

How To Use The ITR Card Scanner

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1 Overview

This card scanner allows you to advertise your presence in the Robotics Lab by tapping your IIT ID. The first time you tap your card, it will present a screen for you to enter a name and take a photo with the webcam. It will also check you into the lab. Successive taps will alternate between checking you in and out, and inform you of your status.

See who is in the lab by going to illinoistechrobotics.org/members.html, which is updated every minute.

Note: ***IT'S NOT A TOUCHSCREEN***

2 First Usage

- a. Scan your card.
- b. A text box will pop up. Fill in the NAME field. You will need to click on the box to highlight the field. Use the touchpad.
- c. After filling in the NAME field, click the TAKE PHOTO button. The system will wait for 5 seconds before capturing the image.
 - If the first picture is bad, you can take another by pressing the button again
 - Your name is captured when you click TAKE PHOTO, so if you'd like to correct it, take another photo.
 - The box on the far wall in brown tape marks the edges of the camera's range. Use it to frame your photos. (I'm 6'6", so it's pretty tall for many people. I put a chair in here to stand on).
- d. Press SUBMIT to save your photo and check yourself in.

3 Successive Usages

Just tap your card. A window will pop up with your name, your card ID number, and whether you've been checked in or out.