# **Gym Booking System**

## **User Manual**

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#### I. Introduction

Gym booking system is an interactive application in which the user can perform member management, booking management, records management and resources management (including staff and room) and so on.

#### II. Starting Gym Booking System

Gym Booking System is a Java application, so it requires that you have a Java runtime environment (JRE) installed on your computer. Gym Booking System should run with JRE 1.6 or later.

After getting the package in your computer, you can start up the program using a command line or terminal window, as follow steps:

- Open a command or terminal window and navigate to the "Gym Booking System" folder.
- Type in the following command (all on one line):

```
> javac UI_control.java
```

Then,

> java UI\_control

```
F:\>cd group1_code
F:\group1_code>cd Gym Booking System
F:\group1_code\Gym Booking System>javac UI_control.java
F:\group1_code\Gym Booking System>java UI_control
F:\group1_code\Gym Booking System><u></u>
```

Figure 2.1 Starting the Gym Booking System

#### III. Login the Gym Booking System

After typing in the above command, you will see the login interface as the following Figure 3.1.

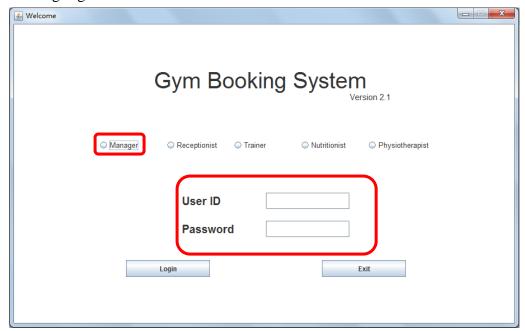


Figure 3.1 Login Interface

The user can login after typing in the right User ID and password as well as choosing the corresponding identity. See the figure 3.2. Here we login as the manager identity, the User ID is M001 and Password is 123456.

When the user enters the User ID which does not exist, or the ID does not match the Password, or the User ID does not match the chosen identity, it will pop up the corresponding warning window. After clicking "OK" button which closes the warning window, the user can try again.

After choosing different identities and successfully logging in, the user will enter different interfaces. The users of different identities will see different interfaces which differ in the tabs and state bars. See the following figures.

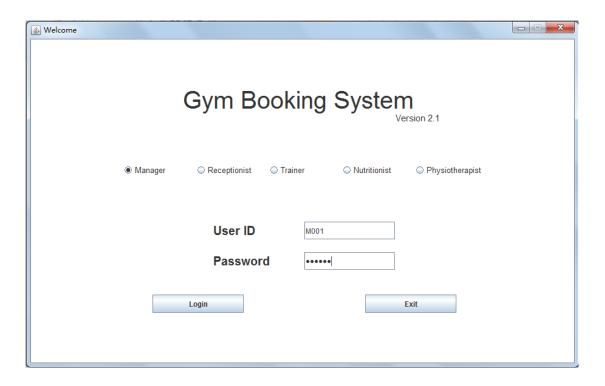


Figure 3.2 Login as Manager Identity

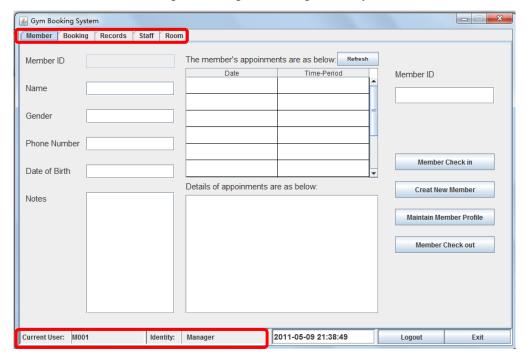


Figure 3.3 Manager Interface

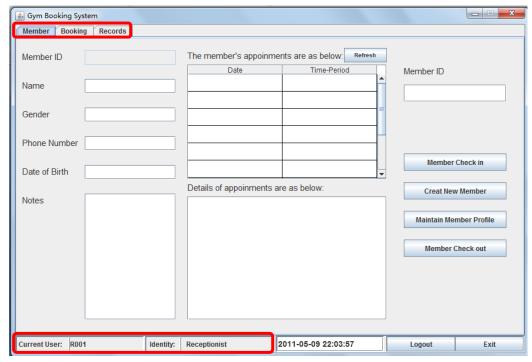


Figure 3.4 Receptionist Interface

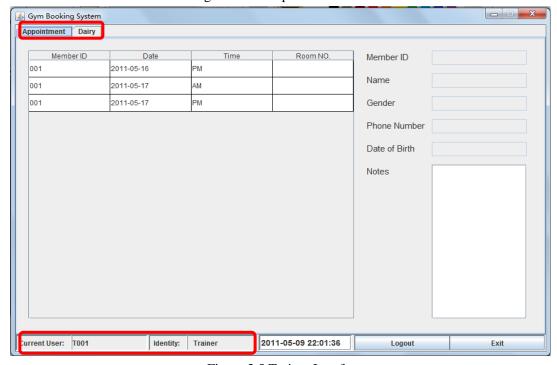


Figure 3.5 Trainer Interface

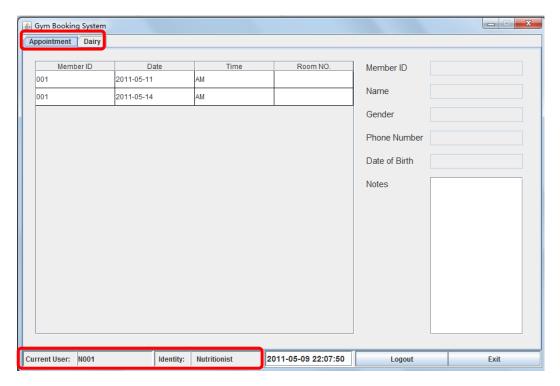


Figure 3.6 Nutritionist Interface

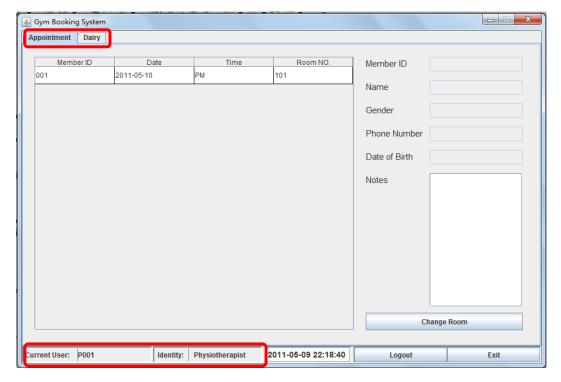


Figure 3.7 Physiotherapist Interface

On the right side of the state bar, there are two buttons: "Logout" and "Exit". When click the Logout button, the user can relogin with another identity or User ID. When click the Exit button, the user can exit the Gym Booking System. In order to prevent the data, the function of the close button on the top right corner is shielded.

#### **IV. Foregrounding Service**

The foregrounding services are member-oriented, only the manager and receptionist have the authorities to them, which implies that the Member and Booking tabs are only visible in Receptionist and Manager Interfaces.

### ■ **Member Management** (See Figure 4.1)

In this interface, there are five buttons, which respectively provide different services:

#### • Member Check in

Before clicking this button, the user must enter the valid member ID. If no member ID is entered or the member ID does not exist, there will be a warning window.

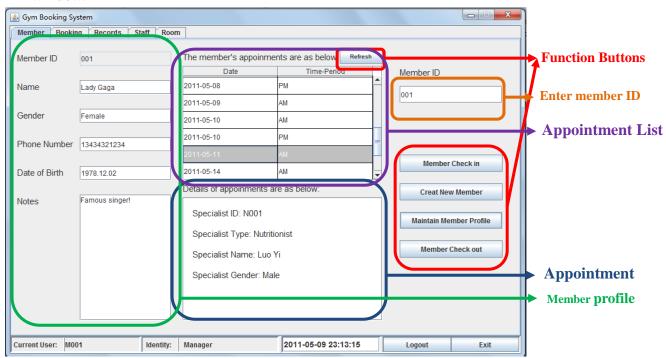


Figure 4.1 Member Management Interface

After checking in successfully, the field on the left side of the interface will show the profile of the current member. And in the middle of the window, all the appointments of the current member will be listed. The selected appointment will be displayed with detailed information in below.

#### • Create Member

When the user clicks this button, a registration window will be poped up. See the Figure 4.2. The system will generate the member ID automatically according to the existing members.



Figure 4.2 Member Registration

#### Notes:

- a. The name can only contain letters and space.
- b. The phone can only contain digits.
- c. The date of birth can only be the format: e.g. 1991.02.06

Once any of the information is not valid, there will be a corresponding warning window and clear the relative text field.

#### • Maintain Member Profile

All the profiles can be maintained except the member ID. When the user wants to maintain some information, he/she can directly enter the new information in the corresponding text field. BUT, the information must follow the rules mentioned in the *Create Member* part.

Once the new valid information is entered, then click the *Maintain Member Profile* button. If the operation succeeds, the user will see a window saying," *The maintenance succeeds!*".

#### Member Check out

When clicking this button, all the text fields will be emptied and ready for the check in of other member.

#### Refresh

This button is used to refresh the appointment list when the current member makes a new appointment, changes or delete an appointment.

#### ■ Booking Management

• Create New Appointment

A new appointment can only be created when there is a member checked in.

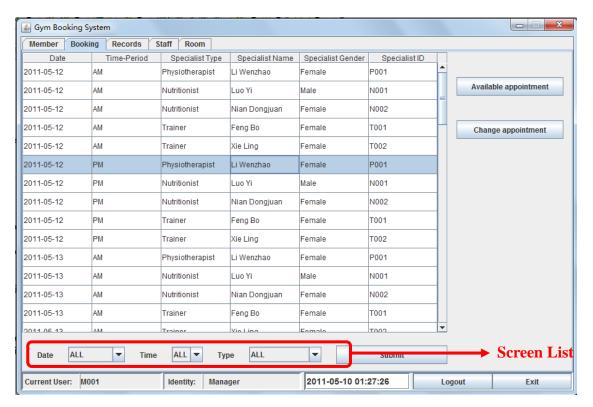


Figure 4.3 Creating a new appointment

When creating a new appointment, click the button "Available appointment" and all the available appointments in the next 10 days will be showed on the left side of the interface. See the Figure 4.3.

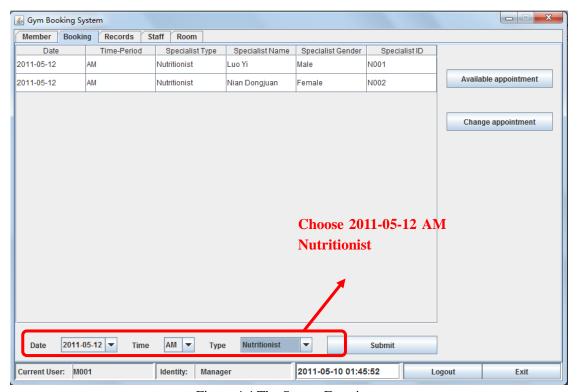


Figure 4.4 The Screen Function

There are three options on the bottom of the appointment list, and the user can select the available appointment of a certain date, time or the type of specialists. See the Figure 4.4.

When the user wants to create an appointment with **Nutritionist or Trainer**, he/she can select the corresponding appointment and click Submit button directly. Once the booking succeeds, there will be a warning about the success and all the appointments of the current date and period will be removed from the available appointments list. See the Figure 4.5.

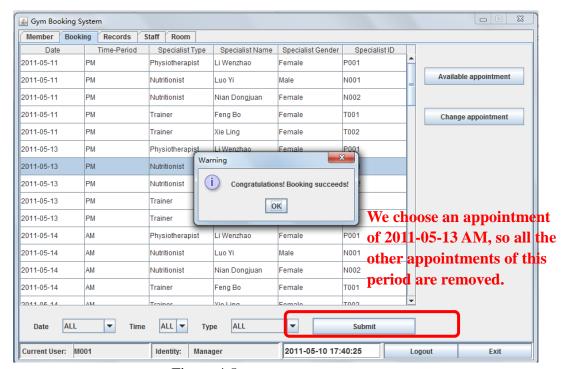


Figure 4.5 Booking Succeeds.

When the user wants to create an appointment with **Physiotherapist**, he/she can select the corresponding appointment and click Submit button. Then the booking room interface will show up. See the Figure 4.6. The user can select the available room, or go back to the former interface. **Physiotherapist** appointment without booking a room won't succeed.

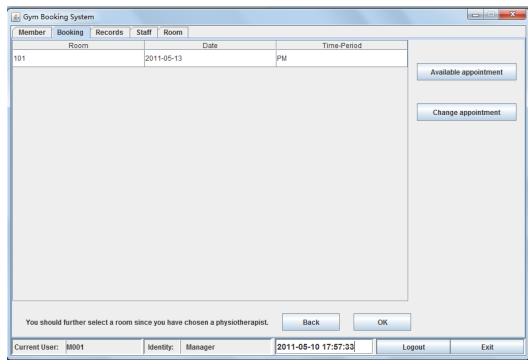


Figure 4.6 Booking room interface.

### Change appointment

When the user clicks this button, the interface will list all the appointments (starts from the next day relative to the system date) of the current member. If the user wants to delete one appointment, he/she can select it, and click the "Delete" button. Once operation succeeds, there will pop up a warning window about it. Then the user can also create a new appointment, which realizes the function of changing an appointment. See the Figure 4.6. The user still can use the screen list to help find the appointment.

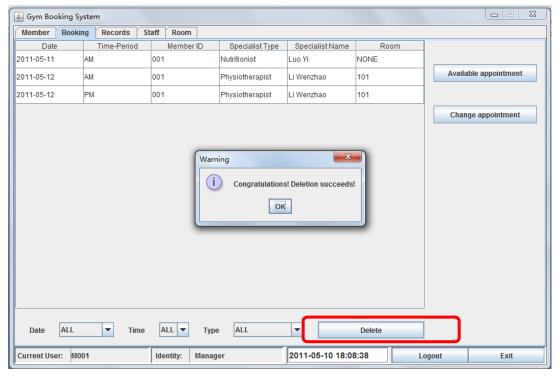


Figure 4.6 Delete an appointment

#### V. Back-stage Management

The back-stage management can be divided into three types: for manager and receptionist, for manager only and for specialists.

### For Manager and Receptionist

### **■** Records Management

This interface offers three ways to view the records of the booking system. All the appointments are listed according to the specialists, members and rooms. See the Figure 5.1 - 5.3.

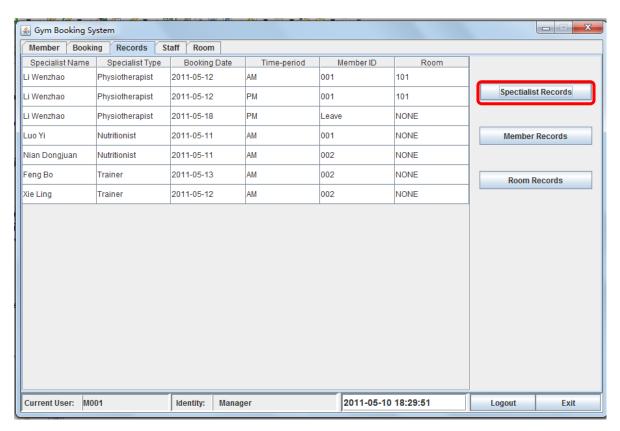


Figure 5.1 Specialists Records

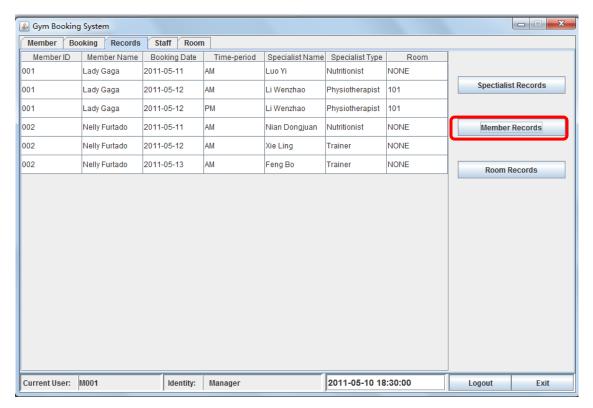


Figure 5.2 Members Records

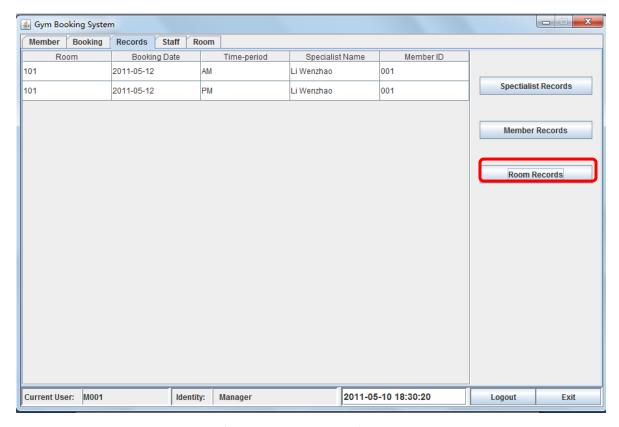


Figure 5.3 Rooms Records

#### **♦** For Manager

### ■ Staff Management

Add staff

This interface lists all the gym staff with their profile. See the Figure 5.4. When the user wants to add new staff to the Gym Booking System, he/she will click the "Add staff" button, and then a registration window will pop up. See the Figure 5.5. The user can enter the information asked for.

Notes:

- a. After choosing the identity, the system will generate the staff ID according to the existing staff, which makes it convenient for the management.
- b. The name can only contain letters and space.
- c. The passwords must be the same with each other.

Once any of the information is not valid, there will pop up the corresponding warning window and clear the relative text field.

When the staff is added successfully, the new staff will be added to the staff list after the registration window closes.

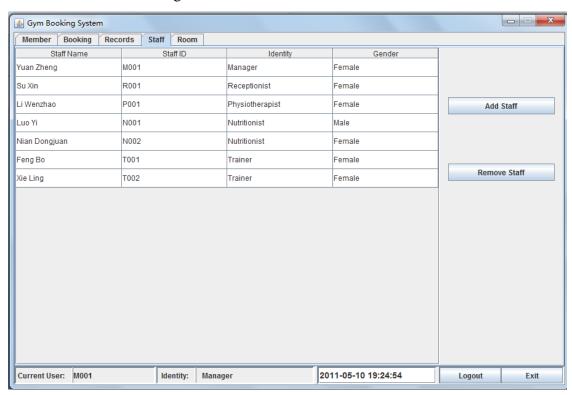


Figure 5.4 Staff Management

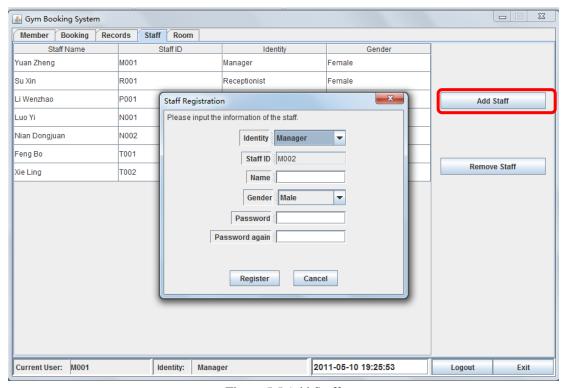


Figure 5.5 Add Staff

#### Remove staff

When the user wants to remove one staff, the staff must be selected and then the user can click the "Remove staff" button.

The manager can not be removed. The specialist can not be removed if he/she has an appointment. See the Figure 5.6.

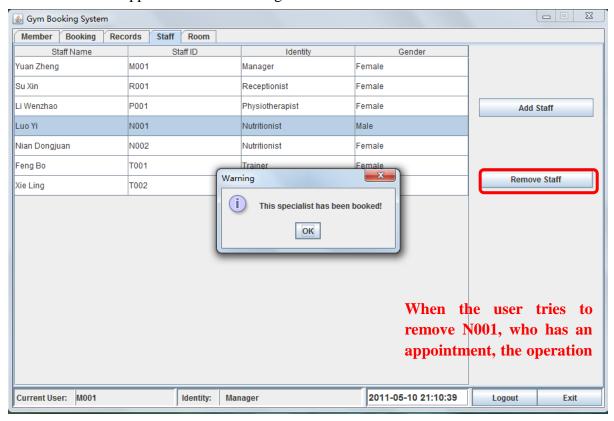


Figure 5.6 Remove Staff

#### **■** Room Management

#### Add room

This interface lists all the rooms with their number. See the Figure 5.7. When the user wants to add new room to the Gym Booking System, he/she will click the "Add room" button, and then a registration window will pop up. See the Figure 5.8. The user can enter the information asked for.

Notes: The room number can only be three digits.

Once any of the information is not valid, there will be a corresponding warning window and clear the relative text field.

When the room is added successfully, the new room will be added to the room list after the registration window is closed.

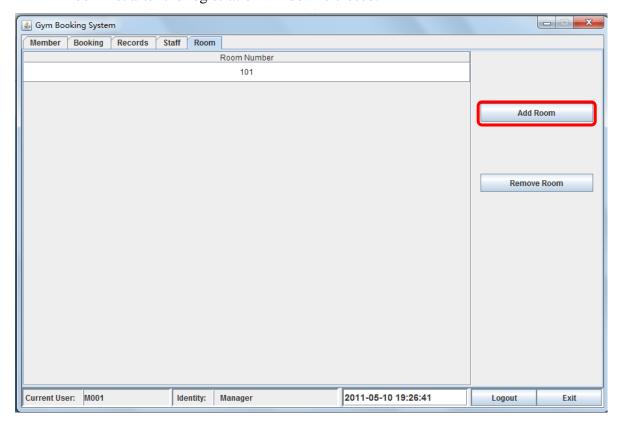


Figure 5.7 Room Management

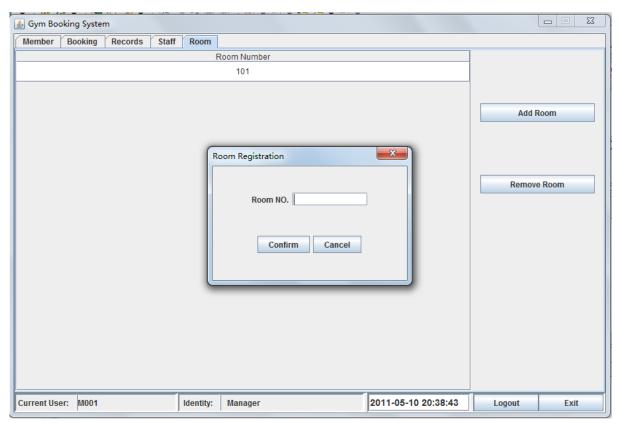


Figure 5.8 Add Room

#### Remove room

When the user wants to remove one room, the room must be selected and then the user can click the "*Remove room*" button. The room cannot be removed if it has been booked. See the Figure 5.9.

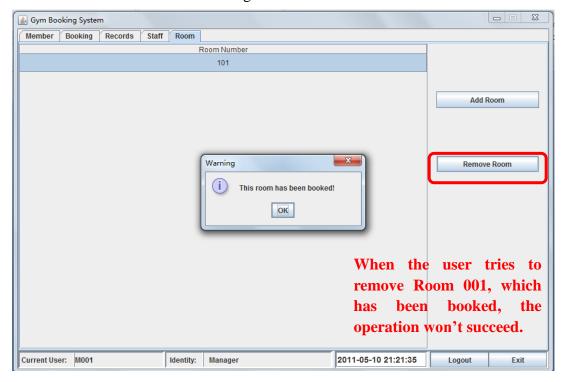


Figure 5.9 Remove Room

### **♦** For Specialists:

#### ■ Appointment Management

• For Nutritionist and Trainer

This interface offers all the appointments of the current user. When the user clicks on one appointment, the right area will provides the profile of the member who creates this appointment. See the Figure 5.10.

• For Physiotherapist

In addition to the same function as the appointment interface for Nutritionist and Trainer, the Physiotherapist can also change the room booked by choosing the appointment and then clicking the button "Change Room". The list will show all the available rooms that can be changed to. See the Figure 5.11.

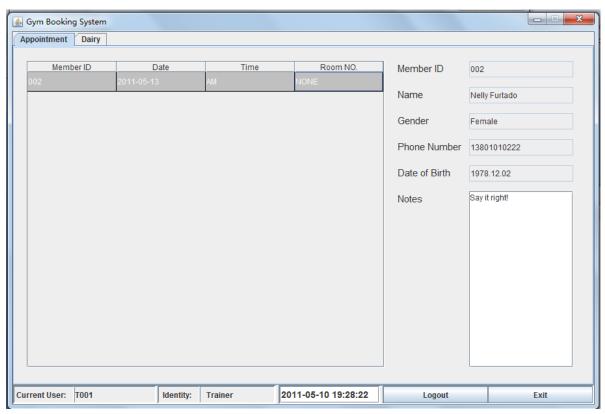


Figure 5.10 Appointment Interface of Nutritionist and Trainer

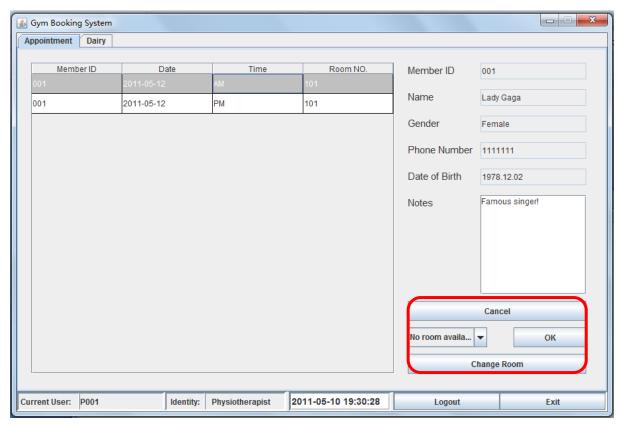


Figure 5.11 Appointment Interface of Physiotherapist

### **■** Diary Management

This interface offers the function of asking for leave. When clicking the button "Asking for Leave", the table will list the schedule of the current specialist. When the schedule shows "An appointment", the user can't ask for a leave at that period. For the period showing "Available", the user can set that period "Unavailable" and writes the reason for the leave in the text field. Then click the "Submit" button. The "Cancel" button will cancel the leave.

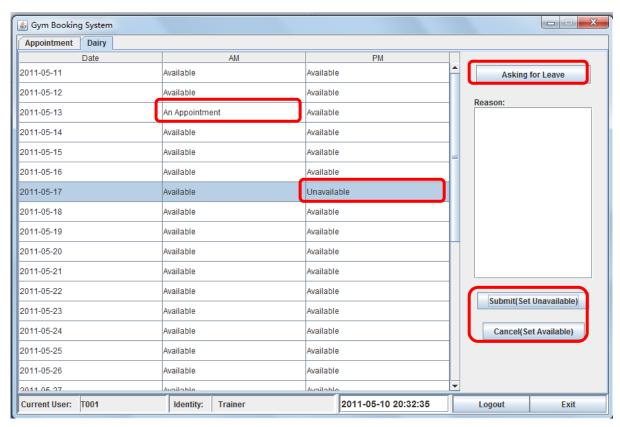


Figure 5.10 Ask for leave

Thanks for your use of our Gym Booking System!