissi/>

Portfolio: https://illimitableissi.github.io/Isimemen_Portfolio/

Skills

- Advanced Excel skills (V-lookups, Pivot Tables, Macros)
 - Microsoft GP, QuickBooks
 - General knowledge of GAAP, GAAS, and other accounting concepts
 - HTML5
 - CSS3
 - JavaScript
 - Data analysis and reconciliation
 - jQuery
 - C#
 - ASP.Net
 - Bootstrap
 - Materialize
 - React.js
 - Express.js
 - Node.js
 - MongoDB
 - MySQL
 - Command Line
 - Git
 - Heroku
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Education

Georgia Institute of Technology/Trilogy, Atlanta, GA

Full Stack Web Development, Coding Boot Camp

August 2019 – February 2020

Georgia State University, Atlanta GA

J. Mack Robinson College of Business

Bachelor of Business Administration, **Accounting**

Graduation Date: August 2015

Georgia State University, Atlanta GA

College of Arts and Sciences

Bachelor of Arts, **Psychology**

Graduation Date: August 2012

Internships & Work Experience

Trimont Real Estate Advisors – Atlanta, GA

Sep 2017 - Current

Revenue Accountant

- Develop a thorough understanding of servicing agreements for a portfolio of clients
- Prepare abstract of each client's billing structure and payment method
- Use Excel software to calculate fees due each month and generate invoices in Microsoft GP
- Responsible for preparing and invoicing fees of \$700,000+ monthly across multiple assets
- Ensure invoices are accurate and delivered in a timely manner
- Closely monitor AR aging reports for past due amounts
- Respond to billing inquiries from internal and external parties
- Provide information needed for monthly revenue accruals

Cor-Tech – Sandy Springs, GA

April 2016 – Sep 2017

Financial Validation Analyst/Accountant

- Prepared and reviewed general ledger transactions and journal entries
- Responsible for validating financial, accounting, and payroll data
- Responsible for preparing data using Excel (VLOOKUP's, HLOOKUP's, Pivot Tables, Macros)
- Analyzed data to determine discrepancies
- Conferred with other departments to determine the source of discrepancies and adjusted when necessary
- Followed-up with any overpayment/underpayment issues
- Created weekly finance reports
- Weekly preparation and management of complex invoices
- Created, altered, and adjusted company invoices in QuickBooks
- Prepared and reviewed Accounts Receivable postings from the Client Remits to QuickBooks
- Worked with Centralized Team and Field Offices to collect outstanding invoices from clients
- Communicated effectively with centralized departments and clients

Nartey Law Group, LLC – Atlanta, GA

Dec 2015 – April 2016

Accounting Intern

- Handled liquid assets
- Prepared day-to-day transaction postings and bank deposits
- Updated various financial spreadsheets and company's database
- Filed, scanned, and organized vendor documents, including bills and proof of payment support
- Transferred cash deposits to bank
- High level of accuracy; zero reworks due to error